

## Chairpersons report for AGM 21.9.21

I am pleased to supply the following report for this AGM.

Our role as committee members this year has been largely to support Sarah in the change over from running as St Chad's Pre School to Coniston Early Years Centre. A lot of work has therefore gone on in the background to complete this process and we sincerely hope that this will be concluded within the next twelve months or so.

We have also supported Sarah with the annual appraisals of staff and this gave us the opportunity to see the team in action. We can without a doubt say they are very hardworking bunch of ladies. It also provided us with the opportunity to see the environment and how the children respond to what is on offer.

Treasurers report for AGM 21.9.21

I can confirm that the accounts for St Chad's Pre School are in a very good financial position and that they have been maintained correctly since the last AGM.

Haidong Li - Treasurer

## Leaders report for AGM 21.9.21

As always I will start my report by thanking all of those who make St Chad's Pre School the wonderful place that it is. I would like to thank all of the staff who work tirelessly day in day out to make each day special for the children that attend with us. Also the committee who have been a great support to me as I continue to navigate my way through the process of changing the name of the setting as well as our charitable status from an unincorporated charity to a CIO.

I would also like to thank the staff at Coniston Primary School, in particular the head and the business manager who have provided advice and moral support as we continue to emerge from the pandemic and try to get back to our normal way of working.

As we begin to return to normal we have started to take some tentative steps to start getting out and about in the local environment again and have managed some short walks to the local duck pond and park. We hope as our confidence grows we will return to taking trips further afield using the buses etc.

I am pleased to report that despite the recent pandemic the numbers of children attending pre school are healthy and we continue to have a healthy waiting list too.

Also despite the lingering effects of the pandemic we saw our 2021 school leavers make a really successful transition to their respective primary schools. We have the luxury of continuing to see those that have transferred to Coniston Primary and it is really lovely to see how well they are doing. On this note I would also like to congratulate those children who have recently joined us as they have settled very quickly into pre school life.

I look forward to working with my team and the committee in the forthcoming year as we navigate our planned changes.

# MINUTES OF ANNUAL GENERAL MEETING

Of St Chad's Pre School held via a Zoom meeting  
on Tuesday 21st September 2021 at 7pm

## Present

Claire Elsworth, Lisa Ford, Aaron Ford, Eleanor Kerlake, Amelia Jackson, Sarah Trussell, Haidong U, Melanie George, Bolaji Olaniru

## Chair:

Claire Elsworth

## Apologies:

Alan Walters, Joanna Phillips

### 1) Welcome and apologies

The Chair opened the meeting by welcoming those present and reading the apologies of those unable to attend.

The chair announced that a quorum was present for the meeting

### 2) Minutes of previous meeting

The Chair asked that the minutes of the previous meeting, circulated with the agenda, be taken as read and signed as an accurate record of the meeting. This was passed by a majority of the members.

### 3) Specific proposals

#### Proposal 1

After discussion of the proposal that The Charity be dissolved and the entire undertaking Of The Charity be transferred into the new charitable incorporated organisation called Coniston Early Years Centre incorporating St Chad's Pre School registered charity number 1194741, the following resolution was duly proposed, put to the vote and approved by all of the members present and declared so passed by the Chair:

#### 1. Dissolution of the Charity and Transfer of Assets to the CIO

IT IS HEREBY RESOLVED THAT, subject to first obtaining the consent of the Pre-school Learning Alliance the Charity be dissolved with effect from midnight on 31.10.21 and to transfer the entire undertaking of The Charity into the new charitable incorporated organisation Coniston Early Years Centre incorporating St Chad's Pre School, registered charity number 1194741; and THAT the trustees are hereby authorised and instructed on behalf of The Charity to do all such things and to incur such costs as shall be required to give effect to this resolution as the trustees shall determine.

### 4) Any other business

There being no further business the chair declared the meeting concluded.

**INCOME****Balance brought fwd from Aug 2021****£ 215,715.94**

	£	
Fees	71,837.38	
Early Years Funding	£ 126,724.70	
	£	
Fund Raising	32.44	
	£	
Uniform Sales	78.00	
	£	
Catering	35.00	
	£	
Other	1,429.00	
	£	-
Total	£	200,136.52

**Total Income ytd** **£200,136.52**  
0

**Balance carried fwd** **£213,383.62**

**EXPENDITURE**

Telephone	£	1,729.27
Wages	£	164,684.78
	£	
Catering		40.53
	£	
Rent	£	7,720.05
	£	
Equipment	£	2,299.92
	£	
Admin	£	3,723.39
Training	£	1,073.60
Other	£	6,747.30
Transfer to Resource	£	14,450.00
VAT	£	-
Total	£	202,468.84

**Total Expenditure ytd** **£202,468.84**

<b>Bank @ 31.8.22</b>	<b>£213,383.62</b>
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**Signed**

**Date**