



Trustees' Annual Report

for the period

From (start date) **010919** to (end date) **310820**

Section A Reference and administration details

Charity name **Priory Park Preschool**

Other names the charity is known by **—**

Registered charity number (if any) **1028313**

Charity's principal address **Priory Park Community Hall
Upper Brook Drive, Locks Heath,
Southampton, HANTS**
Postcode **S0316PT**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Paynton	Chair		
2	Taryn Park	Secretary		
3	Kimberly Nash (West)	Treasurer		
4	Aimmee Burton			
5	Cayleigh Stonebridge	Head of preschool		
6				
7				
8				
9				
10				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

How the charity is constituted
(eg trust, association, company)

Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide high quality of care and education for 3 to 5 year olds

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We continue to review, train and update yearly, so our practice is able to provide greater achievements and experiences to all our children

Providing a local service to the local community, offering care and education of young children

Section E

Financial review

Brief statement of the charity's policy on reserves

To retain a reserve fund to cover Staff redundancy .

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

C Stonebridge

Full name(s)

Cayleigh Stonebridge

Position (eg Secretary, Chair, etc)

Head of preschool

Date

16 06 21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PRIORY PARK PRE-SCHOOL

**On accounts for the year
ended**

31/08/2020 Charity no (if any) 1028313

Set out on pages

1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: J. A. M.

Date: 23-6-2021

Name: JACQUI BEESTON

**Relevant professional
qualification(s) or body
(if any):**

ADMIN/ACCOUNTS ASSISTANT

Address:

FLAT 8, COCKEREL HOUSE
85 HIGH STREET
LEE ON SOLENT PO13 9BU

Priory Park Pre-School

2020

Receipts and Payments Accounts

Year ending 31st August 2020

Receipts

Fees:

Parents	5818.58
NEG Funding	85784.38
Milk Refunds	
Fund Raising	657.25
Donations	
Other grants received	
Bank Interest	<u>6.43</u>

92266.64

Sundry receipts

Registration Fees	
Photography Commission	36.50
Sales of P/Shirts & S/Shirts	
Sale of Photographs	
Repay Staff overpayment	

36.50

TOTAL RECEIPTS

92303.14

Payments

Consumables	468.79
Wages	67244.85
P.a.y.e	59.86
Photocopying/County Supplies	257.80
Supplies (Paint, paper etc)	771.94
Staff Uniform	38.74
Training costs	<u>637.60</u>

Sundry expenses

69479.58

P/Cash	624.01
Purchase Photographs for sale	
Equipment	1241.89
Members Subscriptions	161.00
Entertainment/Outing	100.00
Fund Raising	
Rent	7936.58
Insurance	751.15
Gifts/Donations	<u>26.98</u>

10841.61

TOTAL PAYMENTS

80321.19

NET OF RECEIPTS(PAYMENTS)

11981.95

Priory Park Preschool

Balance Sheet
31st August 2020

CURRENT ASSETS :

Bank Savings Account	13020.66
Bank Current Account	30117.96
Bank Treasurers Account	
Cash in hand	100.00

43238.62

FINANCED BY :

CAPITAL ACCOUNT :

Balance brought forward	31156.67
Petty Cash Float	100.00
Add:	
Net profit	11981.95

Less :
Net Loss

43238.62