

Trustee Report for the Period Beginning 1 September 2023 to Period Ending 31 August 2024

Friends Of St Stephen's Primary School

Winchester Road

Twickenham

TW1 1LF

Charity Commission Registered Number: 1027559

Charitable Purpose

A Parent Teacher Association with the aim of fundraising for St Stephens Church of England Primary School ("the School") with a view to enhancing and advancing the education of the pupils in the school.

Trustees - recruited from the parent/carer/teacher population of the school

The following trustees served for the period covered by the report.

- Miranda Jaine Sikkens
- Fay Louise Hamilton
- Emma Keane
- Crystal Taylor

Jo Hall was reappointed as the FOSS lottery co-ordinator with responsibility for submitting the returns to the local authority.

Objectives and Activities 2023/2024

- To engage in activities which support the school and raise funds to advance the education of the pupils;
- To foster and extend relationships between parents, carers, staff and those associated with the school community.

Achievements 2023/2024

Total Profit from Fundraising Activities: **£101,608**

Total Donated to the School: **£117,540**

This represents an increase in £32,064 in fundraising profit compared to the previous year and an increase of £70,046 in funds donated to the School.

The increase in fundraising profit was driven largely by:

- The growth of the Sponsored Bike Ride. This raised **£40,009** in fundraising profit with **£18,597.53** (half of the 'JustGiving + GiftAid – platform fees' bike ride sponsorship) of this being donated to two children's charities and one local community charity (see p.3 for details).
- A Tesco grant of £5,000.
- The introduction of the Talent Show which raised over £2,085
- An increase in profit from the Christmas Fair and Raffle of £1,554, an increase in second hand uniform sales of £883 and £961 in corporate/payroll giving,

There was a slight decrease in profit raised through the Bounce-a-thon and Rugby Day Stalls. The decrease in Rugby Day Stalls donation is attributable to there being fewer games at Twickenham in 2023-24, however we anticipate

that next academic year, profits for the Rugby Day Stalls will significantly increase again, in line with the scheduled Seven Nations matches.

A full breakdown of fundraising events and profit can be found in the accounts.

A detailed breakdown of the what the funds donated to the School were spent on can be found in the accounts. The significant increase in donations to the School was driven by increased need due to the stretched school budget. There were FOSS funds brought forward from last year which helped to cover this. However, all parties are aware that this is not a sustainable level of giving under the current fundraising structure.

Financial Summary 2023/2024

Opening Funds: £57,979

Gross income from fundraising: £115,391

Fund raising expenditure: £13,785

Net fundraising income: £101,608

Donations to the school: £117,540

Donations to other charities: £19,598

Charity running costs: £2,646

Closing Funds: £19,803 

There are no other assets on hand;

There were no known debts or debtors as of 31 August 2024.

No Funds are held as a custodian trustee.

Events & Volunteers

Our fundraising events rely on the active engagement of our community and on many volunteering hours. FOSS would like to thank all event organisers for their time, commitment, dedication and passion to supporting our fundraising efforts. We are delighted with our fundraising total this year and this simply would not be possible without you all!

A Special Thank you to:

- **Marietjie Donaldson** by acting as the FOSS Communications and Volunteer Recruitment Lead – managing daily messaging to parents to promote our fundraising events, and going the extra mile to support effective school communications with parents;
- **Jayne McCarthy** for supporting our fundraising efforts by designing professional marketing materials for our events;
- **Richard White** for supporting our fundraising efforts with professional social media coverage;
- **Twyla Savs** for supporting FOSS financial operations by acting as FOSS Cashier.

Thank You's to FOSS Fundraising Events Teams

All FOSS events are run by our army of volunteers who generously support our fundraising efforts with their time, energy and commitment to raising money for the school. We would like to acknowledge all our event teams:

