

THE LEAGUE OF FRIENDS OF WARWICK HOSPITAL

Charity No. 1027400

REPORT FOR THE YEAR ENDED 31st DECEMBER 2021

The League of Friends was founded in October 1953, and is a registered Charity, number 1027400. It is operated in accordance with a Constitution, the latest revised version of which was approved on 3rd August 2019. The League is affiliated to ATTEND.

The Constitution sets out the objectives, the foremost of which includes the encouragement of the interest of the public in the patients of Warwick Hospital, and the raising of funds for the benefit or welfare of the patients and staff or to supplement the resources of the hospital service.

A Committee of Trustees conduct the affairs of the League not less than five nor more than twenty-five in number, appointed at the Annual General Meeting.

The Trustees set out below have held office during the whole of the year to the date of this report, unless otherwise stated:

Chair	Mrs E Arnold	
Secretary	Mr M Hooker	
Treasurer	Mr P Stuart	
Mrs J Denny		Mrs J McCann
Mr S Dewhurst		Mrs S Meyrick
Mrs D Dunne		Mr G Quantrill
Miss S Elswood		Mrs M Relins
Mrs E Fleming		Mrs W Roberts
Ms C Hulse		Mrs B Walters (Retired 31 December 2021)
Mr R Joyner (Deceased 26 April 2021)	Mr D Wright	
Miss S Lister		Mrs P Wright

The principal address of the League is Warwick Hospital, Lakin Road, Warwick, CV34 5BW.

The League's bankers are CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Mailing, Kent, ME19 4JQ.

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Reserves Policy

The policy of the Trustees is to maintain sufficient reserves for the long-term stability of the charity (three to five years). This is to ensure ongoing commitments can be fulfilled, whilst maintaining a realistic level of reserves to provide for fluctuations in requests made to the Warwick Hospital League of Friends. This would be financed from within the Unrestricted Funds.

The current level of resources can be broken down as follows:

1. Restricted Funds are currently £164,410 (64.5%) of the charity's finances. This relates to a nurse's prize fund (£6,501), where dividends earned are used to finance awarded prizes.
In addition, the charity has received a legacy £155,909, which is earmarked to haematology services.
2. Unrestricted Funds
The remaining unrestricted balance goes towards supported grants for any service area or patient support within the hospital. This relates to £89,488 (35.5%) of the charity's finances.

The budgetary process of the Trustees is to formally approve projects and their financial consequences as they are proposed. Consequently, there is ongoing budgetary control by the Trustees to ensure no project would be approved that would impact upon its ongoing financial stability, in line with this Policy.

Activity During Year

The ongoing pandemic which has brought further lockdown periods and continued restrictions in terms of fund-raising activity by Trust volunteers within the hospital. A typical year pre pandemic at the Trust's hospital shops (Bric a Brac and Book shops) would have raised in the region of £8,500. Due to the understandable safety controls within the hospital, there has been no shop activity allowed this year. Consequently, donations and collections alone have raised £2,197 throughout the year. However, the Trust has received a number of legacies this year which has provided some financial stability for the immediate future.

In 2021 a total of £161,203 was raised, the most significant element was from legacy receipts of £158,741 (Notes 2b and 5). There were grant payments totalling £5,130 (Note 4), the main expenditure of which was for continuing to provide Courtesy packs for patients and an Ice Cream event for all Hospital Staff as a thank you for their continuing demanding work and commitment during these very difficult times.

Restricted and Unrestricted Funds raised, and monies spent are detailed in notes 2 to 5 to the accounts. The year ended with a balance of £251,898 of all funds, an increase of £155,347 from 2020. The increase in funds reflected the legacy receipts mentioned above.

The level of donations and collections for 2021 of £2,197 is a mirror of 2020 - £1,956 (excluding the income from the hospital Shops in 2020). Although this is a diminished level compared to previous years there are still notable contributions such as from the Stoneleigh United Charity,

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collection tins and individual donations in memory of people who sadly passed away, which included Mr Roy Joyner, a previous chairman and long-standing Trustee to the Warwick Hospital League of Friends Organisation.

The 67th Annual Report and Statement can be seen on pages 5 to 10.

The total amount of money which the League has raised since its inception sixty-seven years ago is £1,666,510.

Should any member of the public wish to have any further information about the activities of the League, the Trustees will be pleased to supply additional detail.

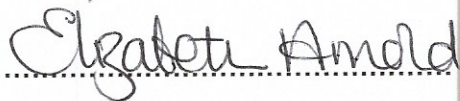
Future Activity

The receipts received especially during 2021 has given the League of Friends of Warwick Hospital a level of financial stability for the immediate future. Consequently, the Trust has been proactive in contacting wards throughout the hospital asking whether they have any priority requirements. A number of purchases / schemes over five wards have been approved totalling approximately £12,000 whilst three other schemes are still being costed or reviewed.

In addition, over 2022 it is planned to engage with the hospital regarding how the League of Friends can be involved with any haematology schemes / projects.

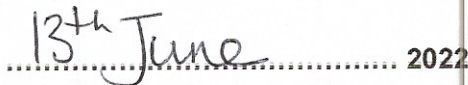
I declare, in my capacity of Charity Trustee, that:

- a) the Trustees have approved the Annual Report above and
- b) have authorised me to sign the Annual Report on their behalf.



