



## Trustees' Annual Report for the period

**From** 03/04/21 **Period start date**  
**To** 02/04/22 **Period end date**

**Charity name:** St Pauls Second Steps Pre School

**Charity registration number:** 1028204

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Safe space for children to play &amp; learn. To follow the early years foundation stage (EYFS) framework which is communication &amp; language, physical development, personal social &amp; emotional development, literacy, mathematics, understanding of the world &amp; expressive arts &amp; design. Supporting of parents &amp; the wider family</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Teaching of children between the ages of 2 &amp; 5 in a pre-school setting. Our mission is to cater to each child's interests &amp; needs in a well-resourced school setting to allow a development in key area's &amp; give space for mental &amp; physical activities. Most importantly, to give the children the opportunity to play with a diverse range of toys &amp; resources. Our vision is for every child when transitioning to primary school, to have a smooth enrolment to their new education setting</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>We believe that the previous trustee would confirm that they had due regard to the guidance issued by the Charity Commission on public benefit when reviewing the charity's aims &amp; objectives &amp; in planning current &amp; future activities. The pre school operated in accordance with its charitable objectives to advance the education &amp; development of children in the early years, providing high quality, inclusive early years education that benefits the local community</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		<b>N/A</b>

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	<b>We are not sure what the previous management &amp; trustees aimed for in respect of this</b>
Contribution made by volunteers	Para 1.38	<b>N/A</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The charity generated a good profit in this financial year. The school had a good enrolment number during this year</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>We are unsure of what achievement the previous Manager &amp; Trustee against their objectives</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>As above</b>

Investment performance against objectives	Para 1.41	<b>As above</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The year end was a positive for the school with a healthy bank balance</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Not sure what policy the previous Management &amp; Trustee had in regards to this</b>
Amount of reserves held	Para 1.22	<b>£28,968</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None that we believe at this point albeit cash in the bank had declined at which point we believe that the previous management had stopped being as pro active in furthering the school as in previous years. This could be apportioned to illness that the Manager was dealing with on a personal level</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Torbay Council funding for children</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>None that we were aware of at this point</b>
A description of the principal risks facing the charity	Para 1.46	<b>Falling birth rates within adults would be the only concern albeit whilst there is a national decline on this, it's not fully understood the exact decline at local level</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Unsure how the previous management selected the Trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Unsure due to previous management no longer being contactable</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>None that we believe so at this point</b>
Relationship with any related parties	Para 1.51	<b>The school has ties with St Pauls Church</b>
Other		

### Reference and Administrative details

Charity name	St Pauls Second Steps Pre School
Other name the charity uses	
Registered charity number	1028204
Charity's principal address	Torquay Road Paignton Devon TQ3 2DQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Karl Jones		11 <sup>th</sup> April 2024 Onwards	Hannah Jones
2	Glynn Deakin (Now Resigned)		2019-2024	Nicky Bradley (Now Resigned)
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A

#### Name of chief executive or names of senior staff members (Optional information)

N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Karl Jones	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	03/06/2025	



## Receipts and payments accounts

CC16a

For the period  
from

03/04/2021

To

02/04/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Council Funding	48,103	-	-	48,103	74,400
Direct payments	3,901	-	-	3,901	4,863
Other income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>52,004</b>	<b>-</b>	<b>-</b>	<b>52,004</b>	<b>79,263</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>52,004</b>	<b>-</b>	<b>-</b>	<b>52,004</b>	<b>79,263</b>
<b>A3 Payments</b>					
Wages and salaries	51,915	-	-	51,915	46,540
Direct running costs	5,607	-	-	5,607	4,927
Rent	10,756	-	-	10,756	10,756
Insurance	629	-	-	629	619
Subscriptions	463	-	-	463	171
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>69,370</b>	<b>-</b>	<b>-</b>	<b>69,370</b>	<b>63,013</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>69,370</b>	<b>-</b>	<b>-</b>	<b>69,370</b>	<b>63,013</b>
<b>Net of receipts/(payments)</b>	<b>- 17,366</b>	<b>-</b>	<b>-</b>	<b>- 17,366</b>	<b>16,250</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>46,334</b>	<b>-</b>	<b>-</b>	<b>46,334</b>	<b>30,084</b>
<b>Cash funds this year end</b>	<b>28,968</b>	<b>-</b>	<b>-</b>	<b>28,968</b>	<b>46,334</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	28,968	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>28,968</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer equipment	Unrestricted	298	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
St Pauls Second Steps Pre-School

**On accounts for the year ended**

02 April 2022

**Charity no (if any)**

1028204

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **02 / 04 / 2022**.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Nicholas Millard*

**Date:**

1 April 2025

**Name:**

Nicholas Millard

**Relevant professional qualification(s) or body (if any):**

F.M.A.A.T

**Address:**

13 Hyde Road

Paignton, TQ4 5BW

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