- **Summer BBQ:** The whole BBQ Extravaganza Team (Core FOSS Team, Jayne, Richard, Nora, Caroline Ball, Claire Calcott, Natalie Kerrigan, tombola teachers (!), Gemma, Emma, ALL the class reps/leads and volunteers on the day). Plus thank you to the Turk's Head for sponsoring this fundraising event.
- **Cake Sale:** Myriam Balmori, Terri Cheung, Nora McGlone, Twyla Savs, Laura Kerry
- **Christmas Fair and Christmas RAFFLE:** Caroline Ball & Jo Howard
- **Bounce-a-thon:** Vicky Brown & Marianne Kiermayr
- **Paris Bike Ride:** David Williams, Vicky Brown & Miranda. PLUS THANK YOU TO HAMPTONS FOR SPONSORING
- **St Margaret's Fair:** Jo Hall, Nora McGlone, Hannah Patterson
- **Talent Show:** Laura Queen, Kate Demchenko, Gemma Dearn
- **Children's Christmas Market:** George Pryors
- **Christmas Cards:** Nora McGlone
- **Rugby Days Coordinator –** Kate George
- **Tea Towels:** Claire Calcott
- **FOSS Quiz Night:** Jamie Gordon & the FOSS Team
- **OPS Fireworks:** Sophia Haynes
- **St Stephen's Bake Off:** Fay Hamilton & Marietjie Donaldson
- **Silent Disco:** Ali Greig-Hardy, Debi Shone, Tatiana del Puppo, Miranda
- **Lost Property & Second Hand Uniform Sale:** Natalie Kerrigan, Emma Porter, Gemma Dearn Now taken over by Sophie Akben!
- **St Stephen's Vs Orleans Primary Football Tournament:** Jo Gangemi & Tim Gardener
- **School Lottery –** Jo Hall
- **Teacher Appreciation Week –** Vicki Wills
- **Comedy Night -** Fay Hamilton

In addition, most of our fundraising events rely heavily on volunteers on-the-day to run smoothly and safely. Thank you to the entire school community who offer their free time and support our fundraising efforts. You are all the reason it has been another fantastically fun year leading on FOSS fundraising efforts in 2023-24!

A snapshot of some of our events, posters designed by Jayne McCarthy:



Charitable donations by FOSS

This year, FOSS were proud to share **£19,597.74** of fundraising profits with the below charities:

- They Flying Seagull Project (Bike Ride): to promote their charitable vision and mission as well as in return for a series of engagement events with our students to raise the profile of our Sponsored Bike Ride and co-curricular activities for our children.
- ADHD Embrace (Bike Ride): in recognition of the work they already do with St Stephen's families and to foster the relationship with school.
- Moormead Pavillion (Bike Ride): To promote this important local community initiative and raise their profile.
- Children In Need (Christmas Raffle): to promote this national cause taking place on the day we launched our Raffle (17 November 2023)
- Comic Relief: to promote this national fundraiser taking place on the same day as our Bounceathon (15 March 2024)

Corporate Sponsorship

FOSS were grateful for Hampton's sponsorship:

- £1,200 towards to Paris Bike Ride
- £500 for the Christmas Fair

Thank you also to Mathnasium and Mortgage Kart for their generous sponsorship.

Reserves Policy

Friends of St Stephens Primary School (FOSS) seeks to support the School by providing financial and other assistance to those projects agreed by the Trustees in partnership with the Senior Leadership Team of the School whilst maintaining at all times a positive level of reserves.

FOSS is run on a voluntary basis with very few administrative or operating costs. As such FOSS aims to maintain reserves of a minimum of £10,000 to allow for running costs and in order to maintain a good level of support to the School should there be circumstances which negatively impact fundraising income.

The Trustees will continue to review the position on an ongoing basis. We recognise and are very grateful for the support of families and local businesses and we will look to rebuild our reserves so we can continue to support the School at a time when Public Financing is stretched.

Report Authors

Emma Keane & Miranda Jaine Sikkens

Signature and Declaration

I declare that in my capacity as charity trustee:

- The Trustees have approved the report above;
- Have authorised me to sign it on our behalf.