Elizabeth Arnold

Chairperson



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REPORT OF THE HONORARY INDEPENDENT EXAMINER

to the Trustees of the League of Friends of Warwick Hospital Charity No 1027400

I report on the accounts of the League of Friends of Warwick Hospital for the year ended 31 December 2021, which are set out on pages 5 to 10.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- a) Examine the accounts under section 145 of the Charities Act.
- b) To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act) and
- c) To state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to enable a proper understanding of the accounts to be reached.



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STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2021

	Notes	2021 £	2020 £
<u>Endowment Funds</u>			
Listed Investment			
COIF Charities Aid Investment Fund	2	<u>5,000</u>	<u>5,000</u>
<u>Restricted Funds</u>			
Cash at Bank	2	<u>157,411</u>	<u>47,245</u>
<u>Unrestricted Funds</u>			
Cash at Bank	3	<u>89,487</u>	<u>44,295</u>
<u>TOTAL FUNDS</u>		<u>251,898</u>	<u>96,540</u>

There were no known liabilities at that date.

Approved on 9th June 2022

Chairperson Elizabeth Arnold 13th June 2022 .

Honorary Treasurer Paul Stuart

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RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 DECEMBER 2021

	Notes	2021 £	2020 £
<u>Restricted Funds</u>			
Nurses Fund			
	2		
Balance at 1st January		1,245	993
Receipts - Dividends in Year		256	252
Less: Payments - Prizes		0	0
Balance at 31st December		<u>1,501</u>	<u>1,245</u>
Haematology Fund			
	2		
Balance at 1st January		46,000	40,000
Receipts in year		109,909	6,000
Less: Payments in Year		0	0
Balance at 31st December		<u>155,909</u>	<u>46,000</u>
Total Restricted Funds		<u>157,411</u>	<u>47,245</u>
 <u>Unrestricted Funds</u>			
<u>Receipts</u>			
	5		
Collections, Donations, etc		2,197	3,357
Interest		9	62
Legacies		48,832	0
Total Unrestricted Receipts		<u>51,037</u>	<u>3,419</u>

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RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 DECEMBER 2021

Unrestricted Fund

	Notes	2021	2020
		£	£
<u>Payments</u>			
Grants Paid	4	4,897	695
Other Costs		233	
Administration Costs			
Subscriptions to ATTEND (Inc Insurance)		614	585
Miscellaneous		101	81
		<u>715</u>	<u>666</u>
Total Unrestricted Expenditure		<u>5,845</u>	<u>1,361</u>
SURPLUS UNRESTRICTED RECEIPTS OVER PAYMENTS		<u>45,192</u>	<u>2,058</u>
Unrestricted Cash Fund Balance as at 1st January		44,295	42,237
Unrestricted Cash Fund Balance as at 31st December		89,487	44,295
TOTAL RECEIPTS in YEAR		161,203	9,671
TOTAL PAYMENTS in YEAR		5,845	1,361
Total Cash Funds as at 1st January		91,540	83,230
Total Cash Funds as at 31st December		<u>246,898</u>	<u>91,540</u>

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1 Accounting Policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's affairs.

a) Accounting Convention

The financial statements are prepared under the historical cost convention.

b) Receipts and Payments

Receipts and Payments are accounted for on an actual basis.

2 Restricted Funds

a) Nurses Fund

Under the terms of the will of the late Mrs J A Harpman, the sum of £5,000 was bequeathed to the League of Friends specifically to provide a nurse's prize fund for the E.N.T. Unit. This sum is invested in the COIF Charities Investment Fund.

	2021	2020
	£	£
Value at 1st January	1,245	993
Plus: Dividend in Year	256	252
Less: Prizes paid out during the year	0	0
Balance available to distribute at 31st December	1,501	1,245

b) Legacy Earmarked for Haematology Services

Under the terms of the will of the late Miss A Burrell, the funds bequeathed to the League of Friends of Warwick Hospital will be for the benefit of the haematology ward.

	2021	2020
	£	£
Value of Fund 1st January	46,000	40,000
Distribution of Estate Received in Year	109,909	6,000
Value of Fund 31st December	155,909	46,000
Total Restricted Funds In Year	157,410	47,245

Please note the Legacy Earmarked for Haematology Services was previously stated as an Unrestricted Fund Receipt.

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	2021	2020
	£	£
3 Cash at Bank		
CAF Bank - CafCash	156,887	1,538
CAF Bank - Gold	90,011	90,002
	246,898	91,540
Restricted Funds	157,410	47,245
Unrestricted Funds	89,488	44,295
	246,898	91,540
4 Purchases of Equipment Etc	£	£
During the year, the following payments were made:		
Ice Cream event for Warwick Hospital Staff	1,620	
Courtesy Packs	3,277	
Misc. Costs - Volunteers, Physio Staff and Easter Fundraising	233	
Plastic Caddies		545
Cards for Bereaved during COVID19		150
	5,130	695

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	2021	2020
	£	£
5 Unrestricted Funds Receipts *		
Interest	9	62
Hospital Shop	0	1,060
Book Shop	0	403
Benford Employees	15	22
Warwick Probus	0	100
Stoneleigh United Charities	600	600
Donations in Lieu of Flowers	90	0
Much Loved' Organisation (Jean Ellis)	179	168
Much Loved' Organisation (Mr Joyner)	263)	
Donations re: Mr Joyner	260)	
Donations	260	100
Kenilworth Methodist Church	0	40
In Memory of Mr William Garrison	0	160
Easter Fundraising	166	0
Christmas Raffle	0	0
Guess the Teddy Name	0	174
Collecting Tins	203	380
Sale of Baby Clothes	160	150
Legacies - Unrestricted	48,832	
Total Unrestricted Fund Receipts	51,037	3,419