



# Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From 01	07	2020	To 30	06	2021

## Section A Reference and administration details

Charity name **STEPPING STONE PRE-SCHOOL**

Other names charity is known by

Registered charity number (if any) **1028589**

Charity's principal address **OXFORD STREET**  
**EXNING**  
**NEWMARKET**  
 Postcode **CB8 7EW**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SARAH THOMPSON	MANAGER		
2	SUZANNE LEE	VICE CHAIR		
3	RA CHEL STANTON	TREASURER		
4	DES MURPHY	MEMBER	MARCH 22 - To date	
5	LINDSAY MORGAN	MEMBER		
6	OHOBAT HANRAADS	MEMBER		
7	KATY HURST	MEMBER	MARCH 22 - To date	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
/		

**Name of chief executive or names of senior staff members (Optional information)**

SARAH THOMPSON

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

EARLY YEARS ALLIANCE

How the charity is constituted  
(eg. trust, association, company)

EARLY YEARS ALLIANCE 2011

Trustee selection methods  
(eg. appointed by, elected by)

ANNUAL A.G.M. next due End of April 2022.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

NA

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide quality care and education to children aged 2-5 yrs.  
To support SEN children.  
To support families in the community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To provide well planned activities to enhance learning in the early years, setting excellent foundations for future learning.

The setting follows all guidance set out in the EYFS and Development Matters.

The setting is well promoted by public interest and recognition

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

When restrictions (COVID) have allowed volunteers are welcomed to expand knowledge around topics covered.

Summary of the main achievements of the charity during the year

The setting has managed to maintain service through a very difficult time, numbers have remained high with waiting lists for places in demand.

Staff have continued to access training to broaden personal development. We have another L4 SEND practitioner qualified over the last year.

We have introduced more outdoor facilities including a Greenhouse and Forest School Area.

We have been awarded the 'Communication Friendly Setting' status.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The constitution allows for provision to be allocated for special purposes and reserves for future outlay & expenditure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

with increased numbers of funded 2,3 & 4 yr olds the majority of funds has been from this source. Covid has made fundraising difficult however where possible with virtual and out housed events fundraising has continued to the best of our ability under the circumstances.

## Section F

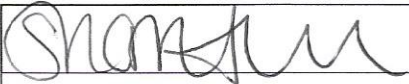
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SARAH THOMPSON	DESMOND MURPHY
Position (eg Secretary, Chair, etc)	MANAGER/CHAIR	MEMBER
Date	05/04/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Stepping Stones Pre-School (Exning)

1028589

## Receipts and payments accounts

CC16a

For the period  
from

01/07/2020

To

30/06/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Parent Fees	57,294	-	-	57,294	-
Funding	172,248	-	-	172,248	-
Fundraising	4,084	-	-	4,084	-
Other Receipts	11,732	-	-	11,732	-
Interest Earned	13	-	-	13	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>245,371</b>	<b>-</b>	<b>-</b>	<b>245,371</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>245,371</b>	<b>-</b>	<b>-</b>	<b>245,371</b>	<b>-</b>
<b>A3 Payments</b>					
Wages, NIC, Pensions	189,692	-	-	189,692	-
Utilities	23,621	-	-	23,621	-
Resources	8,221	-	-	8,221	-
Housekeeping	6,891	-	-	6,891	-
Other Expenses	15,518	-	-	15,518	-
Fundraising	589	-	-	589	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>244,532</b>	<b>-</b>	<b>-</b>	<b>244,532</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>244,532</b>	<b>-</b>	<b>-</b>	<b>244,532</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>839</b>	<b>-</b>	<b>-</b>	<b>839</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	155,435	-	-	155,435	-
<b>Cash funds this year end</b>	<b>156,274</b>	<b>-</b>	<b>-</b>	<b>156,274</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank A/c Current	2,645	-	-
	Bank A/c Savings	147,421	-	-
	Fundraising Accounts	6,208	-	-
	<b>Total cash funds</b>	<b>156,274</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK

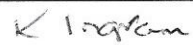
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

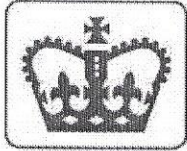
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	K. INGRAM	12/10/2022



Section A Independent Examiner's Report

Report to the trustees/ members of Stepping Stones Pre-School (Exning)

On accounts for the year ended 30 June 2021 Charity no (if any) 1028589

Set out on pages 1-2 of Accounts. (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 06 / 2021.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Caroline Poulton Date: 13/6/2022

Name: Caroline Poulton T/A NKT Accountants

Relevant professional qualification(s) or body (if any): ACCA

Address: 147 All Saints Road
Newmarket
Suffolk CB8 8HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None.