



| Trustees' Annual Report for the period | | | | | | | |
|--|-------------------|-------|------|----|-----------------|-------|------|
| From | Period start date | | | To | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| | 6 | 4 | 2023 | | 5 | 4 | 2024 |

Section A Reference and administration details

Charity name BLACK NOTLEY COMMUNITY ASSOCIATION

Other names charity is known by BNCA

Registered charity number (if any) 1027564

Charity's principal address

| | |
|-----------------------------------|-----------------|
| RECREATION HALL, JOHN RAY GARDENS | |
| BLACK NOTLEY, BRAINTREE | |
| ESSEX | |
| Postcode | CM77 8NE |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | CHARLES STEVENS | CHAIR | | |
| 2 | KATE COX | SECRETARY | | |
| 3 | RON FOSKER | | | |
| 4 | DAN COX | VICE CHAIR | | |
| 5 | STEVEN JOHNSON | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
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| | |

Names and addresses of advisers (Optional information)

Type of adviser Name Address

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | CONSTITUTION ADOPTED 1992 |
| How the charity is constituted (eg. trust, association, company) | ASSOCIATION CONSISTING OF 800 members |
| Trustee selection methods (eg. appointed by, elected by) | TRUSTEES ARE APPOINTED AT MEETINGS COMMITTEE MEETINGS AND REAPPOINTED AT THE ANNUAL GENERAL MEETING HELD IN MARCH. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

BNCA IS NOW PARTNERED WITH COMMUNITY 360 WHOM ARE PROVIDING ADVICE ON SYSTEMS AND PROCEDURES TO MANAGE THE ASSOCIATION.

ALL TRUSTEES GIVE THEIR TIME VOLUNTARILY AND RECEIVE NO REMUNERATION OR OTHER BENEFIT.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE PARISH OF BLACK NOTLEY AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

TO ESTABLISH, OR SECURE THE ESTABLISHMENT, OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS.

THE ASSOCIATION SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

WE HAVE PLANNED AFFORDABLE ACTIVITIES FOR THE LOCAL COMMUNITY TO BENEFIT ALL AGES. WE HAVE HAD A CHILDRENS CHRISTMAS PARTY, NEW YEAR PARTY FOR FAMILIES.

OUR HALL IS OPEN TO AND REGULARLY HIRED BY VARIRIOUS GROUPS INCLUDING, TABLE TENNIS, CARPET BOWLS, LEAGUE DARTS AND SUPRT LEAGUE DARTS

DURING THE SUMMER WE HAVE AN OUTDOOR HEATED POOL THAT IS OPEN FROM 10AM THROUGH TO DUSK AND IS ATTENDED TO BY A TEAM OF VOLUNTEERS.

THIS YEAR WE HAVE HAD NEW POOL BOILERS INSTALLED

WE WELCOME ALL PERSONS REGARDLESS OF PERSONAL BACKGROUND, FAITH, GENDER OR PERSONAL CIRCUMSTANCES AND WE BELIEVE THIS PHILOSOPHY ENRICHES THE LIVES OF THOSE WITHIN THE COMMUNITY.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

AN EXCELLENT CONTRIBUTION IS MADE BY MEMBER VOLUNTEERS WHOM DEDICATE MANY HOURS ATTENDING TO THE HEATED SWIMMING POOL 4 TIMES DAILY, ALL HALL HIRE BOOKINGS, MEMBERSHIP ETC.

WITHOUT THIS VALUABLE CONTRIBUTION OF TIME, ENERGY AND EXPERTISE WE WOULD NOT HAVE ACHIEVED AS MUCH.

ANY SURPLUS FUNDS THAT ARE NOT REQUIRED FOR THE NEAR FUTURE ARE PLACED INTO A SEPARATE ACCOUNT TO EARN INTEREST.

Summary of the main achievements of the charity during the year

THIS YEAR WE HAVE DECORATED AND IMPROVED MANY AREAS OF THE COMMUNITY HALL. OUR NEW SECURITY SYSTEM HAS BEEN INSTALLED BUT WE STILL STRIVE TO IMPROVE THE PREMISES AS FUNDS DICTATE

WE HAVE PUT TOGETHER A SMALL GROUP OF VOLUNTEERS WHO HAVE HELPED RUN A CHRISTMAS PARTY, PANTOMIME, NEW YEARS PARTY AND WHO ARE KEEN TO HELP WITH FURTHER EVENTS IN THE FUTURE.

