



Trustees' Annual Report for the period

From **Period start date** To **Period end date**
 Day Month Year Day Month Year
01 August 2019 31 July 2020

Section A Reference and administration details

Charity name	PLAYMATES PRE-SCHOOL	
Other names charity is known by	PLAYMATES PLAYGROUP	
Registered charity number (if any)	1028557	
Charity's principal address	THE BUNGALOW, WINDMILL PRIMARY SCHOOL, WINDMILL LANE, RAUNDS, NORTHANTS.	
	POSTCODE	NN9 6LA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wayne Watts-Ellson	Chairperson		Member of Playmates Pre-school
2	Rebecca Hunter	Treasurer		Member of Playmates Pre-school
3	Jemma Waddington	Secretary		Member of Playmates Pre-school
4	Emma Watts-Ellson			Member of Playmates Pre-school
5	Emily Bates		31/12/2019	Member of Playmates Pre-school
6	Kayleigh Oliver			Member of Playmates Pre-school
7	Kathryn Preston			Member of Playmates Pre-school
8	Amy Chambers		12/02/2020	Member of Playmates Pre-school
9	Robert Hunter			Member of Playmates Pre-school
10	Gail Gilbert			Member of Playmates Pre-school
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
1	
2	
3	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (optional information)

Gail Gilbert – Pre-school Manager
Marrilynn Hazeldine – Pre-school Leader
Kellie Mayes – Pre-school Deputy Leader

Section B**Structure, governance and management****Description of the charity's trusts**

Type of governing document <i>(eg trust deed, constitution).</i>	Constitution
How the charity is constituted <i>(eg trust, association, company).</i>	Company
Trustee selection methods <i>(eg appointed by, elected by).</i>	Election by members

Additional governance issues (optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • Policies and procedures adopted for the induction and training of trustees; • The charity's organisational structure and any wider network with which the charity works; • Relationship with any related parties; • Trustees' consideration of major risks and the system and procedures to manage them. 	
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Section C**Objectives and activities**

<p>Summary of the objects of the charity set out in its governing document</p>	<p>The aim of Playmates is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.</p> <p>The objectives are;</p> <ul style="list-style-type: none"> • offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups offering opportunities for all children, regardless of race, culture, religion or means • encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas instigating and adhering to and furthering the aims of the Early Years Alliance
<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	

Additional details of objectives and activities (optional information)

You may choose to include further statements, where relevant, about:

- Policy on grant-making;
- Policy programme related investment;
- Contribution made by volunteers.

Section D**Achievements and performance**

Summary of the main achievement of the charity during the year

To manage to continue remaining open during a major pandemic. We have had 1 closure, due to a covid case, of 2 weeks during this period, and remained open for keyworkers' children until June.
We welcomed our school leavers back before the end of term to work on the skills needed for primary school and extended their attendance into the summer holidays.

Section E**Financial review**

Brief statement of the charity's policy on reserves

Our reserves are prioritised for covering redundancies and notice of rent, if we have to close.
Any funds outside of this are used to improve the Setting for the children by updating our provision with new resources, projects and equipment.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising);
- How expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information**

In October and November 2019, a member of staff was paid wages into an incorrect account (used previously) and has since refused to repay the overpayment, in excess of £1043.00. She was immediately reimbursed into the correct account after claiming she no longer had access to the old account. We are still awaiting a court date to reclaim this amount, having supplied all the evidence that it was, in fact, received, we are confident of a ruling in our favour, plus interest.

Section G**Declaration**

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Signature(s)	G F Gilbert	
Full name(s)	Gail Frances Gilbert	
Position (eg Secretary, Chair, etc)	Committee Member	
	15/09/2020	

Raunds Playmates Group

Year Ended 31 July 2020

Income		£	Expenditure		£
Fees etc from parents		40,170.10	Wages		194,284.72
Funding		172,109.36	Rent, storage and repairs		11,620.92
Fundraising		63.53	Equipment		2,428.01
Donations		2,592.65	Refreshments & Consumables		2,391.87
Miscellaneous		41.00	Fundraising Expenses		0.00
Interest Received		38.10	Administration		2,488.81
Job Retention Scheme		2,374.02	Uniforms		0.00
			Miscellaneous Expenditure		925.59
			Accounts		240.00
			Courses & Training		59.99
Total Income		<u><u>217,388.76</u></u>	Total Expenditure		<u><u>214,439.91</u></u>
Add: Funds @ 1 Aug 2019			Add: Funds @ 31 July 2020		
Barclays current a/c	2,848.77		Barclays current a/c	3,260.28	
Barclays premium a/c	23,787.40		Barclays premium a/c	26,324.74	
Cash Float	-		Cash Float	-	
		<u>26,636.17</u>			<u>29,585.02</u>
		<u><u>244,024.93</u></u>			<u><u>244,024.93</u></u>

In accordance with your instructions, we have examined the above financial report, for the year ended 31st July 2020.

We have not carried out an audit, but we are of the opinion that the above report has been prepared using proper accounting principles and is in accordance with the books, vouchers, other records and explanations supplied to us.

www.dentontavara.co.uk

October 2020

Northants
NN10 9YS

Raunds Playmates Group

Year Ended 31 July 2020

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		Accounts	240.00
		Courses & Training	59.99
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