



Trustees' Annual Report for the period

From 1st August 2023 to 31st July 2024

Charity name: Loxwood Preschool

Charity registration number: 1028253

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the charity is to advance the education and development of children aged between 2 and 4 years within the village of Loxwood and the surrounding area, by providing a safe, caring, and stimulating environment where children can learn through play. The charity aims to support children's physical, emotional, social, and intellectual growth in line with the Early Years Foundation Stage (EYFS) framework. In addition, the preschool promotes the involvement of parents and carers in their children's early learning and fosters strong connections with the wider community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Loxwood Preschool's main activities during the year were focused on delivering high-quality early years education and care. The preschool provided a safe, stimulating, and inclusive environment for children aged 2 to 5, supporting their learning through a play-based curriculum aligned with the Early Years Foundation Stage (EYFS) framework. Services included structured sessions, forest school sessions, SEN support, and school readiness activities. In addition to core provision, the preschool organised events such as a summer sports day and fair and Christmas nativity and fundraiser, which contributed to both community engagement and small-scale fundraising.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees actively maintain the running of the Pre-School and ensure that it meets all policies set out within the governing constitution as well as maintaining close relationships between the parents and the Pre-School staff.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We remain grateful to the efforts of our staff and parents in generating fundraising income, where possible.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year, Loxwood Preschool has continued to provide a nurturing and inclusive early years setting that supports the developmental needs of children aged 2 to 5.</p> <p>Through a dedicated team of qualified staff and a play-based curriculum aligned with the EYFS framework, the preschool has helped children build confidence, communication skills, and school readiness.</p> <p>Many children have made measurable progress in areas such as speech and language, social interaction, and emotional regulation.</p> <p>The preschool has also strengthened its partnership with parents, offering support and guidance to families, particularly those facing financial or social challenges.</p> <p>Beyond individual outcomes, Loxwood Preschool contributes to the wider community by supporting working families, promoting early intervention, and laying strong foundations for lifelong learning and wellbeing.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The preschool ended the 2023-2024 financial year with a surplus of £3,591, marking the first time in two years that we have achieved a positive balance.</p> <p>The financial statements report a net income of £81,710 for the year ending July 2024, an increase of 21.9% from 2023 (£67,035).</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to protect the charity against unexpected drops in income or sudden increases in expenditure, such as emergency maintenance, staffing costs, or changes in government funding. The trustees review the reserves level regularly to ensure it remains appropriate and proportionate to the preschool's needs and future plans.
Amount of reserves held	Para 1.22	<p>The preschool maintains a reserve of £10,000 in a 30-day notice account to cover unexpected closures and mandated redundancy packages.</p> <p>We also hold £14,000 in an instant access savings account to cover sudden increases in expenditure, emergency maintenance and to support with cash flow during the Autumn term where income is often lower than at other point.</p>
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>At the time of this report, the trustees are confident that Loxwood Preschool can continue operating for the foreseeable future. However, like many small charitable settings, the preschool faces ongoing financial pressures due to rising operational costs, potential changes to government funding for early years education, and fluctuations in enrolment numbers.</p> <p>The trustees regularly review the financial position, maintain close oversight of income and expenditure, and continue to explore additional fundraising opportunities to support long-term sustainability.</p> <p>While there are no immediate concerns, the trustees remain vigilant and proactive in managing any risks that could impact the charity's ability to continue its operations.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Council funding, including the 15 and 30 hours free entitlement, forms the core of the preschool's income and supports the delivery of early years education to eligible families. Private fees contribute significantly to covering the full cost of operation, particularly for children attending beyond funded hours.</p> <p>In addition, the preschool benefits from community fundraising activities, such as seasonal events and parent-led initiatives, which help to fund resources, equipment, and improvements to the learning environment.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In accordance with the preschool's constitution, which follows the Early Years Alliance model, a committee of trustees who are elected annually by the members of the charity at the Annual General Meeting (AGM). The committee must consist of at least three but not more than twelve members, the majority of whom must be parents of children currently attending the setting. All trustees serve in a voluntary capacity.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Loxwood Preschool
Other name the charity uses	
Registered charity number	1028253
Charity's principal address	Badgers Way Loxwood West Sussex RH14 0TJ

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kimberley Peschier	Chair	Appointed 30/6/24	
2	Grace Barr	Treasurer	Appointed 6/2/24	
3	Katherine Giannini-Nye	Secretary	Appointed 11/2/25	
4	Emma Minto		Appointed 23/6/24	
5	Philippa Harder		Appointed 19/6/24	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	G.Barr	K.Peschier
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Full name(s)	Grace Barr	Kimberley Peschier
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Position (eg Secretary, Chair, etc)	Treasurer	Chair
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Date	30/4/2025
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LOXWOOD PRESCHOOL**INCOME AND EXPENDITURE ACCOUNT****For the Year Ending 31st July 2024**

Income	2024	2023
Private Fees	16,416	23,953
Council Funding	62,999	40,498
Loxfest	0	0
Fundraising	1,041	1,535
Interest	265	191
Christmas Event	989	858
Loxwood Parish Grant	0	0
Total	81,710	67,035
Expenditure	2024	2023
Salaries, Recruitment & Payroll Costs	56,602	60,866
Training & Subscription(DBR)	1,377	618
Christmas Event Expenses	316	192
Telephone	588	471
Premises Utilities	1,876	1,199
Premises Repairs & Replacements	1,912	1,376
Postage & Stationery	802	619
Advertising	0	174
Insurances	2,764	0
Consumables	2,868	2,426
Accountancy & Bookkeeping Fees	1,459	1,328
Premises (Rent)	2,217	523
Bank Fees	74	92
Depreciation	3,387	3,726
Legal Expenses	1,662	0
IT Software and Consumables	215	452
Total	78,119	74,062
Income over Expenditure	3,591	-7,027

LOXWOOD PRESCHOOL

BALANCE SHEET

For the Year Ending 31st July 2024

Fixed Assets	Notes	2024	2023
Loxfest Equipment and Website		329	657
Portacabin and Outside Space		8,506	9,451
Office Equipment		379	360
Technical Equipment		0	0
Toys		1,444	1,852
Shed		33	50
Playground and flooring		10,229	11,585
Total		20,920	23,955
Current Assets		2024	2023
Loxwood CIO 8368		47	136
Loxwood Savings 9968		7	7
Loxwood 6568		23,127	21,570
Paypal Account		0	1,541
Loxwood Fundraising 2760		14,320	15,323
Loxwood Preschool 32 Day Debtor		10,207	10,121
		162	135
Total		47,870	48,833
Less Current Liabilities		2024	2023
Creditors		0	0
Accruals		456	444
Deferred Income		8,861	16,462
Total		9,317	16,906
Net Current Assets		59,473	55,882
		2024	2023
Represented by			
Accumulated Funds		55,882	62,909
Surplus (Deficit) for the year		3,591	-7,027
		<u>59,473</u>	<u>55,882</u>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Loxwood Pre-School

On accounts for the year
ended

31 July 2024

Charity no
(if any)

1028253

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

Date: 14/05/2025

Name:

Jane Briggs

Relevant professional qualification(s) or body (if any):

FCPA

Address:

Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Shalford
Guildford, Surrey, GU4 8AE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to disclose