WITH OUR MAIN INCOME FROM HALL HIRE, MEMBERSHIP, AND BAR RENT, PLUS AN INCREASE IN MEMBERSHIP AS LIFE RETURNED TO NORMAL, WE CAN CONTINUE TO SERVE OUR EVER GROWING COMMUNITY AND LOOK FORWARD TO SEE OUR MEMBERSHIP INCREASE YEAR BY YEAR

Section E

Financial review

Brief statement of the charity's policy on reserves

WE HOLD CASH AT THE BANK OF £23,974 ALL OF WHICH IS UNRESTRICTED FUNDS. THESE FUNDS ARE HELD IN ORDER TO MEET ANY UNFORESEEN EXPENDITURE THAT MAY OCCUR

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

FUTURE PLANS

WE PLAN TO CONTINUE TO USE FUNDS TO IMPROVE ALL ASPECTS OF THE COMMUNITY HALL, POOL AREAS AND IN THE GARDEN AREAS.

LOOKING FOR MORE VOLUNTEERS AND TRUSTIES FROM OUR EVER GROWING MEMBERSHIP TO KEEP THE NEEDS OF THE COMMUNITY AT THE FOREFRONT OF OUR AIMS

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|--|--|
| | |
|--|--|

Full name(s)

Charles Stevens

| | |
|-----------------|--|
| Charles Stevens | |
|-----------------|--|

Position (eg Secretary, Chair, etc) Chair 

Date 26/09/2025

**BLACK NOTLEY
COMMUNITY ASSOCIATION**

Charity Registration Number 1027564

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 5 APRIL 2024



BLACK NOTLEY COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

| | Page |
|-----------------------------------|------|
| Receipts & payments account | 1 |
| Assets & liabilities statement | 2 |
| Notes to the financial statements | 3 |
| Independent Examiner's Report | 4 |

BLACK NOTLEY COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 5 APRIL 2024

| | 2024 | 2023 |
|-----------------------------------|---------------|---------------|
| | Total | Total |
| | £ | £ |
| Receipts | | |
| Hall Hire | 7,156 | 7,150 |
| Membership | 22,042 | 17,262 |
| Other Income | 278 | 221 |
| Donations | 8,181 | 5,400 |
| Total receipts | 37,656 | 30,033 |
| Payments | | |
| Heat & light | 15,315 | 10,891 |
| Building maintenance | 695 | 85 |
| Water & rates | 6,031 | 2,276 |
| Cleaning | 3,063 | 2,600 |
| Waste | - | 357 |
| Subscriptions | - | - |
| Professional fees | 456 | 456 |
| Pool | 2,705 | 1,781 |
| Insurance | 832 | 399 |
| BT/Sky | 868 | 696 |
| Bank Chgs | 102 | 106 |
| Misc | 1,877 | 3,618 |
| Website | - | - |
| Total payments | 31,943 | 23,264 |
| Net of receipts/(payments) | 5,713 | 6,769 |
| Previous year adjustment | 4,133 | - |
| Cash funds brought forward | 23,974 | 17,205 |
| Cash funds carried forward | 33,821 | 23,974 |

The notes on page 3 form part of these financial statements

BLACK NOTLEY COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES AS AT 5 APRIL 2024

| | Note | 2024 £ | 2023 £ |
|------------------------------------|------|---------------|---------------|
| <u>Monetary assets</u> | | | |
| Cash at bank and in hand: | | 33,821 | 23,974 |
| TOTAL MONETARY ASSETS | | 33,821 | 23,974 |
| <u>Represented by funds</u> | | | |
| Unrestricted general fund | | 33,821 | 23,974 |
| TOTAL FUNDS | | 33,821 | 23,974 |
| | | | |
| Creditors due within one year: | | | |
| Professional fees | 3 | 456 | 456 |
| | | 456 | 456 |

These accounts were approved by the Trustees on and signed on their behalf by:



Charles Stevens

20th November 2025

Date

BLACK NOTLEY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

1. Accounting Policies

These accounts are prepared on a receipts and payments basis, following best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2019) issued in 2019, with all revenue and expenses shown on a cash basis. Non-monetary Assets and Liabilities are shown as actual values at the end of the year.

2. No remuneration was paid to any Trustee or to any person or persons known to be connected with any of them.

3. The Independent Examination fee is £456.

4. Going Concern

The accounts have been produced on a going concern basis.

5. Related Parties

There were no related parties during the year.

6. Staff

No staff were employed by Black Notley Community Association during the year.

BLACK NOTLEY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 5 APRIL 2024

I report on the accounts of Black Notley Community Association for the year ended 5th April 2024 which are set out on pages one to three.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:
Community360, Winsley's House
High Street, Colchester, Essex



Date 20/11/2025

BLACK NOTLEY COMMUNITY ASSOCIATION

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It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

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David Courtier FMAAT AATQB for and on behalf of:
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Date 20/11/2025