

# **STOCKLAND AND YARCOMBE PRESCHOOL**

Charity Registration Number 1028897

## **UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022**

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	09	2021		31	08	2022

## Section A Reference and administration details

<b>Charity name</b>	STOCKLAND & YARCOMBE PRESCHOOL
<b>Other names charity is known by</b>	N/A
<b>Registered charity number (if any)</b>	1028897
<b>Charity's principal address</b>	Stockland Victory Hall
	Stockland
	Honiton
	<b>Postcode</b> EX14 9EF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Haley Powell-Borge	Chair Safeguarding Rep		
2	Charlotte Broom	Vice Chair	Resigned 14/09/2022	
3	Emma Cousins	Secretary		
4	Gemma Burrough	Treasurer Hall representative		
5	Rosanne Derryman	Fundraising and social secretary	Resigned 14/09/2022	
6	Indie Miles	Health & Safety rep	Appointed 14/09/2022	
7	Alice Foster-Key	Vice Chair	Appointed 14/09/2022	
8	Sophie Bentley		Appointed 14/09/2022	
9	Adrienne Sharland		Appointed 14/09/2022	
10	Emily Foxwell		Appointed 14/09/2022	
11	Christina Leppard		Appointed 14/09/2022	
12	Sophie Griffiths		Appointed 14/09/2022	
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution based on preschool Learning Alliance
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by membership annual at AGM

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Full details of policies and procedures are available in operational plan and the constitution</p>
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**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: A. Offering appropriate play, education and care facilities with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability B. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas C. Instigating and adhering to and furthering the aims and objectives of the Pre-school Learning Alliance

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit):**

The pre-school runs the following: morning sessions on Mondays, Wednesdays, Thursdays and Fridays; lunch clubs on Mondays, Wednesdays and Thursdays; afternoon sessions on Mondays, Wednesdays and Thursdays. These sessions operate for children aged between 2 and 5 years old.

A 'Baby & Toddler' session is offered on Fridays (10am-12pm) for infants aged between 0 and 4 years old.

Education is provided from the objectives set out in the Early Years Foundation Framework.

Curricular enrichment is offered by a qualified yoga instructor and a specialist music teacher.

Participation and assistance is encouraged from both Toddler and Preschool parents.

All staff are Level 3 Early Years qualified and receive regular safeguarding and first aid training.

Trustees have regard to the guidance on public benefit issued by the Charities Commission.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The start of the academic year, September 2021, continued with coronavirus still around locally and staff testing twice weekly. The preschool was open Monday/Wednesday/Thursday and Friday morning. With the preschool manager resigning in the summer holidays, the play leader position was advertised in the Early Years newsletter to reach a wider audience and staff filling the roles. We had 6 new starters so 19 children on the register.

Financially we started the year in a strong position and fundraising was off to a great start in the autumn term despite the corona virus challenges. Events included; Pumpkin decorating, Christmas Cards, Christmas Grotto at the village market, penny crackers, wreath making (joint with the school) and the Father Christmas drive by with half of the money raised going to the Childrens hospice care. Some of the money raised was spend on outdoor equipment for the preschool garden.

Toddler group started slowly with around 6/7 children a week but by the spring term the numbers were up to 15 and in the summer term snack time was reintroduced and a good amount of regulars attending.

The merge with school has been delayed until September 2022 due to the school needing to prioritise themselves first in terms of building work and space for preschool at the school etc.

In February the preschool sadly lost the acting preschool manager and so the acting deputy took on the role of manager until another person could fill the role. We advertised for more bank staff.

In March the corona virus guidelines relaxed and meant staff could stop testing and by May guidance was to treat the virus as part of the general sickness policy. A new manager was appointed in March but resigned in May so staff back to acting manager and deputy.

## Section D

## Achievements and performance

Spring term fundraising took the form of; a valentines cake sale, held outside and the easter village market toy sale. Both very successful and well supported events.

In April the parish council agreed to give us an extra plot of land to extend the preschool garden so fundraising money will go towards the wood and materials for this project.

In June we found out that the primary school head teacher had taken early retirement and therefore the merge was on hold so committee needed to prepare for another year.