Name & Position: LOUISE BAUM, TREASURER

Date: 08/04/25

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

Registered Charity: 1027559

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
INCOME & EXPENDITURE FOR THE YEAR ENDED 31 AUGUST 2024

	Gross Income	Expenditure	Net Income	Gross Income	Expenditure	Net Income
Fundraising income & expenditure	2023/2024	2023/2024	2023/2024	2022/2023	2022/2023	2022/2023
	£	£	£	£	£	£
Ad hoc donations eg just giving	34.36	-	34.36	267.07		267.07
Advertising local photography businesses	-	-	-	50.00	-	50.00
Amazon Smile	-	-	-	486.40	-	486.40
Bake off	924.69	- 209.26	715.43	931.32	- 154.75	776.57
Bike Ride	40,429.12	- 419.95	40,009.17	20,795.08	- 10,025.44	10,769.64
Bounceathon	11,460.53	- 290.49	11,170.04	13,410.27	- 259.99	13,150.28
Bounceathon 2021 final gift aid	-	-	-	51.51	-	51.51
Cake Sale	5,660.17	- 22.43	5,637.74	5,829.43	- 83.94	5,745.49
Childrens Christmas Market	1,474.32	- 174.06	1,300.26	1,472.61	- 101.94	1,370.67
Christmas Cards & accessories	569.38	-	569.38	2,798.46	- 1,925.34	873.12
Christmas trees	-	-	-	175.00	-	175.00
Comedy Night	1,189.22	- 1,250.00	- 60.78	-	-	-
Corporate/employee payroll giving (including benevity & UK online giving)	3,148.56	-	3,148.56	2,187.83	-	2,187.83
Crazy hair day	259.50	-	259.50	312.10	-	312.10
Easy Fundraising	359.37	-	359.37	532.72	-	532.72
Favourite Top Day	320.25	-	320.25	251.50	-	251.50
Fireworks	308.80	- 154.38	154.42	997.64	- 548.71	448.93
football tuck shops	-	-	-	187.57	-	187.57
FOSS Xmas Raffle	2,290.00	- 171.59	2,118.41	1,762.00	-	1,762.00
Grant income	5,000.00	-	5,000.00	267.50	-	267.50
Homemade curries donation	-	-	-	43.50	-	43.50
Lottery	1,337.10	-	1,337.10	1,662.80	- 40.00	1,622.80
Orleans football tournament	609.31	- 412.39	196.92	1,053.96	- 436.64	617.32
Quiz	3,723.98	- 1,393.40	2,330.58	3,878.20	- 1,181.06	2,697.14
Rugby match day stalls	3,720.76	- 107.45	3,613.31	6,504.68	- 649.75	5,854.93

Second Hand uniform sale	1,809.04	-	113.52	1,695.52	979.52	-	167.47	812.05
Silent disco	2,219.46	-	625.86	1,593.60	1,933.10	-	369.56	1,563.54
Sports Day Tuck	128.71	-	14.95	113.76				
St Margarets Fair	3,300.00		-	3,300.00	3,300.00		-	3,300.00
Summer BBQ	10,348.03	-	3,854.56	6,493.47	10,186.15	-	3,914.62	6,271.53
Talent Show	2,602.79	-	516.93	2,085.86	-		-	-
Tea towels	2,515.99	-	1,445.20	1,070.79	2,563.51	-	1,291.40	1,272.11
Teacher appreciation donations	1,037.00		-	1,037.00	949.00		-	949.00
Xmas Fair	8,031.00	-	2,176.21	5,854.79	7,423.38	-	2,762.79	4,660.59
YEAR 6 show bar	579.89	-	432.97	146.92	545.51	-	332.82	212.69
Total	115,391.33	-	13,785.60	101,605.73	93,789.32	-	24,246.22	69,543.10

Deposit Account Interest

2.07

0.29

TOTAL INCOME

101,607.80

69,543.39

EXPENDITURE

Wish List Spend			£			£
chromebooks			- 9,500.00			
ipads			- 4,486.00			- 1,400.00
gardeninng			- 67.49			- 2,055.94
MFL lessons			- 11,470.00			- 10,520.00
accelerated reader			- 2,555.00			- 3,000.00
mathletics			- 2,000.00			- 1,944.00
Other School platforms (tapestry, wonde, CUSp, COMPS, reading cloud, evolve, tv licence)			- 12,530.44			
IT licences (windows, google workspace, microsoft, domain renewal)			- 2,679.71			
Subscriptions including Little Wandle, First News, Digimap, Sing Up, Screen Castify			- 3,368.58			
M tech			- 7,425.00			- 8,355.00
Richmond music trust			- 24,570.00			
wellbeing service support			- 5,000.00			- 13.40
Sports/PE Resource			- 2,621.45			
History & Geography Resource			- 1,982.94			
sensory room refresh			- 280.00			
reading and writing shed for outside classroom			- 1,236.00			- 500.00
Art resources			- 2,403.44			
DT resources			- 845.73			
Music resources			- 465.55			
Science resources			- 178.48			
English Reading Books			- 4,594.45			
Library Books			- 257.48			
Class Room Provisions (eg stationary, visulizers)			- 8,107.50			

Replacement Hardware			- 2,314.75			
Summer Assessments			- 1,443.50			
New medical kits			- 450.00			
Boiling water tap			- 2,000.00			
astro turf			-			- 12,640.00
line marking			-			- 700.00
ivy wall maintenance			-			- 2,000.00
sora e books						- 600.00
music charanga						- 300.00
class donations						- 1,400.00
st stephens stars resources						- 440.00
Total			- 114,833.49			- 45,868.34

