

## **Lane Playgroup - Trustees Annual Report**

**This report covers the period - 01/04/2024 to the 31/03/2025**

**Charity name:** Lane Playgroup

**Charity registration number:** 1028211

**Charity Address:** Lane Preschool Playgroup, Burnlee Rd, Uppershong, Holmfirth HD9 2LE

**Governing Document:** Preschool Learning Alliance, Preschool Constitution, 2011 121924

### **Objectives & Activities as stated in the Governing Document**

Summary of the purposes of the charity as set out in its governing document	The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.</p> <p>Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.</p> <p>Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.</p>

### **Structure, Governance and Management**

Type of governing document	Preschool Learning Alliance, Preschool Constitution, 2011 121924
How is the charity constituted?	Unincorporated
Trustees	Clara Pour - Standing for re-election
The Trustees are responsible for	Claire Norris - Standing for re-election

the overall management and control of the Pre-school.	Tracy Howard - Standing for re-election
Employee Structure  The Playgroup Manager reports directly to the Trustees.	Preschool Manager Deputy Manager Qualified early years preschool practitioner Playworker


## Declarations

**The trustees declare that they have approved the trustees' report above.**

### Signed on behalf of the charity's trustees

**Signature(s)**      Digital      Claire Norris

**Full name(s)**      Claire Norris

**Position (eg Secretary, Chair, etc)**      Trustee

**Date**      6<sup>th</sup> March 2026



# Management Report

Lane Preschool

For the period ended 31 March 2025

Prepared on

**5 March 2026**

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# Statement of Activity

April 2024 - March 2025

	<b>Total</b>
<b>INCOME</b>	
Fundraising Income	3,520.34
Gov Fund	79,369.59
Income Fees	15,190.57
Private Fees	363.94
Sales	76.39
SEN/DAF Fund	266.68
Snack Donation	247.50
<b>Total Income</b>	<b>99,035.01</b>
<b>EXPENDITURES</b>	
Accountancy fees	1,131.02
Advertising/Promotional	94.05
Bank charges	0.01
Consumables	2,109.25
Employers pension	950.26
External Education	360.00
Fundraising Outgoings	587.28
Insurance	1,538.26
Light & Heat	2,314.01
Postage	12.00
Printing & Stationery	16.49
Rent	1,885.28
Repairs & Maintenance	972.48
Resources Office	1,333.24
Resources Playroom	474.78
Staff Wellbeing & Training	606.61
Telephone & Broadband	1,117.68
Wages	73,200.60
Water Rates	399.81
<b>Total Expenditures</b>	<b>89,103.11</b>
<b>NET OPERATING INCOME</b>	<b>9,931.90</b>
<b>OTHER INCOME</b>	
interest received	8.79
Other income	334.00
<b>Total Other Income</b>	<b>342.79</b>
<b>NET OTHER INCOME</b>	<b>342.79</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£10,274.69</b>

# Statement of Financial Position

As of March 31, 2025

	<b>Total</b>
<b>FIXED ASSET</b>	
<b>Total Fixed Asset</b>	
<b>CASH AT BANK AND IN HAND</b>	
Business account *9538	347.74
Current account *3645	10,275.76
Savings *3545	375.33
<b>Total Cash at bank and in hand</b>	<b>10,998.83</b>
<b>NET CURRENT ASSETS</b>	<b>10,998.83</b>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	
<b>Current Liabilities</b>	
Accruals	468.20
AOE	218.33
PAYE/NI	-519.53
Pension control	125.25
<b>Total Current Liabilities</b>	<b>292.25</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>292.25</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>10,706.58</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>10,706.58</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£10,706.58</b>
<b>CHARITY FUNDS</b>	
Opening Balance Equity	6,815.03
Retained Earnings	-6,383.14
Surplus/(Deficit)	10,274.69
<b>Total Charity funds</b>	<b>£10,706.58</b>

# Statement of Cash Flows

April 2024 - March 2025

	<b>Total</b>
<b>OPERATING ACTIVITIES</b>	
Net Income	10,274.69
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Creditors	-139.46
Accruals	468.20
AOE	218.33
PAYE/NI	-519.53
Pension control	125.25
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>152.79</b>
<b>Net cash provided by operating activities</b>	<b>10,427.48</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>10,427.48</b>
Cash at beginning of period	571.35
<b>CASH AT END OF PERIOD</b>	<b>£10,998.83</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Lane Preschool Playgroup

**On accounts for the year  
ended**

31/03/2025

**Charity no  
(if any)**

1028211

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

05/03/2026

**Name:**

Jonathan Hill

**Relevant professional  
qualification(s) or body  
(if any):**

ACMA  
Association of Chartered Management Accountants

**Address:**

The Carlile Institute Business Centre, Huddersfield Road,  
Meltham, Holmfirth  
HD9 4AE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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