

STOCKLAND AND YARCOMBE PRESCHOOL

Charity Registration Number 1028897

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

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Trustees' Annual Report for the period

	Period start date			Period end date		
	01	09	2019	31	08	2020
From				To		

Section A Reference and administration details

Charity name STOCKLAND & YARCOMBE PRESCHOOL

Other names charity is known by N/A

Registered charity number (if any) 1028897

Charity's principal address

Stockland Victory Hall
Stockland
Honiton
Postcode EX14 9EF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Shipley	Chair Vice Chair	Resigned 18/09/2019 Appointed 18/09/2019 Resigned 16/09/2020	
2	Poppy Johnson	Vice Chair Chair	Resigned 18/09/2019 Appointed 18/09/2019 Resigned 16/09/2020	
3	Emma Cousins	Treasurer Secretary	Resigned 16/09/2020 Appointed 16/09/2020	
4	Lucy Morgan	Toddler rep Health & Safety representative	Resigned 18/09/2020 Resigned 24/11/2019	
5	Anna Horner	Health & Safety representative	Resigned 18/09/2019	
6	Gemma Burrough	Hall representative Treasurer	Continues Appointed 16/09/2020	
7	Charlotte Broom	Secretary Vice Chair	Resigned 16/09/2020 Appointed 16/09/2020	
8	Haley Powell-Borge	Chair	Appointed 16/09/2020	
9	Rosanne Derryman	Fundraising secretary	Appointed 18/09/2019	
10	Helen Lee	Social Media and marketing rep	Appointed & resigned 18/09/2019	
11	Natalie Edwards	Health & Safety representative Safeguarding rep	16/09/20 to 14/12/2020 21/09/2020 to 14/12/2020	
12				

13			
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution based on preschool Learning Alliance
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by membership annual at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Full details of policies and procedures are available in operational plan and the constitution

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: A. Offering appropriate play, education and care facilities with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability B. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas C. Instigating and adhering to and furthering the aims and objectives of the Pre-school Learning Alliance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit):

The pre-school runs the following: morning sessions on Mondays, Wednesdays, Thursdays and Fridays; lunch clubs on Mondays, Wednesdays and Thursdays; afternoon sessions on Mondays, Wednesdays and Thursdays. These sessions operate for children aged between 2 and 5 years old.

A 'Baby & Toddler' session is offered on Fridays (10am-12pm) for infants aged between 0 and 4 years old.

Education is provided from the objectives set out in the Early Years Foundation Framework.

Curricular enrichment is offered by a qualified yoga instructor and a specialist music teacher.

Participation and assistance is encouraged from both Toddler and Preschool parents.

All staff are Level 3 Early Years qualified and receive regular safeguarding and first aid training.

Trustees have regard to the guidance on public benefit issued by the Charities Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The pre-school held 4 morning sessions, 3 lunch club sessions and 3 afternoon sessions per week during term time (38 weeks of the year). Pre-school hosted 1 toddler session per week during term time (38 weeks of the year).

There was a focus on improving IT knowledge and resources, beginning with the implementation of GDPR. The Chair and Manager attended GDPR training and the Preschool policies were updated accordingly. New equipment, including a new laptop, monitor screen and two child-safe tablets were acquired through fundraising and donations. The Early Years Foundation Stage "Tapestry" programme has been introduced, reducing paper use and improving communications with parents. The Preschool website was redesigned by a parent volunteer, who also developed a new prospectus.

New enrichment activities have been introduced including yoga and music making, both of which have been favourably received by children and parents.

Baby & Toddler Group has become very popular and has been described as a "much needed" resource for local parents in this isolated rural area. Following the closure of playgroups at Honiton Children's Centre, the Group has become increasingly important as a place for parents to meet and support one another. As part of this, a termly "Pop Up Café" has been developed to provide another forum for local parents.

An "Open Day" was run in October in conjunction with Stockland Primary Academy. Although numbers were low in the autumn term following a large number of children moving on to school, by January they had recovered significantly.

