

Nutley Preschool Playgroup AGM 21st October 2024

Chairpersons report including Trustees report:

As members of the Preschool Management Committee the following people were all Trustees of the Charity (1028830) From October 2023 until now.

- Chair – Maxine Phair
- Secretary – Amy-Lynn Ferguson
- Treasurer – Polly Cosham
- Committee Member – Jade Cafferkey
- Committee Member – Jess Feakins
- Committee Member – Alice Lindley

Other committee members that have served voluntarily throughout the past year are:

- Liz Mitchell (stepping down)

Stepping down off the committee at this meeting will be Liz Mitchell.

Staff Details:

In the academic year of 2023 -24 we have had the following staff members:

- Manager & SENCO – Jessica Wright
- Deputy Manager – Jenny Dyer
- Early Years Co-Ordinator – Georgia Waite
- Preschool Assistant - Lisa Bills
- Preschool Assistant - Louise McLeary
- Preschool Assistant – Kym Howarth
- Bank Staff – Wendy Breeze
- Bank Staff – Karen Evans

At the start of the academic year 2024-25 we have the following staff:

- Manager & SENCO – Jessica Wright
- Deputy Manager – Jenny Dyer
- Early Years Co-Ordinator – Georgia Waite
- Preschool Assistant - Lisa Bills
- Preschool Assistant – Louise Mcleary
- Bank Staff – Wendy Breeze

We are currently in the process of onboarding a new preschool assistant, Emma Martin, who is due to start after October half term. Also, we have one Bank Staff Preschool Assistant application that has been accepted.

Overview/Past Year Review:

We started the academic year 2023-24 with 19 children and finished with 29 children on the register, 13 of which were rising 5's which is such a great achievement.

The staff have worked tirelessly over the last year to continue to make sure that the Preschool has run smoothly and been accommodating for all the children.

We have continued to open for 30 hours per week, to all families, including all funding options including the new 2 year old funding and we are still a member of the tax-free childcare government scheme.

Music Bus and Tiny Tekkers both continued last year. Although this year we have decided to stop using Music Bus, we still have Tiny Tekkers and it is still being enjoyed by the children.

We had good success with the events we have managed to run this year, the Christmas market of 2023 was very successful, and also our easter egg hunt and our stall at the Nutley Village Fete. I would like to add a huge thank you to everyone who came along and supported all events and also those who helped on the day. We are excited for our upcoming events this year; our Christmas market and the children's Christmas play and party.

For this academic year, we started with 20 children on the register, and we have already had a number of new enquiries and new starters. The on-going aim is to have 30 children on the register by the summer term with a minimum still of 6 hours each.

This year we say goodbye to Liz Mitchell, who has been a part of the committee for 5 years, I would like to say a huge thank you to you for your hard work and dedication to preschool.

Unfortunately, we do not have any new members to add to our committee this year, we will continue to work towards gaining some more committee members over the coming months in order to make sure we have the correct number of trustees to continue.

Finally, on behalf of the preschool and personally, I would like to thank all the committee, the staff and parents for their continued hard work to ensure Nutley preschool is a wonderful setting to be a part of and a growing asset to our community.

Voting people onto the committee:

- Jade Cafferkey – Existing committee member also a trustee
- Alice Lindley – Existing committee member also a trustee
- Jess Feakins - Existing committee member also a trustee
- Amy-Lynn Ferguson – role of Secretary also a trustee
- Polly Cosham – role of Treasurer also a trustee
- Maxine Phair – role of Chair

Treasurer report:

We ended the year well with a profit of £4070.

This was largely due to the 2 year old funding. The education grant was up by £14,890 from last year, a 36.3% increase. Fees also increased by £3697 16.3%.

Average daily funded hours increased from 40 to 49 a 22% increase. Average daily non funded hours stayed the same at 18.

Staff costs increased by - £4752 - 8.2% (April - August increase in Minimum wage hourly rate of £1.02 9.8%)

Next year some of this profit should be put back into the preschool with the purchase of new play equipment. Also garden grant money is yet to be spent.



CHARITY COMMISSION
FOR ENGLAND AND WALES

NUTLEY PRE SCHOOL PLAYGROUP

1028830

CC16a

Receipts and payments accounts

For the period from	1st Sept 2023	To	31st Aug 2024
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Education Grant	55,906	-	-	55,906	41,017
Fees	26,409	-	-	26,409	22,712
Fund Raising	1,789	-	-	1,789	1,875
Donations	-	-	-	-	1,203
Other Income	250	-	-	250	5,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	84,354	-	-	84,354	71,807
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	84,354	-	-	84,354	71,807
A3 Payments					
Staff Costs	62,523	-	-	62,523	57,771
Fund Raising	397	-	-	397	1,010
Hall Rental	9,520	-	-	9,520	8,952
Software	1,296	-	-	1,296	890
Equipment	465	-	-	465	366
Tutors	2,450	-	-	2,450	1,140
Misc	769	-	-	769	599
Training	188	-	-	188	941
Garden Maintenance	817	-	-	817	978
Refreshments	425	-	-	425	957
Insurance	796	-	-	796	760
Advertising	351	-	-	351	295
Craft	115	-	-	115	189
Stationary	171	-	-	171	247
	-	-	-	-	-
	-	-	-	-	-
Sub total	80,283	-	-	80,283	75,095
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	80,283	-	-	80,283	75,095
Net of receipts/(payments)	4,071	-	-	4,071	- 3,288
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,210	-	-	20,210	23,498
Cash funds this year end	24,281	-	-	24,281	20,210

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	24,281	-	-
		-	-	-
		-	-	-
	Total cash funds	24,281	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Polly Cosham	17/03/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
NUTLEY PRE SCHOOL PLAYGROUP

On accounts for the year
ended

31 AUGUST 2024

Charity no
(if any)

1028830

Set out on pages

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2024.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Martin Craig

Date:

23 March 2025

Name:

Martin Craig

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

Circles, Clock House Lane

Nutley East Sussex TN22 3NX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None