



## Trustees' Annual Report for the period

From **01/09/2023** Period start date To **31/08/2024** Period end date

Charity name: **Priory Park Preschool**

Charity registration number: **1028313**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Preschool offering education and care</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Using a curriculum offer learning opportunities for children aged 2years 9month – 4 years in line with UK guidelines (before school age)</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Ensuring children build their independence, and development and enhance both key life skills, and those to be ready for mainstream education/ starting school. Working to support children with their emotions and ability to deal with them.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>OK</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserve account is held in case of redundancy or closure</b>
Amount of reserves held	Para 1.22	<b>£13256</b>
Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>N/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Learning Alliance Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>AGM for election, EG for role selection</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Priory Park Preschool
Other name the charity uses	
Registered charity number	1028313
Charity's principal address	Priory Park Preschool Upper Brook Drive Locks Heath SO31 6PT

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Paynton			
2	Tracy Sims	Chair		
3	Maddie Blundell	Parent Rep		
4	Louise Keates			
5	Aimee Burton		1/11/23-30/4/24	
6	Lauren Warland			
7	Claire Smith			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity		
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects		
Details of arrangements for safe custody and segregation of such assets from the charity's own assets		

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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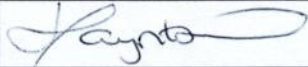
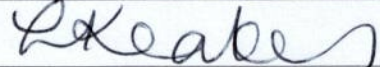
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laura Ryan	Louise Keates
Position (eg Secretary, Chair, etc)	Trustee Business Manager	03/06/2025
Date	3/6/2025	

Priory Park Pre-School

Accounts

31 August 2024



**Priory Park Pre-School  
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**Priory Park Pre-School  
Business Information**

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**Trustees**

Mrs Laura Ashleigh Paynton  
Ms Tracy Sims (Appointed 01/11/2023)  
Ms Maddie Blundell (Appointed 01/11/2023)  
Ms Lauren Warland (Appointed 14/10/2024)

**Accountants**

JAM Accounting  
Unit 3B, Stone Pier Boatyard  
Shore Road, Warsash  
Southampton  
Hampshire  
SO31 9FR

**Business address**

Community Hall  
Upper Brook Drive  
Park Gate  
Southampton  
SO31 6PT

Priory Park Pre-School  
Approval statement

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I approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing JAM Accounting with all information and explanations necessary for their compilation.



Mrs Laura Paynton

23 May 2025

**Priory Park Pre-School  
Accountants' report on the unaudited accounts  
to Priory Park Pre-School**

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You have approved the accounts for the year ended 31 August 2024 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

JAM Accounting .

JAM Accounting  
Certified Practising Accountant

Unit 3B, Stone Pier Boatyard  
Shore Road, Warsash  
Southampton  
Hampshire  
SO31 9FR

23 May 2025

**Priory Park Pre-School  
Profit and Loss Account  
for the year ended 31 August 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Parents	28,963	18,991
Funding	119,679	96,434
Donations	823	1,219
Other Income	493	12
	<u>149,958</u>	<u>116,656</u>
Cost of sales	6,960	5,889
	<u>142,998</u>	<u>110,767</u>
<b>Other business income</b>	166	66
<b>Expenses</b>		
Wages, salaries and other staff costs	110,399	88,770
Rent, rates, power and insurance costs	17,275	13,978
Repairs and renewals of property and equipment	294	-
Telephone, fax, stationery and other office costs	2,119	1,488
Advertising and business entertainment costs	336	508
Accountancy, legal and other professional fees	3,216	-
Depreciation and loss/(profit) on sale	7	-
Other business expenses	964	1,208
	<u>134,610</u>	<u>105,952</u>
<b>Profit</b>	<u>8,554</u>	<u>4,881</u>

**Priory Park Pre-School  
Balance Sheet  
as at 31 August 2024**

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Equipment, machinery and motor vehicles	3	259	-
<b>Current assets</b>			
Trade debtors	4,730	-	-
Current account	30,736	13,090	13,090
Deposit account	13,256	26,001	26,001
Cash in hand	69	69	69
	<u>48,791</u>	<u>39,160</u>	
<b>Current liabilities</b>			
Other liabilities and accruals	1,336	-	-
<b>Net current assets</b>		47,455	39,160
<b>Net assets</b>		<u>47,714</u>	<u>39,160</u>
<b>Capital account</b>			
Retained Profit		39,160	34,279
Net profit		8,554	4,881
		<u>47,714</u>	<u>39,160</u>

