

Chair's Report for the AGM 2020-2021

Sutton Preschool has had another very successful year, bouncing back from the challenges of the pandemic and continuing to build on our previous successes. Despite school closures in January 2021, Preschool continued to stay open and run a full service for all the children attending. I would like to take this opportunity to thank all the staff on behalf of the parents and Preschool Committee for their hard work and dedication. With your positivity and focus on what is best for the children we have managed to stay open throughout this academic year and the children have really flourished as a result.

We have run a very successful transition for the September school starters with some wonderful activities, providing opportunities for the children to prepare for their next steps into school. We welcomed Mrs Jackson from Crayke Primary School and Mrs Pye from Sutton on the Forest Primary School who both came to introduce themselves. The children have also visited Sutton on the Forest Primary School. As we say goodbye to our older children who start school in September, we wish them every success in their first year at school.

Staff

Debbie has led the Preschool exceptionally well with the support of a fantastic team, Alice, Delphine and Steph. The parents are full of praise for Preschool and are also aware of the lengths which you all take to provide the children with such an outstanding setting to attend. Thank you for all your hard work, care and dedication.

We are all delighted for Alice who is soon to start her maternity leave, we wish her and her family all the very best at this exciting time and look forward to meeting your little one soon. We are in the process of recruiting a new member of staff to cover Alice's maternity leave and we look forward to welcoming them into the Preschool team in September.

Events

Unfortunately, the Christmas Fair not able to take place this year but we owe a huge thank to Helen and Angela for running the wonderful Christmas photo shoot for our families. It was a fantastic fundraiser and we are really grateful for all their hard work.

The annual summer trip is to Monk Park Farm and is planned for Monday 5th July.

Leaver's party 20th July.

Finances

See treasures' report.

Camilla Jowett - Chair

Sutton on the Forest Playgroup and Toddlers (charity number 1027382)

Treasurer's Report

Year Ended 31st March 2021

JANUARY 7ST 2021

Sutton on the Forest Preschool

Authored by: Helen Clark



1.0 Financial Summary

The following is a summary of the un-audited accounts for the year ended 31st March 2021. Previous year's figures are taken from the audited accounts for the year ended 31st March 2020

1.1 Total Income for the year ended 31st March 2021

2020/2021	2019/2020	2018/2019	Difference
£49758.00	£59640.09	£54772	

1.2 Total Expenditure for the year ended 31st March 2020

2020/2021	2019/2020	2018/2019	Difference
£45892.00	£50262.16	£45870	

1.3 Surplus/ (Deficit)

2020/2021	2019/2020	2018/2019	Difference
£3866	£9377	£8902	

“Profit made 2020/2021

£3866

2.0 Income in the Financial Year

2.1 Donations & Grants

	2020/2021	2019/2020	2018/2019
Donations **	£211.02	£189	£320
Grants*	£500	0	0
TOTALS	£711.02	£189	£320

*Tesco Grant

** Easingwold PG £151.02 & anonymous donation £60.00

Committee members to pursue further grants

2.2 Fees

Type of Income	2020/2021	2019/2020	2018/2019
Playgroup Fees	£10425	£18144	£14304
NYCC Funding	£37201.00	£39507	£38395
Toddlers	£14	£291	£436
TOTALS	£47640.00	£57942	£53135

No of Children on the books

No. children March 2020 **28** (before lock down)

No. children July 2021 **21**

No. children September 2020 **15**

No. children September 2021 **20-22 TBC**

2.3 Fundraising (Profits)

Event	2020/2021	2019/2020	2018/2019
Easter Raffle & Knitted creatures	£148.50	£74	£0
Christmas Fair	£0	£1045	£758
Christmas Raffle/Tags/deco	£200.00		
Photos (leavers)	£60.00		£39
Book People	£0.00	£0	£0
Sutton Gala Stall	£0	£0	£87.20
Bags4School	£34.06	£108	£60
Easyfundraising	£22.31	£217.49	£43.91
Misc	£0	£35	£208
Stikins	£13.00	£15.69	
Amazon	£28.74	£13.07	
Halloween Hamper	£92		
Photo Shoot	£822.00		
Less Easter & YE party	£15.11		
TOTALS	£1406.00	£1509.09	£1196.11

