



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	09	2019	To	31	08	2020

Section A Reference and administration details

Charity name Brize Norton Village Pre-School

Other names charity is known by n/a

Registered charity number (if any) 1028833

Charity's principal address Elderbank Hall

Station Road

Brize Norton

Postcode

OX18 3PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol Maria Dix	Chair		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School
Trustee selection methods (eg. appointed by, elected by)	Elected through a process of nomination at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim is to provide an excellent pre-school education in a fun and stimulating environment in which children aged 2 to primary school age love to learn through play.

We aim to give a stimulating foundation for learning in a safe and secure environment that encourages children to gain in confidence and begin to form friendships.

We are guided by the legal requirements set out in the Early Years Foundation Stage (EYFS). The activities we provide are carefully planned to enable all children to work towards the EYFS. Every term we base the learning areas around a particular topic or theme. We then plan in detail on a term, weekly, and daily basis considering both indoor and outdoor play.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fundraising activities in the year included the Village day stall, Nativity and ongoing incomes (such as professional photos). These funds have helped support the purchasing of new equipment and toys.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Pre-School ensures sufficient resources to meet our aims and objectives. Any surplus or deficit in our funds is managed closely and in line with our reserves policy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	CM Dix	
Full name(s)	Carol Maria Dix	
Position (eg Secretary, Chair, etc)	Chair	
Date	1.9.21	

Brize Norton Pre-School Accounts to 31st August 2020

	2020	2019	YoY
RECEIPTS			
Receipts from operating activities in furtherance of the charity's objects			
Fees - Nursery Education Grant	89,371	81,456	7,915
Fees - Parents - Pre school	18,698	20,853	- 2,154
Milk Refund	-	17	- 17
Other Grants	275	-	275
	<u>108,345</u>	<u>102,326</u>	<u>6,019</u>
Receipts from operating activities to generate funds			
Other fund raising events	986	266	
	<u>1,674</u>	<u>266</u>	<u>1,408</u>
Receipts earned from investment assets			
Interest	-	8	- 8
Total Receipts	<u>110,018</u>	<u>102,600</u>	<u>7,418</u>
PAYMENTS			
Cost of charitable activities			
Staff costs	79,772	65,107	14,666
Training/travel costs	2,533	545	1,988
Hall hire	8,437	8,624	- 187
Pre-school Learning Alliance insurance	616	608	8
Milk and snacks	1,955	2,847	- 892
Play/cleaning consumables	3,825	4,602	- 778
Equipment	3,549	554	2,995
	<u>100,686</u>	<u>82,887</u>	<u>17,799</u>
Cost of generating funds			
Bingo/Raffle Prizes	-	-	
Photographs	293	507	
Other fund raising costs	-	-	
	<u>293</u>	<u>507</u>	<u>- 213</u>
Management and admin costs			
Postage, stationery and subscriptions	161	93	68
Accountancy and payroll costs	637	226	411
Sundry inc phone and cleaning	2,441	914	1,526
	<u>3,239</u>	<u>1,233</u>	<u>2,006</u>
Total Payments	<u>104,218</u>	<u>84,626</u>	<u>19,592</u>
Net surplus/(deficit)	5,800	17,974	- 12,174
Cash funds B/Fwd	32,368	14,394	17,974
Cash funds this year	<u>38,168</u>	<u>32,368</u>	<u>5,800</u>
Cash Funds			
Current account	27,721	21,923	5,798
Deposit account	10,000	5,804	4,196
Fundraising account	-	4,149	- 4,149
Petty cash account	448	492	- 45
Total reserves	<u>38,168</u>	<u>32,368</u>	<u>5,800</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Brize Norton Village Preschool

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1028833

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2020**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

07/06/2021

Name:

Sarah Smith

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

4 Honeyham Close, Brize Norton, OX18 3PZ