Non - wishlist School spend

Teacher appreciation	- 1,210.87	- 856.26
School xmas	- 85.00	- 212.32
New parents welcome & open day hosting	- 244.96	- 318.84
Extra Stationary	- 308.22	
School Banner	- 51.00	
Hanging Basket	- 49.99	
Ice Cream Van	- 756.00	
Coronation lollies	-	- 103.70
Sports day water	-	- 28.00
Leavers party contribution	-	- 100.00
End of year lemonade	-	- 6.70
Total	- 2,706.04	- 1,625.82

Donations to other charities

ADHD Embrace	- 5,579.32	
Moormead Community Pavillion	- 3,719.55	
The Flying Seagulls	- 9,298.87	
Comic Relief	- 500.00	
Children in Need	- 500.00	
Total	- 19,597.74 *	-

Expenditure on charity administration

charity administration	- 1,323.00	- 1,274.00
Just Giving	- 561.60	- 244.80
new card machines	- 189.60	- 249.60
shed storage	-	- 172.92
wine glasses	- 37.47	- 122.81
sundry	- 534.56	- 208.73
Subtotal	- 2,646.23	- 2,272.86

Adjustment minor error

-

-

TOTAL EXPENDITURE

Funds brought forward

Funds carried forward

- 139,783.50

56,959.06

18,783.36

- 49,767.02

19,801.17

56,959.06

* Note in previous years donations to other charities were not separated out but included as a fundraising cost.

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2024

		2024	2023
Current Assets			0
Stock	uniform	-	0
	wine	-	0
Cash at bank	Current	19,801.17	57,978.94
	Deposit	2.19	0.12
	Total Cash	<u>19,803.36</u>	<u>57,979.06</u>
		<u>19,803.36</u>	<u>57,979.06</u>
Total			
Creditors	Accruals	(1,020)	(1,020)
		<u>18,783.36</u>	<u>56,959.06</u>
Net assets			
		<u>18,783.36</u>	<u>56,959.06</u>
Total Funds			

Charity registration number: 1027559

Approved by the Committee for issue on 11/03/25

Signed 

Dated 08/04/25

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIEND OF ST STEPHEN'S PRIMARY SCHOOL
("Charity")**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2023 which are the Income and Expenditure Account and the Balance Sheet and the notes to the accounts.

Responsibilities and basis of report

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

PK Audit LLP.

Annie Lee FCA
ICAEW

PK Audit LLP
Registered Auditors and Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

10th April 2025

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
NOTES TO THE ACCOUNTS
YEAR ENDED 31 AUGUST 2024

1 ACCOUNTING POLICIES

Friends of St Stephen's Primary School is a charity (no. 1027559) set up under a constitution.

The principal accounting policy is as follows:

a) Basis of accounting.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The accounts are prepared in sterling which is the functional currency. Monetary amounts in these accounts are rounded to the nearest £1.

The accounts have been prepared under the historical cost convention.

The charity meets the definition of a public benefit entity under FRS102.

b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources may be measured with sufficient reliability.

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

Registered Charity: 1027559

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
INCOME & EXPENDITURE FOR THE YEAR ENDED 31 AUGUST 2024

	Gross Income	Expenditure	Net Income	Gross Income	Expenditure	Net Income
Fundraising income & expenditure	2023/2024	2023/2024	2023/2024	2022/2023	2022/2023	2022/2023
	£	£	£	£	£	£
Ad hoc donations eg just giving	34.36	-	34.36	267.07		267.07
Advertising local photography businesses	-	-	-	50.00	-	50.00
Amazon Smile	-	-	-	486.40	-	486.40
Bake off	924.69	- 209.26	715.43	931.32	- 154.75	776.57
Bike Ride	40,429.12	- 419.95	40,009.17	20,795.08	- 10,025.44	10,769.64
Bounceathon	11,460.53	- 290.49	11,170.04	13,410.27	- 259.99	13,150.28
Bounceathon 2021 final gift aid	-	-	-	51.51	-	51.51
Cake Sale	5,660.17	- 22.43	5,637.74	5,829.43	- 83.94	5,745.49
Childrens Christmas Market	1,474.32	- 174.06	1,300.26	1,472.61	- 101.94	1,370.67
Christmas Cards & accessories	569.38	-	569.38	2,798.46	- 1,925.34	873.12
Christmas trees	-	-	-	175.00	-	175.00
Comedy Night	1,189.22	- 1,250.00	- 60.78	-	-	-
Corporate/employee payroll giving (including benevity & UK online giving)	3,148.56	-	3,148.56	2,187.83	-	2,187.83
Crazy hair day	259.50	-	259.50	312.10	-	312.10
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St Margarets Fair	3,300.00		-	3,300.00	3,300.00		-	3,300.00
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Tea towels	2,515.99	-	1,445.20	1,070.79	2,563.51	-	1,291.40	1,272.11
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YEAR 6 show bar	579.89	-	432.97	146.92	545.51	-	332.82	212.69
Total	115,391.33	-	13,785.60	101,605.73	93,789.32	-	24,246.22	69,543.10

