



Trustees' Annual Report for the period

From 03/04/22 Period start date
To 02/04/23 Period end date

Charity name: St Pauls Second Steps Pre School

Charity registration number: 1028204

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Safe space for children to play & learn. To follow the early years foundation stage (EYFS) framework which is communication & language, physical development, personal social & emotional development, literacy, mathematics, understanding of the world & expressive arts & design. Supporting of parents & the wider family
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Teaching of children between the ages of 2 & 5 in a pre-school setting. Our mission is to cater to each child's interests & needs in a well-resourced school setting to allow a development in key area's & give space for mental & physical activities. Most importantly, to give the children the opportunity to play with a diverse range of toys & resources. Our vision is for every child when transitioning to primary school, to have a smooth enrolment to their new education setting
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We believe that the previous trustee would confirm that they had due regard to the guidance issued by the Charity Commission on public benefit when reviewing the charity's aims & objectives & in planning current & future activities. The pre school operated in accordance with its charitable objectives to advance the education & development of children in the early years, providing high quality, inclusive early years education that benefits the local community

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		N/A

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	We are not sure what the previous management & trustees aimed for in respect of this
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity generated a good profit in this financial year. The school had a good enrolment number during this year

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We are unsure of what achievement the previous Manager & Trustee against their objectives
Performance of fundraising activities against objectives set	Para 1.41	As above

Investment performance against objectives	Para 1.41	As above
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The year end was a positive for the school with a healthy bank balance
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Not sure what policy the previous Management & Trustee had in regards to this
Amount of reserves held	Para 1.22	£2504
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	This is when we believe that the school management really declined due to personal struggles and bad management. Falling numbers due to children not enrolling plus a lack of cohesion with the Church led to a drastic decline in enrolment and a search for new numbers was just not on the managers radar. The school was very close to closing down

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Torbay Council funding for children
Investment policy and objectives including any social investment policy adopted	Para 1.46	None that we were aware of at this point
A description of the principal risks facing the charity	Para 1.46	Falling birth rates within adults would be the only concern albeit whilst there is a national decline on this, it's not fully understood the exact decline at local level
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Unsure how the previous management selected the Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Unsure due to previous management no longer being contactable
The charity's organisational structure and any wider network with which the charity works	Para 1.51	None that we believe so at this point
Relationship with any related parties	Para 1.51	The school has ties with St Pauls Church
Other		

Reference and Administrative details

Charity name	St Pauls Second Steps Pre School
Other name the charity uses	
Registered charity number	1028204
Charity's principal address	Torquay Road Paignton Devon TQ3 2DQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karl Jones		11 th April 2024 Onwards	Hannah Jones
2	Glynn Deakin (Now Resigned)		2019-2024	Nicky Bradley (Now Resigned)
3				
4				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Karl Jones	
Position (eg Secretary, Chair, etc)	Trustee	
Date	03/06/2025	



Receipts and payments accounts

CC16a

For the period
from

03/04/2022

To

02/04/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Funding	39,484	-	-	39,484	48,103
Direct payments	8,167	-	-	8,167	3,901
Other income	90	-	-	90	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	47,741	-	-	47,741	52,004
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	47,741	-	-	47,741	52,004
A3 Payments					
Wages and salaries	56,175	-	-	56,175	51,915
Direct running costs	4,237	-	-	4,237	5,607
Rent	12,712	-	-	12,712	10,756
Insurance	648	-	-	648	629
Subscriptions	284	-	-	284	463
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	74,056	-	-	74,056	69,370
A4 Asset and investment purchases. (see table)					
IT additions	149	-	-	149	-
	-	-	-	-	-
Sub total	149	-	-	149	-
Total payments	74,205	-	-	74,205	69,370
Net of receipts/(payments)	- 26,464	-	-	- 26,464	- 17,366
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,968	-	-	28,968	46,334
Cash funds this year end	2,504	-	-	2,504	28,968

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	2,504	-	-
		-	-	-
		-	-	-
	Total cash funds	2,504	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer equipment	Unrestricted	447	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Pauls Second Steps Pre-School

On accounts for the year ended

02 April 2023

**Charity no
(if any)**

1028204

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **02 / 04 / 2023**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Nicholas Millard

Date:

1 April 2025

Name:

Nicholas Millard

Relevant professional qualification(s) or body (if any):

F.M.A.A.T

Address:

13 Hyde Road

Paignton, TQ4 5BW

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