Staff completed an audit of materials and play equipment which resulted in much improved storage and a clearer idea of what equipment fundraising should be directed to.

Fundraising activities have taken place throughout the year, with the long-term aim of funding staff to attend specialist "Forest School" outdoor education training, in addition to the shorter-term replenishing of materials. These have included:

- Children's Tea and Bingo Evening
- Sponsored "Frog Hop" with a trip to a local free outdoor education centre and nature reserve
- Halloween Pop Up Café
- Penny Crackers Christmas fundraiser
- Santa's Grotto and Christmas Raffle
- Valentine's Day Pop Up Café
- "Poetry Please" poetry competition
- Easter Market and activities (including painting Easter Eggs and Hook-a-Duck)
- A "Parent's Night Out" evening with a minibus organised between Stockland village and Lyme Regis

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash reserves are accumulated when ever possible to cover potential shortfall in future periods due to a decline in headcount.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Controls have been reviewed with an external examiner and recommendations implemented

Section F


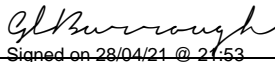

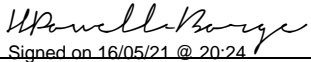
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	  <small>Signed on 28/04/21 @ 21:53</small>	  <small>Signed on 16/05/21 @ 20:24</small>
Full name(s)	Gemma Burrough	Haley Powell-Borge
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
STOCKLAND AND YARCOMBE PRESCHOOL

**On accounts for the year
ended**

31 AUGUST 2020

**Charity no
(if any)**

1028897

Set out on pages

9 TO 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:



Jane Jordan

Countersigned on 17/05/21 @ 07:18

Date:

Name:

MRS JANE JORDAN

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)

Address:

