



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	09	2022	To	31	08	2023

Section A Reference and administration details

Charity name Brize Norton Village Pre-School

Other names charity is known by n/a

Registered charity number (if any) 1028833

Charity's principal address Elderbank Hall

Station Road

Brize Norton

Postcode

OX18 3PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol Maria Dix	Chair		
2				
3				
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11				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School
Trustee selection methods (eg. appointed by, elected by)	Elected through a process of nomination at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim is to provide an excellent pre-school education in a fun and stimulating environment in which children aged 2 to primary school age love to learn through play.

We aim to give a stimulating foundation for learning in a safe and secure environment that encourages children to gain in confidence and begin to form friendships.

We are guided by the legal requirements set out in the Early Years Foundation Stage (EYFS). The activities we provide are carefully planned to enable all children to work towards the EYFS. Every term we base the learning areas around a particular topic or theme. We then plan in detail on a term, weekly, and daily basis considering both indoor and outdoor play.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fundraising activities in the year included the annual Nativity Christmas fayre and ongoing incomes (such as professional photos). These funds have helped support the purchasing of new equipment and toys.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Pre-School ensures sufficient resources to meet our aims and objectives. Any surplus or deficit in our funds is managed closely and in line with our reserves policy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C M Dix	
Full name(s)	Carol Maria Dix	
Position (eg Secretary, Chair, etc)	Chair	
Date	11.8.24	

Brize Norton Pre-School Accounts to 31st August 2023

	2023	2022	2021	YoY
RECEIPTS				
Receipts from operating activities in furtherance of the charity's objects				
Fees - Nursery Education Grant	93,625	113,933	95,508	- 1,883
Fees - Parents - Pre school	48,844	31,207	32,370	16,474
Other Grants	1,320	-	-	1,320
	<u>143,789</u>	<u>145,140</u>	<u>127,878</u>	<u>15,911</u>
Receipts from operating activities to generate funds				
Anglo Recycling	-	-	-	
Christmas Fayre	-	-	-	
Carboot Sale	-	-	-	
Handbag Auction	-	-	-	
Photographs	-	-	716	
Raffle Squares	-	-	-	
Welly Walk	-	-	-	
Other fund raising events	1,373	626	-	
	<u>1,373</u>	<u>626</u>	<u>716</u>	<u>657</u>
Receipts earned from investment assets				
Interest	51	72	-	51
Total Receipts	<u>145,213</u>	<u>145,838</u>	<u>128,595</u>	<u>16,619</u>
PAYMENTS				
Cost of charitable activities				
Staff costs	123,026	107,393	98,680	15,632
Training/travel costs	40	-	1,329	40
Hall hire	10,330	9,432	9,471	899
Pre-school Learning Alliance insurance	1,563	680	617	883
Milk and snacks	4,589	4,932	2,719	- 343
Play/cleaning consumables	6,409	7,753	6,479	- 1,344
Equipment	7,636	11,194	8,758	- 3,558
	<u>153,593</u>	<u>141,384</u>	<u>128,054</u>	<u>12,209</u>
Cost of generating funds				
Bingo/Raffle Prizes	-	-	-	
Photographs	-	-	603	
Other fund raising costs	-	285	-	
	<u>-</u>	<u>285</u>	<u>603</u>	<u>- 285</u>
Management and admin costs				
Postage, stationery and subscriptions	482	546	487	- 64
Accountancy and payroll costs	807	312	997	495
Sundry inc phone and cleaning	1,616	882	701	735
	<u>2,905</u>	<u>1,740</u>	<u>2,185</u>	<u>1,165</u>
Total Payments	<u>156,498</u>	<u>143,409</u>	<u>130,843</u>	<u>13,090</u>
Net surplus/(deficit)	- 11,285	2,429	- 2,248	- 13,714
Cash funds B/Fwd	38,349	35,920	38,168	2,429
Cash funds this year	<u>27,064</u>	<u>38,349</u>	<u>35,920</u>	<u>- 11,285</u>
Cash Funds				
Current account	16,991	28,277	25,145	- 11,285
Deposit account	10,072	10,072	10,000	0
Petty cash account	-	-	774	-
Total reserves	<u>27,064</u>	<u>38,349</u>	<u>35,920</u>	<u>- 11,285</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Brize Norton Village Preschool

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1028833

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

29/07/2024

Name:

Sarah Smith

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

4 Honeyham Close, Brize Norton, OX18 3PZ