**Priory Park Pre-School**  
**Notes to the Accounts**  
**for the year ended 31 August 2024**

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**1 Accounting basis**

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

**2 Profit and loss account analysis**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Sales	<u>149,958</u>	<u>116,656</u>
<b>Cost of sales</b>		
Purchases	<u>6,960</u>	<u>5,889</u>
<b>Other business income</b>		
Interest receivable	<u>166</u>	<u>66</u>
<b>Wages, salaries and other staff costs</b>		
Wages and salaries	108,015	86,972
Pensions	457	-
Employer's NI	223	-
Staff training and welfare	1,704	1,798
	<u>110,399</u>	<u>88,770</u>
<b>Rent, rates, power and insurance costs</b>		
Rent	<u>17,275</u>	<u>13,978</u>
<b>Repairs and renewals of property and equipment</b>		
Repairs and maintenance	<u>294</u>	<u>-</u>
<b>Telephone, fax, stationery and other office costs</b>		
Telephone and internet	160	240
Stationery and printing	627	461
Software	508	-
Other insurance costs	824	787
	<u>2,119</u>	<u>1,488</u>
<b>Advertising and business entertainment costs</b>		
Entertaining	<u>336</u>	<u>508</u>
<b>Accountancy, legal and other professional fees</b>		
Accountants fees	1,362	-
Other legal and professional	210	-
Consultancy fees	1,644	-
	<u>3,216</u>	<u>-</u>
<b>Depreciation and loss/(profit) on sale</b>		
Depreciation	<u>7</u>	<u>-</u>
<b>Other business expenses</b>		
Subscriptions	<u>964</u>	<u>1,208</u>

**Priory Park Pre-School  
Notes to the Accounts  
for the year ended 31 August 2024**

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**3 Plant, machinery and motor vehicles**

	<b>Plant and machinery £</b>
<b>Cost</b>	
Additions	266
At 31 August 2024	<u>266</u>
<b>Depreciation</b>	
Charge for the year	7
At 31 August 2024	<u>7</u>
<b>Net book value</b>	
At 31 August 2024	<u>259</u>

**Priory Park Pre-School  
Notes to the Accounts  
for the year ended 31 August 2024**

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**1 Accounting basis**

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

**2 Profit and loss account analysis**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
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Sales	<u>149,958</u>	<u>116,656</u>
<b>Cost of sales</b>		
Purchases	<u>6,960</u>	<u>5,889</u>
<b>Other business income</b>		
Interest receivable	<u>166</u>	<u>66</u>
<b>Wages, salaries and other staff costs</b>		
Wages and salaries	108,015	86,972
Pensions	457	-
Employer's NI	223	-
Staff training and welfare	1,704	1,798
	<u>110,399</u>	<u>88,770</u>



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Priory Park Pre-school

On accounts for the year ended

31st August 2024 Charity no (if any) 1028313

Set out on pages

3 -4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 09/10/2025

Name: Alex McGarry

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

Unit 3b Stone Pier Boatyard, Shore Road, Warsash, Southampton, SO31 9FR.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Priory Park Pre-School  
Surplus Account  
For the year ended 31 August 2024

		2024		2023	
		£		£	
Income	Donations	827.00		1,219.00	
	Interest receivable	166.00		66.00	
	NEG Funding	119,679.00		96,434.00	
	Other operating income	492.00		12.00	
	Parents	<u>28,963.00</u>		<u>18,991.00</u>	
		150,126.00		116,722.00	
Cost of sales	Purchases	- 6,960.00		- 5,889.00	
		<u>- 6,960.00</u>		<u>- 5,889.00</u>	
		143,166.00		110,833.00	
Expenses	Accountancy fees	- 1,362.00		-	
	Consultancy fees	- 1,644.00		-	
	Depreciation	- 7.00		-	
	Employers NI	- 223.00		-	
	Entertaining	- 336.00		- 508.00	
	Insurance	- 824.00		- 787.00	
	Other legal and prof	- 210.00		-	
	Pensions	- 457.00		-	
	Rent	- 17,275.00		- 13,978.00	
	Repairs and maintenance	- 294.00		-	
	Software	- 508.00		-	
	Staff training & welfare	- 1,704.00		- 1,798.00	
	Stationery and printing	- 627.00		- 461.00	
	Subscriptions	- 964.00		- 1,208.00	
	Telephone and internet	- 160.00		- 240.00	
Wages and salaries	<u>- 108,015.00</u>		<u>- 86,972.00</u>		
		- 134,612.00		- 105,951.00	
Net surplus		<u>8,554.00</u>		<u>4,882.00</u>	

Priory Park Pre-School  
 Balance Sheet  
 As at 31 August 2024

		2024	2023
		£	£
FA - equipment, fixtures & fittings	Cost - additions	266.00	-
	Depn - charge	- 7.00	-
		259.00	-
		<u>259.00</u>	<u>-</u>
Debtors	Trade debtors	<u>4,730.00</u>	-
		4,730.00	-
Bank	Current account	30,736.00	13,090.00
	Deposit account	13,256.00	26,001.00
	Petty cash	69.00	69.00
		<u>44,061.00</u>	<u>39,160.00</u>
		48,791.00	39,160.00
Creditors	Accruals	- 270.00	-
	Sundry	- 1,066.00	-
		- 1,336.00	-
Net assets		<u>47,714.00</u>	<u>39,160.00</u>
		£	£
Surplus account	Brought forward	39,160.00	34,279.00
	Net profit	<u>8,554.00</u>	<u>4,882.00</u>
		47,714.00	39,160.00
Total funds		<u>47,714.00</u>	<u>39,160.00</u>