Summer term fundraising events included; Stockland Fair face painting, Goren festival and a very successful duck race that we did jointly with the school and Yarcombe childrens fund. This was the preschools most successful fundraising term. Some of the money was spent on a courtyard gazebo, mobile coat rack and wooden room dividers.

The preschool had a summer outing to Axe Valley wildlife park which was a great success and enjoyed by all. Sports day was a lovely sunny day in July and a great way to end the term.

2021-2022 has been a challenging year with the corona virus limitations and staffing changes but the preschool can look forward to another year of staff and committee team work in the dedication for the children.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Cash reserves are accumulated when ever possible to cover potential shortfall in future periods due to a decline in headcount.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Controls have been reviewed with an external examiner and recommendations implemented



**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	<b>Signature(s)</b>	 <i>G Burrough</i> <small>Signed on 16/05/23 @ 21:25</small>	 <i>H Powell-Borge</i> <small>Signed on 18/05/23 @ 22:51</small>
	<b>Full name(s)</b>	Gemma Burrough	Haley Powell-Borge
<b>Position (eg Secretary, Chair, etc)</b>		Treasurer	Chair
	<b>Date</b>		



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
STOCKLAND AND YARCOMBE PRESCHOOL

**On accounts for the year  
ended**

31 AUGUST 2022

**Charity no  
(if any)**

1028897

**Set out on pages**

10 TO 11

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**


I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

 *Jane Jordan*  
Signed on 21/05/23 @ 15:24

**Date:**

**Name:**

MRS JANE JORDAN

**Relevant professional  
qualification(s) or body  
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)

**Address:**

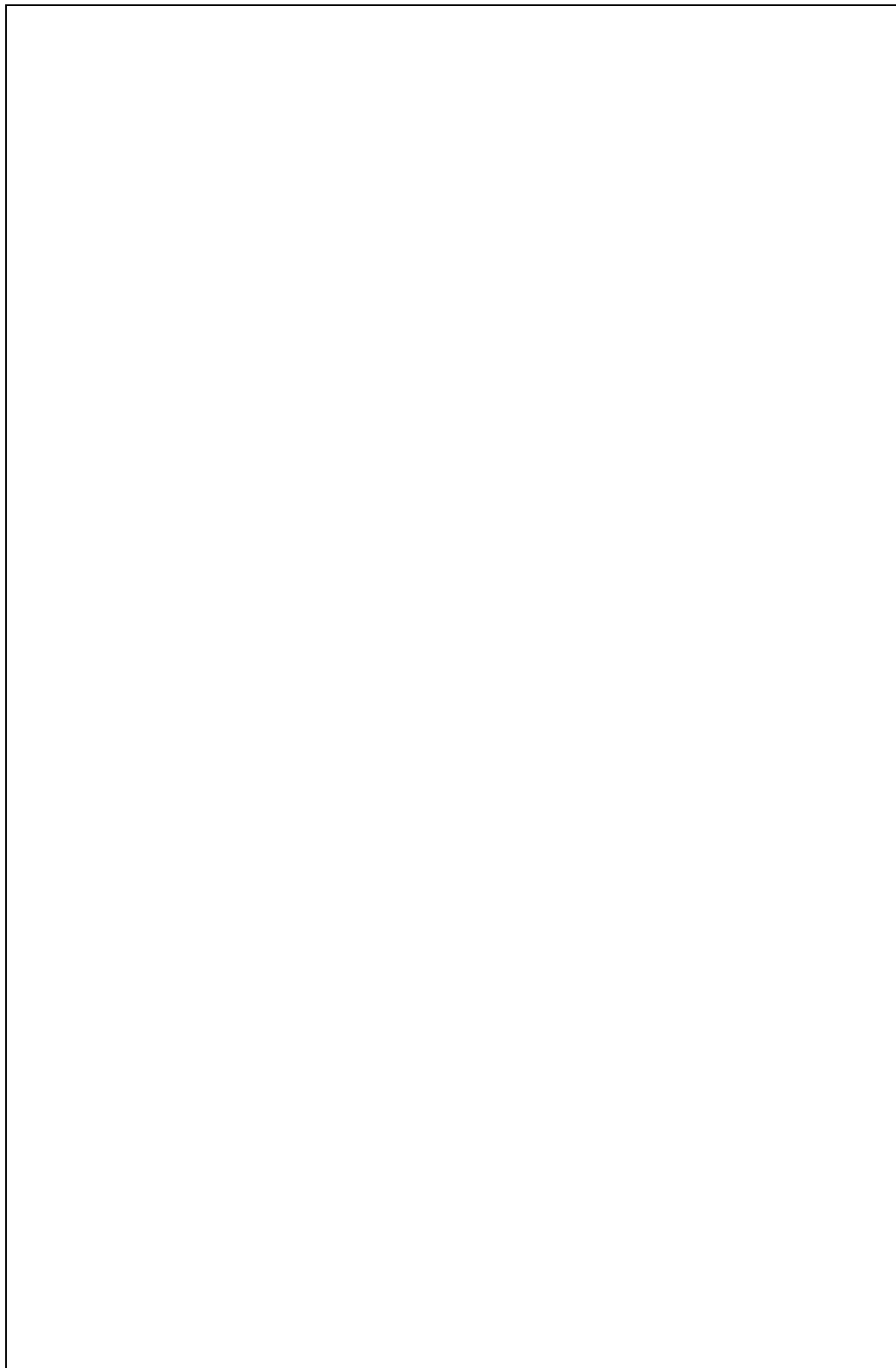
17-18 LEACH ROAD

CHARD BUSINESS PARK, CHARD, SOMERSET

TA20 1FA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





## Receipts and payments accounts

For the period from	01-Sep-21	To	31-Aug-22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funding	32,255	-	-	32,255	43,638
