



Archdeacon Cambridge's School Parent Teacher Association
The Green, Twickenham, Middlesex. TW2 5TU Tel: 020 8894 4777
www.acpta.org.uk, Charity No. 1028800

Annual report for the year ended 31 July 2020

Our PTA Constitution

Archdeacon Cambridge's School PTA is based at Archdeacon Cambridge's Church of England School, The Green, Hampton Road, Twickenham. The PTA is governed by its constitution and is a registered charity – number 1028800. Our PTA is a member of the PTA-UK and benefits from their insurance scheme and advice on relevant matters. A committee manages the PTA, and during the year ended 31 July 2020, the officers were:

Anna Davies	Chair & School Liaison (shadowed by Louie Loynes)
Nicola Hitt	Co-Chair & Parent Liaison
Sophie Holland	Secretary (shadowed by Laura Jefferies)
Keeley Betts	Events Liaison
Kirsty Aljewicz	Treasurer (shadowed by Donna Llyr)
Hilary Beck	Inclusion (supported by Liliias Johnson)

The committee meetings may be attended by the Head Teacher and representative members of staff, and by the parent representatives from each class. All parents/guardians of the pupils at the school are automatically members of the PTA, and are also welcome to attend the PTA meetings on giving notice to the Secretary or Chair in advance. All members of the committee (apart from the Head Teacher and staff representatives) are elected annually at the AGM.

The PTA is a registered charity, and the Head Teacher and the officers of the committee are trustees of the charity; they have a legal duty to ensure that the PTA acts lawfully and is managed properly.

The objective of the PTA is to support the advancement of education of the pupils at the school. The PTA aims:-

- a) To raise funds to provide additional facilities and equipment for the school
- b) To engage in activities which support the school and its staff and thereby support the pupils at the school
- c) To develop and enhance relationships between the staff (both teaching and non-teaching), parents and others associated with the school.

The PTA committee usually meets twice a term. We also have separate sub-committees leading up to major events such as The Christmas Fair, Quiz Night and the Summer Fair.

The Past School Year

The Autumn Term was very successful in terms of fundraising, events, and efforts to make events more inclusive, and improve their impact on the environment. The Spring Term got off to a busy start too, but unfortunately the PTA was unable to operate for much of the rest of the year due to the Covid-19 pandemic. During the first term and a half, the highlights were:

- A Craft Beer and Gin social, which was a great chance for parents and carers to meet each other and raise funds for the school in a fabulously glamorous Small Hall!
- A Quiz Night which proved a great hit with those attending, and a brilliant fundraiser.
- Cake and hot dog sales by the junior year groups.
- A very successful Christmas Fair, with Santa's Grotto, a raffle, mulled wine and BBQ food, lots of stalls and games for the children, and the ever popular Family Presents. The fair raised over £6,000, and was enhanced by new lighting and gazebos purchased with PTA funds to make it safer and weather-proof for all.
- The launch of the PTA Inclusion Team, enabling all the children at Archdeacon to enjoy our events, by organising sensory rooms, supplying noise-cancelling headphones, and visiting times at events at quieter times, and using the hidden disability lanyard scheme.
- The use of eco-cups, and purchase of separate bins to enable waste to be sorted at the point of disposal, ensured our events became more environmentally friendly.
- During the Spring Term, a second and uniform sale and Bag2School Collection helped to reuse and recycle unwanted clothing and raise some funds.
- We were able to hold two Rugby Parking days for 6 Nations matches during the Spring Term, with the help of parent volunteers, and raised over £2,500.
- The Archdeacon Rocks! disco for the schoolchildren in February raised over £2,000 and proved to be the last chance for a fun in-school event before lockdown began.

The PTA pays for a wide range of activities and experiences each year within the school, including a regular budget for the outdoor areas, photocopier maintenance, Christmas trees, treats and crackers to name but a few. We funded transport for trips and Christmas entertainment during this year. The replacement of blinds throughout the school, and several improvements to the Early Years outdoor play area, were also funded by the PTA.

The support provided by the PTA is not just financial, and during the first part of last year, as in previous years, parents volunteered to help the school on a regular basis in a variety of ways:

- Upkeep of the wildlife area and foundation stage outdoor area
- Helping on outings/trips
- Listening to children read and helping in class
- Making costumes and props for drama productions and assemblies
- Helping with school clubs, sports events and matches
- Providing creche facilities for younger during events and performances

Thank you to everyone who has contributed in so many different ways to the activities of the PTA during 2019/20 which although only active for just over a term, still made a great impact and put new measures which will have a long lasting benefit for current and future pupils at the school. We hope that everyone will continue to support the events and to enjoy the activities at Archdeacon Cambridge's School once we are able to start them again.

A number of the PTA committee stood down at the end of this year, and the incoming members would like to thank them for their incredible hard work, inspirational ideas and drive to improve. They have left a wonderful legacy for the parents and children at the school, and as restrictions are lifted the Archdeacon community will continue to benefit from everything they have put in place.

