

AGM October 10th 2024

Apologies

Kerry – Official member

Katie – Others (in the process of joining)

Holly – Other

Kira – Other

Attendees

Tracey, Leanne, Holly, Nicola, Bex, Filipa, Laura

The quorum has been met

Previous notes accepted

Nicola report attached and thank you's

Nicola will carry on being the chair, she is happy to take on another year

Tracey report attached

Holly report attached

No resignation of members

To discuss and to do

Trees have been cut and managed – this looks great.

Discuss staff bonus – Holly and Nicola to discuss numbers and then get back to the committee to vote

Ladies night – to be renamed? / Possibly may 16th?

Bring in lateness policy – Nicola/Holly will look into this

Christmas chocolate tombola

BUTTERCROSS PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2024

	2023/2024	2022/23 £	Difference
Receipts			
Fees and Grants		127,168.54	127,168.54
(Grant Funding)	103,355.16		
(EYPP)			
(Fees)	26,619.82		
Fundraising	3,892.60	3,539.38	-353.22
(school Lottery)			
(Xmas DVD)			
(Raffle)			
(donations)			
(easy Fundraising)			
(Art work)			
(Book Club)			
(Ladies Night)			
(Bunny Hop)			
(Summer Fair)			
(Xmas Party)			
(Cake Sale)			
Uniforms	282.00	284.00	2.00
School Trip	220.00	260.00	40.00
Milk	218.65	253.97	35.32
Co-Op Community Fund	0.00	0.00	0.00
First Aid Course		0.00	0.00
Other	2,026.16	7,643.00	5,616.84
Bank Interest	2,384.63		-2,384.63
	138,999.02	139,148.89	149.87
Payments			
			0.00
Wages & PAYE	118,270.99	113,717.40	4,553.59
Pensions	3,960.99	3,406.96	554.03
Milk/Snacks	48.52	70.40	-21.88
Rates	914.11	870.40	43.71
Office Equipment & stationery	710.45	1,554.68	-844.23
Play Equipment/Materials	1,134.17	472.44	661.73
Co-Op Community Fund		0.00	0.00
EYPP		0.00	0.00
Cleaning Equipment/Materials	1,063.55	589.26	474.29
Improvements, repairs and renewals	2,349.96	6,823.67	-4,473.71
Utilities	4,125.07	1,471.73	2,653.34
Training	0.00	0.00	0.00
Advertising	0.00	194.70	-194.70
Insurance	1,138.50	1,105.75	32.75
Telephone & Internet	857.14	655.22	201.92
School Uniforms	231.25	255.00	-23.75
Staff Uniforms	394.19	308.28	85.91
Professional fees	1,977.73	3,202.70	-1,224.97
Website	0.00	0.00	0.00
Subscriptions/Memberships	1,617.55	119.15	1,498.40
Fundraising (book club/artwork)	0.00	180.48	-180.48
(Book Club)	0.00		
(Artwork)	189.36		189.36
School Trip	195.00	310.00	-115.00
Xmas Party/Summer Fair/Easter Fair	0.00	0.00	0.00
(Xmas Party)	0.00		0.00
(Summer Fair)	0.00		0.00
(Easter Fair)	0.00		0.00
Consumables		150.00	
(Petty Cash)	43.07		
(Pre-Pay Card)	3,150.00	3,650.00	-500.00
Sundries	1,626.79	1,038.18	588.61
	143,998.39	140,146.40	3,851.99
Surplus / (- deficit)	-4,999.37	-997.51	
Balances brought forward			
Natwest - current account	34,525.50	34,575.50	
Natwest - reserve account	173,749.03	173,749.03	
Petty cash	62.66	62.66	
Pre-Pay Card	112.22	112.22	
Outstanding cheques			
	208,449.41	208,499.41	
Balances carried forward			
Natwest - current account	27,166.57	34,525.50	
Natwest - reserve account	176,083.66	173,749.03	
Petty cash	15.73	62.66	
Pre-Pay Card	184.08	112.22	
Outstanding cheques			
	203,450.04	208,449.41	
Surplus / (- deficit)	-4,999.37	-50.00	



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of Buttercross Pre-School

On accounts for the year ended 31st March 2024 **Charity no (if any)** 1027894

Set out on pages (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

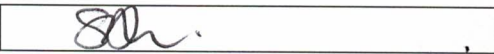
- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 13/10/2024

Name: Sally Ashmore

Relevant professional qualification(s) or body (if any): ACCA

Address: Ashmore & McGill CCA Ltd

1 Fisher Lane, Bingham, Nottingham, NG13 8BQ

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details of items for disclosure, as indicated by the text to its left.