



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|--------------|--------------|-----------|-----------------|--------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 1 | Month Sep | Year 2023 | | Day 31 | Month Aug | Year 2024 |

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

| |
|-------------------------|
| Wattleton Road |
| Beaconsfield |
| Bucks |
| Postcode HP9 1RW |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---|
| 1 | Bronwyn Coles | Chair | | |
| 2 | Priscilla Wilcox | Treasurer | | |
| 3 | Aranpreet Randhawa | Co-Secretary | | |
| 4 | Alesha Cooper | Co-Secretary | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |

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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--------------|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Association |
| Trustee selection methods (eg. appointed by, elected by) | Elected by |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Association is to advance the education of the pupils in the school. In furtherance of this object, the Association may:

- develop more extended relationships between the staff, parents and others associated with the school;
- engage in activities which support the school and advance the education of the

pupils attending it; and
c. provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the governing body of the school shall from time to time determine.

To hold events which may include:

Cake sales, seasonal fairs, raffles, parent and children social events, uniform sales.

Events are held for the sole purpose of raising funds for the charity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The year has been full of events to not only raise much needed funds but to also enrich the school experience of our pupils and parents.

We are extremely proud to have donated a record amount to our school of £68k with a further £2400 to external charities benefitting our wider community.

Section E

Financial review

Brief statement of the charity's policy on reserves

A policy on reserves is not held - the charity has no fixed overheads as trustees are unpaid and events are run by volunteers.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising was a great success this year with the headline event being our Summer Ball raising nearly £22k. Our other events brought in another £22k allowing us to donate significant amounts to our school to help fund amongst other items; New laptops, a new nurture room, new phonics and reading material. We are also proud that we have growth in our donations outside of school with donations being made to four external charities/community groups. We have finished the financial year with a healthy cash balance of £31,165 held in both a current and savings account.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Priscilla Wilcox

Full name(s) PRISCILLA WILCOX

Position (eg Secretary, Chair, etc) TREASURER

Date 5/10/2024

**Butlers Court School PTA
Annual Review**

Year ended 31 August 2024

Butlers Court PTA
Year ended 31 August 2024

Summary

| | y/e August 2024 | | |
|--------------------------------|-----------------|------------------|------------------|
| | Income | Expenses | Profit |
| Summer Ball | £58,486 | (£36,586) | £21,900 |
| Quiz Night | £2,366 | (£544) | £1,822 |
| XMAS Fair & Raffle | £3,572 | (£1,395) | £2,177 |
| Evening Performances | £697 | (£185) | £512 |
| Easter Fair | £2,059 | (£262) | £1,797 |
| Movie Event | £1,130 | (£271) | £859 |
| Disco | £1,657 | (£591) | £1,066 |
| Book Sale | £275 | - | £275 |
| Summer Fair | £8,139 | (£2,018) | £6,120 |
| Summer Fun Run | £5,529 | (£2,941) | £2,588 |
| Football events | - | - | - |
| Sports days | £186 | (£39) | £147 |
| Coffee Mornings | £57 | (£53) | £4 |
| Cake Sales | £984 | (£43) | £941 |
| Bag2School | £433 | - | £433 |
| Event fundraising | £85,569 | (£44,928) | £40,642 |
| Holtspur Fireworks | £1,456 | (£1,220) | £236 |
| XMAS Cards | £175 | - | £175 |
| Legoland | £3,594 | (£3,099) | £495 |
| End of year T Shirts | £1,641 | (£1,388) | £253 |
| 2nd Hand Uniform sales | £1,244 | (£152) | £1,093 |
| EasyFundraising | £434 | - | £434 |
| YourSchoolLottery | £663 | - | £663 |
| Gift Aid | £361 | - | £361 |
| Savings Account Interest | £204 | - | £204 |
| Other fundraising | £9,772 | (£5,859) | £3,913 |
| Other | £1,121 | (£1,812) | (£691) |
| TOTAL | £96,462 | (£52,598) | £43,864 |
| Year 6 leavers (2023) | £100 | (£968) | (£868) |
| Donations to School | - | (£67,956) | (£67,956) |
| Donations to Charity | - | (£2,379) | (£2,379) |
| Net Profit for the year | | | (£27,339) |

| Check vs Cash change | Current a/c | Savings a/c | Float | Total |
|-----------------------------|--------------------|--------------------|--------------|--------------|
| Opening position | £58,394 | - | £110 | £58,504 |
| Movement in year | (£37,542) | £10,204 | - | (£27,339) |
| Closing position | £20,852 | £10,204 | £110 | £31,165 |
| Difference | - | - | n/a | - |

- Accounts are prepared on a cash receipts and payments basis. Accruals accounting is not used
- Accounts have been independently examined by Richard McCord, chartered accountant, ex-treasurer and school parent
- £43.9k profit (pre donations) was made across event and non-event fundraising. Multiple record breaking numbers this year:
 - £21,900 from the Summer Ball
 - £21,964 excluding the ball
 - £6.1k from Summer Fair
 - £68k donated to school
 - £26k pre approved in previous financial year
 - £30k contribution to IT
 - £3.6k Reading shed/reading for pleasure
 - £2.7k new KS2 fence
 - £2k school trips subsidies
 - £1k extra furnishings for nurture room
 - £2.4k donated to external charities
 - Donations made to Dove Café, Little Church Community Kitchen, Young Lives vs Cancer and Calm Little Minds
 - Lost Amazon Smile, however money has been recouped by the introduction of Gift Aid and interest earned with £10k moved to a savings account
- Net movement in cash balance £(27.3)k
- Final cash reserves £31.2k (includes £10.2k held in 95Day notice savings account)

