



# Trustees' Annual Report for the period

From **Period start date** To **Period end date**  
 Day Month Year Day Month Year  
 01 August 2021 31 July 2022

Section A		Reference and administration details	
Charity name	PLAYMATES PRE-SCHOOL		
Other names charity is known by	PLAYMATES PLAYGROUP		
Registered charity number (if any)	1028557		
Charity's principal address	THE BUNGALOW, WINDMILL PRIMARY SCHOOL, WINDMILL LANE, RAUNDS, NORTHANTS.		
	POSTCODE	NN9 6LA	

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Donna Randall	Chairperson		Member of Playmates Pre-school
2	Rebecca Hunter	Treasurer		Member of Playmates Pre-school
3	Gail Gilbert			Member of Playmates Pre-school
4	Carla Harmsworth			Member of Playmates Pre-school
5	Daniel Taylor			Member of Playmates Pre-school
6	Charlene Taylor	Secretary		Member of Playmates Pre-school
7				
8				
9				
10				
11				
12				

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
1	
2	
3	

## Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

## Name of chief executive or names of senior staff members (optional information)

Gail Gilbert - Pre-school Manager
Marilynn Hazeldine - Pre-school Leader
Kellie Mayes - Pre-school Deputy Leader

<b>Section B</b>	<b>Structure, governance and management</b>
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**Description of the charity's trusts**

Type of governing document <i>(eg trust deed, constitution).</i>	Constitution
How the charity is constituted <i>(eg trust, association, company).</i>	Company
Trustee selection methods <i>(eg appointed by, elected by).</i>	Election by members

**Additional governance issues (optional information)**

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>Policies and procedures adopted for the induction and training of trustees;</li> <li>The charity's organisational structure and any wider network with which the charity works;</li> <li>Relationship with any related parties;</li> <li>Trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	
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<b>Section C</b>	<b>Objectives and activities</b>
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<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>The aim of Playmates is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.</p> <p>The objectives are;</p> <ul style="list-style-type: none"> <li>offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups offering opportunities for all children, regardless of race, culture, religion or means</li> <li>encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas instigating and adhering to and furthering the aims of the Early Years Alliance</li> </ul>
<p><b>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</b></p>	

**Additional details of objectives and activities (optional information)**



<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>Policy on grant-making;</li> <li>Policy programme related investment;</li> <li>Contribution made by volunteers.</li> </ul>	
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Section D	Achievements and performance
Summary of the main achievement of the charity during the year	<p>We continued to manage the Setting so we could stay open for our families, the pandemic reduced staff numbers to an all time low and we asked families to consider our situation. Most chose to keep their children at home until our staff recovered. Children were given online learning opportunities with staff providing videos of the Setting to keep the children familiar with the environment.</p> <p>We continued to be recommended by local childcare agencies for SEND children due to our effective planning for their care. The higher needs funding allows us to provide specific staff to support these children directly and purchase appropriate resources to be fully inclusive.</p> <p>We employed a senior practitioner to oversee the Bungalow staff on the floor and offer a unified approach. This was a great success, allowing our senior staff to keep on top of the constant changes and demands on their safeguarding and special needs roles.</p> <p>We purchased a pergola to offer some specific outdoor learning space.</p>
Section E	Financial review
Brief statement of the charity's policy on reserves	<p>Our reserves are prioritised for covering redundancies and notice of rent, if we have to close.</p> <p>Any funds outside of this are used to improve the Setting for the children by updating our provision with new resources, projects and equipment.</p>
Details of any funds materially in deficit	None

#### Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>The charity's principal sources of funds (including any fundraising);</li> <li>How expenditure has supported the key objectives of the charity;</li> <li>Investment policy and objectives including any ethical investment policy adopted.</li> </ul>	
Section F	Other optional information
Section G	Declaration

The trustees declare that they have approved the trustee's report above.  
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Donna Marie Randall	Gail Frances Gilbert
Position (eg Secretary, Chair, etc)	Chairperson	Committee Member
Date	01/09/2022	01/09/2022

# Raunds Playmates Group

Year Ended 31 July 2022

Income	£	Expenditure	£
Fees etc from parents	63,061.11	Wages	237,836.88
Funding	234,316.28	Rent, storage and repairs	6,992.92
Fundraising	59.86	Equipment	8,147.36
Donations	-	Refreshments & Consumables	4,859.57
Miscellaneous	1,160.21	Fundraising Expenses	0.00
Interest Received	16.17	Administration	3,539.93
Job Retention Scheme		Uniforms	
		Miscellaneous Expenditure	7,634.07
		Accounts	258.00
		Courses & Training	1,959.60
		Insurance	681.13
Total Income	<u><u>298,613.63</u></u>	Total Expenditure	<u><u>271,909.46</u></u>

Add: Funds @ 1 Aug 2021

Barclays current a/c	17,874.21
Barclays premium a/c	94,387.71
Cash Float	-

112,261.92

410,875.55

Add: Funds @ 31 July 2022

Barclays current a/c	2,628.89
Barclays premium a/c	136,337.20
Cash Float	

138,966.09

410,875.55

In accordance with your instructions, we have examined the above financial report, for the year ended 31st July 2021.

We have not carried out an audit, but we are of the opinion that the above report has been prepared using proper accounting principles and is in accordance with the books, vouchers, other records and explanations supplied to us.

## Denton Tavarra Limited

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Denton Tavarra Limited  
Accountants & Business Advisors  
[www.dentontavara.co.uk](http://www.dentontavara.co.uk)

May 2023

61a High Street South  
Rushden  
Northants  
NN10 0RA

# Raunds Playmates Group

Year Ended 31 July 2022

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May 2023

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