Fundraising remains strong during the year **all things considering**. Well done and thank-you to all the staff and committee members who put in their time and effort into these events. This is a fantastic amount **AGAIN**



“Fundraising grand total £1406.00

3.0 Expenditure in the Financial Year

3.1 Staff Wages

	2020/2021	2019/2020	2018/2019
Wages	*£32833.05	£37,188.28	£34,169.91
HMRC Payments	£460.95	£656	£647
Total	£33294.00	£37,844	£34,817

* £1963.45 Furlough

3.2 Rent & Insurance

	2020/2021	2019/2020	2018/2019
Insurance	£767.77 + £61.14	£516.36	£508.45
Rent	£9091.70	£10,038.00	£7,476
Total	£9920.61	£10,554.36	£7,984

3.3 Toys, Equipment and Running costs

	2020/2021	2019/2020	2018/2019
Toys & Equipment - assets	£1404.52	£171	£319
Play consumables	£350.64	£311	£363
Cleaning Solutions	£217.20	£99.50	£178
Snacks	£226.75	£321.51	£406
Total	£2199.11	£903.01	£1266

3.4 Miscellaneous

	2020/2021	2019/2020	2018/2019
Stationary	£179.28	£188.86	£311.32
Training	£0	£250	£589.50
Auditors Fees	£150	£150	£150
Ofsted Fees	£50.00	£50	£50
DBS Check	£0	£0	£0
Parties		£320.51	£56
Phone	£100		
TOTAL	£479.28	£959.36	£1,156.82

4.0 Summary & Recommendations

- *Surplus of £3866.00*
- *Fundraising £1406.00*
- *Donations & grants £711.02*
- *Recruit NEW committee members to enable more fundraising events, time to apply for grants & advertise & support current members & staff.*
- *Money in the bank as of 1.4.21 £ 42886.13 + £1714.51 (see Barclays bank statement to check balances)*
- *Petty Cash £494.00*

SUTTON ON THE FOREST PLAYGROUP & TODDLERS

FINANCIAL ACCOUNTS

31 MARCH 2021

SUTTON ON THE FOREST PLAYGROUP & TODDLERS

ACCOUNTANTS REPORT

The attached revenue account, balance sheet and related notes have been prepared from the organisation's books and records and are in accordance therewith.

D L Benson Accountants Limited
1 The Courtyard
27 The Village
Haxby
York
YO32 3JE

24 June 2021

SUTTON ON THE FOREST PLAYGROUP & TODDLERS

REVENUE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes		2020
Income			
Donations	✓	711	100
Fees - Playgroup		10,425	18,251
Toddlers		14	244
Early Learning Vouchers		<u>37,201</u>	<u>39,507</u>
		48,351	58,102
Bank Interest		1	3
Profit on Sales of Merchandise and Functions	1	<u>1,406</u>	<u>1,192</u>
		49,758	59,297
Expenditure			
Insurance	✓	829	516
Rent	✓	9,092	10,038
Wages & Related Charges	✓	33,294	37,844
Toys & Equipment	✓	1,404	171
Consumables	✓	577	500
Printing, Stationery & Photocopying	✓	179	189
Training		-	250
Cleaning & Hygiene	✓	217	96
DBS Check		-	-
Ofsted Fees	✓	50	50
Mobile Phone	✓	100	-
Accountancy	✓	<u>150</u>	<u>150</u>
		45,892	49,804
Net surplus for the year	2	<u><u>3,866</u></u>	<u><u>9,493</u></u>

SUTTON ON THE FOREST PLAYGROUP & TODDLERS

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2020	
Current Assets			
Barclays Bank			1,713
- Business Saver Account		1,714	38,532
- Community Account		41,903	-
Cash in Hand		494	
		<u>44,111</u>	<u>40,245</u>
Represented by:			
Accumulated Fund	2	<u>44,111</u>	<u>40,245</u>

I hereby approve and adopt the above balance sheet and attached revenue account and confirm that, the best of my knowledge and belief, they contain the whole of the transactions relating to the organisation for the year ended 31 March 2021.



Helen Almond
Treasurer

24 June 2021