Summary

| | 2023/2024 | 2022/2023 | 2021/2022 | 2020/2021 | 2019/2020 | 2018/2019 | 2017/2018 | 2016/2017 | 2015/2016 |
|--|-----------------|----------------|-----------------|----------------|-----------------|-----------------|-----------------|----------------|-----------------|
| Profit from event and non-event fundraising | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Summer Ball | 21,900 | 5,849 | 660 | (4,891) | 14,541 | 12,579 | 12,847 | 0 | 19,958 |
| XMAS Fair & Raffle | 2,177 | 2,320 | 1,555 | 3,356 | 2,418 | 2,623 | 2,654 | 2,237 | 2,279 |
| Tea towels, Cards + other Xmas | 175 | 179 | 397 | 1,999 | 0 | 0 | 0 | 0 | 0 |
| Easter Fair / Trail / Raffle | 1,797 | 1,937 | 2,572 | 7,096 | 0 | 2,449 | 1,977 | 2,078 | 2,024 |
| End of year T Shirts | 253 | 386 | 268 | 444 | 0 | 0 | 0 | 0 | 0 |
| Golf Day | 0 | 0 | 0 | 155 | 0 | 0 | 0 | 0 | 0 |
| Summer Fair / Raffle | 6,120 | 3,725 | 6,073 | 0 | 0 | 3,826 | 4,484 | 5,421 | 5,190 |
| Summer Fun Run | 2,588 | 3,084 | 1,979 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fashion Show | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,213 |
| Quiz night | 1,822 | 1,482 | 1,544 | 309 | 2,660 | 2,328 | 1,893 | 2,362 | 2,122 |
| Children's Discos / Movie Nights | 1,925 | 3,020 | 621 | (45) | 577 | 2,571 | 2,842 | 2,848 | 1,677 |
| Cake Sales | 941 | 2,384 | 2,941 | 0 | 1,242 | 1,196 | 866 | 1,041 | 1,034 |
| Butlers Bonanza | 0 | 0 | (170) | 661 | 183 | 333 | 289 | 409 | 457 |
| YourSchoolLottery | 663 | 1,027 | 1,076 | 756 | 0 | 0 | 0 | 0 | 0 |
| Football Tournament | 0 | 50 | 191 | 0 | 203 | 360 | 414 | 279 | 236 |
| Holtspur fireworks | 236 | 151 | 40 | 0 | 0 | 62 | 52 | 0 | 154 |
| Guest Speaker | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | (691) | (£985) | (659) | 789 | 700 | 143 | 1,260 | 430 | 60 |
| Coffee Mornings | 4 | 69 | 0 | 0 | 0 | 15 | 35 | 0 | 0 |
| Sports Days | 147 | 173 | 265 | 0 | 0 | 317 | 170 | 195 | 0 |
| EasyFundraising | 434 | 489 | 918 | 1,110 | 640 | 1,158 | 1,050 | 1,013 | 839 |
| Amazon Smile | 0 | 461 | 312 | | | | | | |
| 2nd Hand Uniform sales | 1,093 | 898 | 924 | 591 | 176 | 0 | 0 | 0 | 0 |
| Theatre | 0 | 0 | 0 | 0 | 0 | 79 | 0 | 0 | 0 |
| Bag2School | 433 | 367 | | | | | | | |
| Evening Performances | 512 | 489 | | | | | | | |
| Book Sale | 275 | | | | | | | | |
| Legoland | 495 | | | | | | | | |
| Gift Aid | 361 | | | | | | | | |
| Savings account interest | 204 | | | | | | | | |
| p/y (expense)/income | | | | | | | | (390) | |
| Sub Total | 43,864 | 27,555 | 21,505 | 12,330 | 23,341 | 30,039 | 30,834 | 18,313 | 39,243 |
| Sub Total (excluding ball) | 21,965 | 21,706 | 20,845 | 17,221 | 8,800 | 17,460 | 17,987 | 18,313 | 19,285 |
| Paid to school during the year | (67,956) | (7,270) | (11,388) | (2,025) | (19,317) | (47,881) | (57,589) | (1,620) | (20,325) |
| Donated to charity during the year | (2,379) | (2,335) | (1,227) | | | | | | |



**Independent examiner's report on the
accounts**



Report to the trustees

Charity Name
Butlers Court PTA

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

1028552

Set out on page

3

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2024**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Signed:

Richard McCord

Date:

5 October 2024

Name:

Richard McCord

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (ICAEW)

Address:

104 Holtspur Top Lane, Beaconsfield, Bucks, HP9 1BW

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

none

Year ended 31 August 2024

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| Closing position | £20,852 | £10,204 | £110 | £31,165 |
| Difference | - | - | n/a | (£0) |