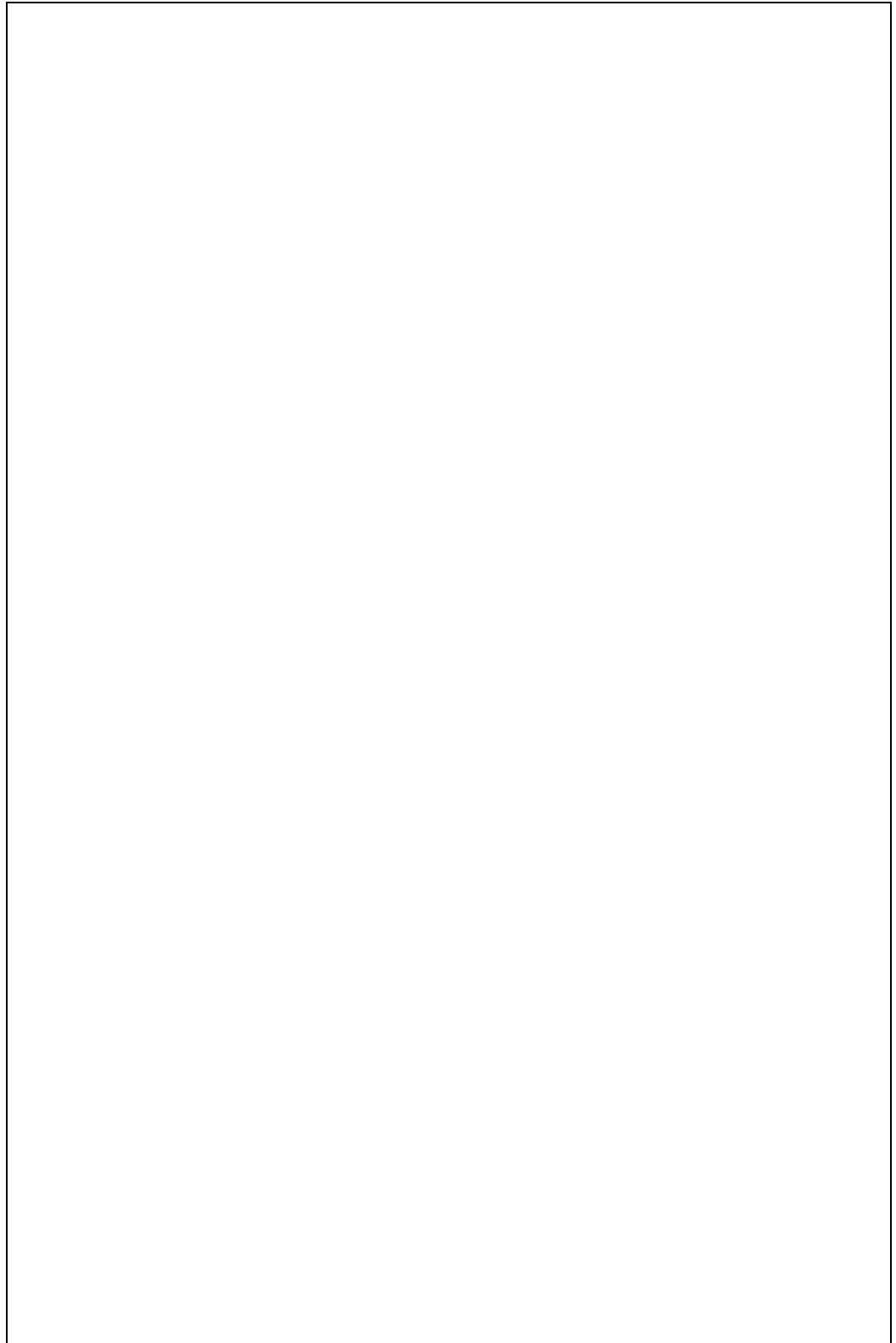
17-18 LEACH ROAD

CHARD BUSINESS PARK, CHARD, SOMERSET

TA20 1FA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION
FOR ENGLAND AND WALES

Stockland and Yarcombe Preschool

No 1028897

Receipts and payments accounts

CC16a

For the period
from

01-Sep-19

To

31-Aug-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding	22,269	-	-	22,269	24,201
Fees	10,579	-	-	10,579	9,357
Toddlers	431	-	-	431	594
Interest	10	-	-	10	14
Fundraising	1,018	-	-	1,018	885
Donations	1,620	3,000	-	4,620	80
Job retention scheme grant	3,057	-	-	3,057	-
Other income	44	-	-	44	59
Sub total (Gross income for AR)	39,028	3,000	-	42,028	35,190
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,028	3,000	-	42,028	35,190
A3 Payments					
Wages & HMRC	27,594	-	-	27,594	26,170
Premises & Insurance	5,587	-	-	5,587	8,675
Accountancy & payroll	1,634	-	-	1,634	1,246
Equipment & consumables	1,222	2,296	-	3,518	1,037
Training, uniforms & registrations	110	290	-	400	988
Yoga, Music & sports activities	180	-	-	180	480
Telephone & advertising	705	-	-	705	550
Fee refunds	-	-	-	-	96
Refreshments, donations & sundries	440	-	-	440	227
Sub total	37,472	2,586	-	40,058	39,469
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,472	2,586	-	40,058	39,469
Net of receipts/(payments)	1,556	414	-	1,970	- 4,279
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,604	-	-	5,604	9,883
Cash funds this year end	7,160	414	-	7,574	5,604

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC community account	1,081	-	-
	HSBC money manager account	5,304	-	-
	HSBC fundraising account	685	414	-
	Petty cash	41	-	-
	Other cash in hand	49	-	-
	Total cash funds		7,160	414
(agree balances with receipts and payments account(s))		OK	OK	OK


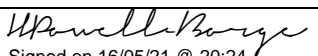

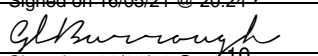
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debtors - fees	1,023	-	-
	Devon County Council funding	2,807	-	-
	Restricted donation pledged - Tesco	-	1,000	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Paye/NI deductions payable	unrestricted	17	
	Other creditors	unrestricted	39	
	Accruals	unrestricted	935	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
  Signed on 16/05/21 @ 20:24	Haley Powell-Borge	
  Signed on 28/04/21 @ 21:59	Gemma Burrough	