



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	09	2021	To	30	08	2022

Section A

Reference and administration details

Charity name

Chasewell Playgroup

Other names charity is known by

- BODICOTE CHASE PLAYGROUP (Previous name)

Registered charity number (if any)

Ofsted Registration: 133597

Charity Number: 1028284

Charity's principal address

Chasewell Playgroup

Chasewell Community Centre

Avocet Way, Banbury

Postcode

OX16 9YA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Badger	Chair	1 April 2022	
2	Tyler Jeffs	Treasurer	1 April 2022	
3	Dawn Cothier	Chair/Treasurer	Finished 31 st March 22	
4	Sally Harris	Secretary	2018-2022	
5	Hayley Mcdowell	Committee member	2021-2022	

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Louise Izzo

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Playgroup faced difficulties in securing the aid of a skilled treasurer after this financial year (31 August 2022) which has resulted in the late submission of these accounts. A treasurer was nominated but unfortunately did not fulfil their obligations and departed the committee without providing the assistance promised. As the committee consisted primarily of volunteers, nominating a suitable treasurer who could respectfully finish the obligations to a high standard was not an easy feat. The manager started to notice a problem with the secretarial/treasurer roles with the new trustee members so took on the nominated person and much of the admin roles, whilst also trying to identify new members to join the committee.

Additionally the chair who had served for nearly 5 years left in March 2022. We are grateful for their service and welcome our new Chair Claire Badger who has been inducted into her role since joining in April 2022.

The Playgroup have worked very hard to achieve positive advancements for the setting by working with all children, particularly those with SENs profiles, and continue to be a popular choice for the local community.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Chasewell Playgroup is managed by a team of volunteers, made up of staff members and parents. We are a childcare provider caring for children from 2 to 4 years old, ensuring to meet the Early Years Foundation Stage requirements at all times. The Playgroup is based at Chasewell Community Centre, Banbury, which provides a large indoor space and a small garden area for the children to learn in.

Our aim is to enhance the development and education of children under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups.

Chasewell Playgroup has a Manager and Deputy Manager on site overseeing the day to day running of the setting. whilst the deputy manager works directly with the children, the manager has an oversight of the whole provision including supervising and mentoring staff and overseeing the development and learning of the children with the assistance of 6 other staff members. The setting is open Monday – Friday 9-1

The committee aim to meet monthly to discuss all aspects of the setting, including staffing, finances, fundraising, and safeguarding as the main focus. An AGM is held annually, and all parents are invited to the committee meetings and the AGM. We endeavour to encourage parental participation and invite them to join the committee.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity's activities in this year consisted of running the setting during term time.

This year 42 children attended the setting.

We held a:
Christmas show
Trip to Warriner school Farm
Graduation Ceremony

Section E Financial review

Brief statement of the charity's policy on reserves

The charity is currently building up it's reserves policy to ensure it has 30 days running costs.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


The charity receives income from Oxfordshire County Council, parents fees and donations and small local grant schemes.

All money raised is directly used for the activities of the charity

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	CLAIRE LOUISE BADGER
Position (eg Secretary, Chair, etc)	Chair
Date	25.06.24

(Faint, mostly illegible text and tables, likely representing the trustees' report content)

Chasewell playgroup - 1st September 2021 - 31st August 2022

Income	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Total
OCC funding	13,945.68	120.00	13,205.54	2,109.40	15,788.33	3,091.57	8,849.48	1,179.73	14,726.02	18,283.16	3,778.35	20,000.66	115,077.92
Fees - Bank	510.00	510.00	678.00	195.00	335.00	645.00	380.00	495.00	340.00	325.00	280.00	65.00	4,758
Fees - Cash	185.00	0.00	280.00	0.00	0.00	0.00	0.00	40.00	0.00	95.00	0.00	0.00	600
Mis	5.00	0.00	0.00	534.40	5,777.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6316.83
Fundraising (cash)	10.00	0.00	316.50	325.40	0.00	0.00	5.00	109.00	50.00	40.00	372.50	0.00	1,228.4
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Total Income	14,655.68	630.00	14,480.04	3,164.20	21,900.76	3,736.57	9,234.96	1,823.73	15,116.02	18,742.16	4,430.85	20,085.66	127,981.15

7545.23

5358

Expenditure	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Total
Payroll	14855.68	6130.04	6296.02	6258.59	6326.82	5544.61	7125.79	6382.14	6400.77	6724.1	6186.59	7213.84	85444.99
Stat Mat/RS/Nest	160.17	141.9	123.2	145.75	145.75	148.1	145.75	145.75	159.75	164.64	161.71	179.77	1822.24
Rent	600	600	600	600	600	640	600	600	600	600	600	600	7240
Refund	0	0	0	0	0	0	0	0	0	0	0	0	0
Equip/materials/Sundries	0	230.97	129.93	46.99	187.96	235.24	96.48	116.66	115.75	215.99	633.06	100.15	2109.18
Petty cash sundries	0	0	0	0	0	0	0	370	0	100	116.98	100	686.98
Telephone	58.79	63.21	61.52	64	58	65.15	61.33	65.4	61.96	89.48	71.14	62.09	782.07
Membership/insurance	20.6	15.6	117.48	15.6	55	101.88	6.95	566.85	5	582	0	0	904.96
Training	0	0	0	0	0	0	0	0	0	0	0	0	582
Workwear	0	0	0	0	0	0	0	0	0	0	0	0	0
Admin & advertising	0	0	0	0	0	0	0	0	531	0	0	0	531
Misc	0	0	0	0	0	104.12	125	5	1701.82	607.76	5	37.99	2586.69
DBS	0	0	64	0	0	0	0	400	150	178.2	0	0	242.2
Voucher scheme (food)	35	0	165	0	0	0	30	0	0	0	0	0	900
Petty cash expenses (Cash)	164.11	16.83	327.67	90.36	115.82	166.61	19	124.53	170.85	162.16	438.02	0	1795.96
Fundraising expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenditure	15894.35	7198.55	7884.82	7221.29	7488.35	7005.71	8213.2	8776.93	8806.5	9423.35	9112.5	8293.84	106408.27

Total 21572.88



**Independent examiner's
report on the accounts**



**Report to the trustees/
members of**

Charity Name
Chasewell Playgroup

**On accounts for the year
ended**

31/08/2022

**Charity no
(if any)**

1028284

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Roger Allum

Date:

23/06/2024

Name:

Roger Allum

Relevant professional qualification(s) or body (if any):

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Address:

68 High Street

Croughton

NN13 5LT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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