2019/20 PTA committee announced

Parents who have come forward for the following PTA committee roles:

Emma Smith	Chair & School Liaison (shadowed by Louie Loynes)
Laura Jefferies	Co-Chair & Parent Liaison
Sophie Holland	Secretary
Keeley Betts	Events Liaison (shadowed by Lucy Coleman)
Kirsty Aljewicz	Treasurer (shadowed by Donna Llyr)
Hilary Beck	Inclusion
James Simms	Support Officer



Independent Examiner's Report

**Report to the trustees/
members of**

**ARCHDEACON CAMBRIDGE'S SCHOOL PARENT TEACHER
ASSOCIATION**

**On accounts for the year
ended**

31st July 2020

**Charity no
(if any)**

1028800

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st July 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act, or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/7/21

Name:

Robin Wooldridge

**Relevant professional
qualification or body:**

ACA – Chartered Accountant (ICAEW)

Address:

32 Seymour Road, Kingston upon Thames KT1 4HW



Archdeacon Cambridge's Parent Teacher Association
Registered charity number: 1028800

Annual accounts
31 July 2020

Archdeacon Cambridge's Parent Teacher Association

Accounts for the year ended 31 July 2020

Receipts and Payments Account - Summary

	2020	2019
	£	£
Receipts (see Page 2)	27,259	57,730
Payments (see Page 3)	23,263	43,666
Surplus	3,996	14,064
Bank Balance at beginning of year	38,071	24,007
Bank Balance at end of year	42,067	38,070

Statement of Assets and Liabilities as 31 July 2020

	2020	2019
	£	£
Monetary Assets		
Bank Accounts: Treasurer Account	33,924	31,297
Money Manager Account	7,639	6,273
PayPal Balance	164	160
Cash in hand	340	340
Total	42,067	38,071
TOTAL ASSETS	42,067	38,071

These accounts were approved by the committee of Archdeacon Cambridges School

Parent Teacher Association on

the and signed on its behalf by:

Archdeacon Cambridge's Parent Teacher Association

Accounts for the year ended 31 July 2020

Receipts and Payments Account - Receipts

	2020	2019
Receipts	£	£
Summer Fair	60	11,302
Children's Disco	2,504	7,114
Christmas Fair	10,082	7,245
Quiz Night	3,777	2,639
Film night	0	2,855
Comedy Night	0	2,756
Pamper Evening	0	1,110
Pub Night (Deakie Arms)	1,205	0
Total A)	17,628	35,021
Other Fundraising Activities		
Rugby Parking	4,000	7,635
Sponsored Event	0	5,350
Grapevine	0	175
Cake Sales Infants & Nursery	148	463
Cake Sales Juniors	473	509
2nd hand Uniform	562	1,001
Family Present Stall	1,145	800
Bag 2 School	152	332
Y6 Leavers Fund	1,023	1,657
100 Club	1,366	1,913
PTA Pop up	524	1,230
Fireworks	0	1,383
Total B)	9,393	22,448
Other Income		
Bank Interest	0	6
Easy Fundraising	238	255
Total C)	238	261
TOTAL A+B+C	27,259	57,730

Archdeacon Cambridge's Parent Teacher Association

Accounts for the year ended 31 July 2020

Receipts and Payments Account - Payments

	2020	2019
Payments	£	£
Items purchased for school		
Foundation Stage	0	258
Wildlife Area	0	37
Outside Areas	0	401
Photocopier/paper	0	1,100
Living Eggs	0	285
Xmas trees/money gifts/crackers, Panto	0	225
Sports week	0	3,200
Theme week	0	20
Year 6 Theatre Trip	0	600
Year 6 Books & Tokens	422	541
Travel - Coaches	0	875
PTA UK Membership	110	105
Class Refurbishments	11,839	3,240
IT Equipment	0	14,206
PTA Events	17	313
Junior & Infant school council	0	389
Total	12,388	25,795
	A)	
Fundraising and Social Events		
Summer Fair costs	97	3,229
Christmas Fair costs	4,684	2,284
Pamper Evening	0	382
Quiz night	1,812	990
Rugby Parking	0	112
Children's Disco	890	2,640
Pub night (Deakie Arms)	740	0
Film night	0	1,365
Comedy Night	0	2,061
100 Club	0	1,280
Family Presents costs	235	0
PTA Pop Up Costs	519	407
Y6 Leavers Fund	1,023	1,145
Fireworks costs	0	1,191
Total	10,000	17,086
	B)	
PTA Expenses (sundries)	790	785
Inclusion	85	0
Total	875	785
	C)	
Total Payments	23,263	43,666
	A+B+C	

Archdeacon Cambridge's Parent Teacher Association

Accounts for the year ended 31 July 2020

Notes to the Accounts

1. Accounting Basis

The accounts have been prepared on a receipts and payments basis and in accordance with Section 42(3) of the Charities Act 1993.

2. Fundraising and Social Events

In accordance with 1. the income and costs for each major event are listed separately. For convenience, the net income raised for all major events is shown below.

	2020	2019
Net Income	£	£
Fundraising and Social Events		
Summer Fair	(37)	8,073
Rugby Parking	4,000	7,523
Christmas Fair	5,398	4,961
Children's Disco	1,614	4,474
Sponsored Event	0	5,350
Pamper Evening	0	728
Quiz Night	1,965	1,649
Cake Sales Juniors	473	509
Cake Sales Infants & Nursery	148	463
Second hand Uniform Sales	562	1,001
Grapevine	0	175
Family Present Stall	910	800
Easy Fundraising	238	255
Film night	0	1,490
PTA Pop ups	5	823
Pub night (Deakie Arms)	465	0
Comedy Night	0	695
100 Club	1,366	633
Bags 2 School	152	332
Fireworks	0	192
Total	17,259	40,126



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