Fees	13,867	-	-	13,867	7,069
Toddlers	519	-	-	519	254
Interest	2	-	-	2	1
Fundraising	1,704	-	-	1,704	1,954
Donations	304	-	-	304	1,210
Other income	135	-	-	135	335
Coronavirus community support fund	-	-	-	-	5,850
<b>Sub total (Gross income for AR)</b>	<b>48,786</b>	<b>-</b>	<b>-</b>	<b>48,786</b>	<b>60,311</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,786</b>	<b>-</b>	<b>-</b>	<b>48,786</b>	<b>60,311</b>
<b>A3 Payments</b>					
Wages & HMRC	33,797	-	-	33,797	31,879
Premises & Insurance	8,928	-	-	8,928	8,635
Accountancy & payroll	1,647	-	-	1,647	1,791
Equipment & consumables	5,974	-	-	5,974	3,064
Training, uniforms & registrations	829	-	-	829	535
Yoga, Music & sports activities	508	-	-	508	-
Telephone & advertising	680	-	-	680	304
Fee refunds	100	-	-	100	155
Refreshments, donations & sundries	951	-	-	951	1,303
<b>Sub total</b>	<b>53,414</b>	<b>-</b>	<b>-</b>	<b>53,414</b>	<b>47,666</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>53,414</b>	<b>-</b>	<b>-</b>	<b>53,414</b>	<b>47,666</b>
<b>Net of receipts/(payments)</b>	<b>- 4,628</b>	<b>-</b>	<b>-</b>	<b>- 4,628</b>	<b>12,645</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,219</b>	<b>-</b>	<b>-</b>	<b>20,219</b>	<b>7,574</b>
<b>Cash funds this year end</b>	<b>15,591</b>	<b>-</b>	<b>-</b>	<b>15,591</b>	<b>20,219</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC community account	4,211	-	-
	HSBC money manager account	10,307	-	-
	HSBC fundraising account	1,070	-	-
	Petty cash	3	-	-
	Other cash in hand	-	-	-
	<b>Total cash funds</b>		<b>15,591</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK


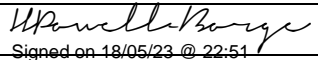

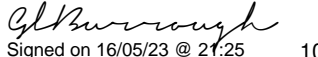
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors - fees	-	-	-
	Devon County Council funding	232	-	-
	Photo Fundraising	25	-	-
	Stockland fair	750	-	-
	Stockland primary	333	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Paye/Nl deductions payable	unrestricted	176	
	Other creditors	unrestricted	242	
	Accruals	unrestricted	900	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
  Signed on 18/05/23 @ 22:51	Haley Powell-Borge	
  Signed on 16/05/23 @ 21:25	Gemma Burrough	