Deposit Account Interest

2.07

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TOTAL INCOME

101,607.80

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EXPENDITURE

Wish List Spend			£			£
chromebooks			- 9,500.00			
ipads			- 4,486.00			- 1,400.00
gardeninng			- 67.49			- 2,055.94
MFL lessons			- 11,470.00			- 10,520.00
accelerated reader			- 2,555.00			- 3,000.00
mathletics			- 2,000.00			- 1,944.00
Other School platforms (tapestry, wonde, CUSp, COMPS, reading cloud, evolve, tv licence)			- 12,530.44			
IT licences (windows, google workspace, microsoft, domain renewal)			- 2,679.71			
Subscriptions including Little Wandle, First News, Digimap, Sing Up, Screen Castify			- 3,368.58			
M tech			- 7,425.00			- 8,355.00
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sensory room refresh			- 280.00			
reading and writing shed for outside classroom			- 1,236.00			- 500.00
Art resources			- 2,403.44			
DT resources			- 845.73			
Music resources			- 465.55			
Science resources			- 178.48			
English Reading Books			- 4,594.45			
Library Books			- 257.48			
Class Room Provisions (eg stationary, visulizers)			- 8,107.50			

Replacement Hardware			- 2,314.75			
Summer Assessments			- 1,443.50			
New medical kits			- 450.00			
Boiling water tap			- 2,000.00			
astro turf			-			- 12,640.00
line marking			-			- 700.00
ivy wall maintenance			-			- 2,000.00
sora e books						- 600.00
music charanga						- 300.00
class donations						- 1,400.00
st stephens stars resources						- 440.00
Total			- 114,833.49			- 45,868.34

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Sports day water	-	- 28.00
Leavers party contribution	-	- 100.00
End of year lemonade	-	- 6.70
Total	- 2,706.04	- 1,625.82

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The Flying Seagulls	- 9,298.87	
Comic Relief	- 500.00	
Children in Need	- 500.00	
Total	- 19,597.74 *	-

Expenditure on charity administration

charity administration	- 1,323.00	- 1,274.00
Just Giving	- 561.60	- 244.80
new card machines	- 189.60	- 249.60
shed storage	-	- 172.92
wine glasses	- 37.47	- 122.81
sundry	- 534.56	- 208.73
Subtotal	- 2,646.23	- 2,272.86

Adjustment minor error

-

-

TOTAL EXPENDITURE

Funds brought forward

Funds carried forward

- 139,783.50

56,959.06

18,783.36

- 49,767.02

19,801.17

56,959.06

* Note in previous years donations to other charities were not separated out but included as a fundraising cost.

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
BALANCE SHEET AS AT 31 AUGUST 2024

		2024	2023
Current Assets			0
Stock	uniform	-	0
	wine	-	0
Cash at bank	Current	19,801.17	57,978.94
	Deposit	2.19	0.12
	Total Cash	<u>19,803.36</u>	<u>57,979.06</u>
Total		<u>19,803.36</u>	<u>57,979.06</u>
Creditors	Accruals	(1,020)	(1,020)
		<u>18,783.36</u>	<u>56,959.06</u>
Net assets			
		<u>18,783.36</u>	<u>56,959.06</u>
Total Funds			
		<u>18,783.36</u>	<u>56,959.06</u>

Charity registration number: 1027559

Approved by the Committee for issue on 11/03/25

Signed 

Dated 08/04/25

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIEND OF ST STEPHEN'S PRIMARY SCHOOL
("Charity")**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2023 which are the Income and Expenditure Account and the Balance Sheet and the notes to the accounts.

Responsibilities and basis of report

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Annie Lee

Annie Lee FCA
ICAEW

PK Audit LLP
Registered Auditors and Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

10th April 2025

FRIENDS OF ST STEPHEN'S PRIMARY SCHOOL
NOTES TO THE ACCOUNTS
YEAR ENDED 31 AUGUST 2024

1 ACCOUNTING POLICIES

Friends of St Stephen's Primary School is a charity (no. 1027559) set up under a constitution.

The principal accounting policy is as follows:

a) Basis of accounting.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The accounts are prepared in sterling which is the functional currency. Monetary amounts in these accounts are rounded to the nearest £1.

The accounts have been prepared under the historical cost convention.

The charity meets the definition of a public benefit entity under FRS102.

b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources may be measured with sufficient reliability.