

AGM Chair's Report
12 November 2025

Wow – I can't believe another year has flown by. It's been so wonderful to see Upwood Small to Tall grow from strength to strength with the increasing numbers at our after-school clubs, and a waiting list for 2-year-old places!

As we look forward to Christmas 2025, I was thinking back to how last year felt so magical. The Christmas performance has never been so well attended and our fundraising so well supported by our families. The children looked absolutely amazing in their costumes, and the staff clearly put in so much work with the carols; I'm excited to see what this year brings!

Our spring fayre has become a date on everyone's calendar, and we were so blessed with sunshine this year – adding to the fun had by all. It's so wonderful to see how (together with the tireless efforts of Angie and Sue) our fundraising helps to make USTT the special place it is, from the additional activities to celebrate the end of the year, the additional furniture that has just arrived, to new equipment for the growing after-school club.

Finally, thank you so much to everyone on the committee, all this wouldn't be possible without you all giving your time so freely to help and support.

I can't wait for the CIO transfer to be finalised and to step into a new academic year with USTT on the firm foundations we've all worked so hard to build.

AGM – FINANCE REPORT

Date:

Explanation / Description

Accounts YE: 2024/25	Final Accounts completed by Whittings LLP Profit made £24,441
Income/Expenditure outside of Budget expectations	LOSS - Staff Wage budget exceeded budget due to staff absence/sickness cover Staff training exceeded budget PROFIT – All clubs ended the year in profit with Preschool seeing the most significant increase
Debtors	None
Bank/Reserve A/C	Reserve remains untouched Current Account healthy
Miscellaneous/AoB	Our YTD analysis has been adjusted to account for surplus/deficit balances brought forward. Surplus spending has been added to the monthly analysis so that funds ring-fenced, for example - replacement fixtures/furnishings and Staff Bonus awards so that this spending is transparent rather than recorded as a 'Miscellaneous' spend
Budget 2025/26 To do :	Please see the revised Budget / Forecast for 2025/26 Treasurer's Audit to be completed for YE 2024/25

Next Meeting :

**UPWOOD SMALL TO TALL
DRAFT UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025**

**Whitings LLP
Chartered Accountants
108 High Street
Ramsey
Huntingdon
Cambridgeshire
PE26 1BS**

UPWOOD SMALL TO TALL

Trustees' Report

Year ended 31 August 2025

Charity Commission registered number 1027346

Address of Charity:	Upwood Primary School Huntingdon Road Upwood Cambs PE26 2QA
Governing Document:	The constitution was adopted on 7 November 1988 as amended 22 March 2007 as amended 6 November 2013 as amended 22 June 2022
Independent Examiner:	Keith Day FCCA Whitings LLP 108 High Street Ramsey Cambs PE26 1BS
Trustees:	Rebecca Mashford (Chair) Allan Groom Emma Staples Suzanne Gaunt Elizabeth Edwards

UPWOOD SMALL TO TALL

Trustees' Report *(continued)*

Year ended 31 August 2025

Objects of the Charity

The aim of the charity is to enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities in relation to the objects

Provision of childcare for the purpose of care and education for children aged 2yrs to 10yrs from 8am – 5.30pm term time. Parental involvement is welcomed from the outset. Regular parental meetings are held throughout the academic year.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Trustee appointments and training

Trustees step down and are reappointed each year at the AGM.

New members are provided with a welcome pack containing our constitution, induction and training opportunities. Elected trustees are given additional roles and responsibility information.

Activities and Achievements

Attendance numbers are healthy across all the clubs with a few customers moving over to the school breakfast club. We have 46 pre-schoolers with 21 of those starting school in September 2025. With new admissions so far, we already have 33 children ready to return in September.

Our Christmas carols, UPA Christmas fayre, and the Spring Fayre were great successes.

The premises has been dramatically improved in recent years with air conditioning, a new garden, more outdoor space, a new sign and noticeboard. The charity has a healthy balance of reserves to look towards continued long-term improvements in coming years such as new equipment and furniture.

Manager's Report

Children in pre-school are very much enjoying the new garden space and having an area to run and burn off energy is making a huge difference to movement and behaviour within the building. Children are better able to learn about spatial awareness and how to co-ordinate themselves in a way that is safe and controlled.

After school club children are enjoying some new resources, the badminton and cricket sets are very popular and we are trying table top activities coming such as jewellery making, rock painting and spiro-graph.

Maisie continues with her Foundation Degree and Laura with her Level 3 qualification; both are showing what they are learning through their interactions with children and families. Both are working very hard and I am extremely proud of their ongoing commitment and achievement.

The conversion to Charitable Incorporated organisation (CIO) continues and I have now submitted the application to register our new company with Ofsted.

Sue and I are compiling a wish list and have organised an after-work meeting to measure furniture and spaces to ensure we are looking at correct sized tables and chairs – the main thing that we want to replace using Community Playthings. The room planning service would better serve a new setting that is empty, so we are working from Sue's room plan.

The Family Fun Day was a huge success! What a wonderful day! I would like to thank the Committee for their dedication and willingness to give up their time to support USTT, we are all very grateful.

The trustees' report was approved and signed on behalf of the committee of trustees by

..... **Chair**

..... **Trustee**

..... **Date**

UPWOOD SMALL TO TALL

Receipts and Payments Account

Year ended 31 August 2025

	Restricted Fund	Unrestrict- ed General Fund	Total 2025	Total 2024 (as restated)
	£	£	£	£
Receipts				
Playgroup	-	69,646	69,646	69,499
Under 5's funding	-	161,481	161,481	147,007
Grants	10,695	2,177	12,872	24,383
Donations	-	-	-	23
Sundry fundraising	-	2,355	2,355	2,749
Sale of sweatshirts, polo shirts & photographs	-	52	52	66
Bank interest	-	785	785	723
	<u>10,695</u>	<u>236,496</u>	<u>247,191</u>	<u>244,450</u>
Payments				
Staff costs	5,725	191,224	196,949	185,523
Premises costs	2,732	3,562	6,294	20,191
Training & course fees	-	1,601	1,601	638
Insurance	-	915	915	817
Administration expenses	-	2,039	2,039	1,724
New equipment, books, activities & trips	2,238	3,695	5,933	3,573
Legal fees	-	-	-	2,662
Fundraising	-	405	405	285
Sundry expenses	-	672	672	452
Subscriptions	-	687	687	114
Accountancy fees	-	570	570	1,068
School dinners	-	5,627	5,627	5,202
Refreshments & presentations etc	-	835	835	766
Sweatshirts, polo shirts & photographs	-	223	223	167
	<u>10,695</u>	<u>212,055</u>	<u>222,750</u>	<u>223,182</u>
Net receipts for the year	-	24,441	24,441	21,268
Cash funds brought forward	-	<u>120,841</u>	<u>120,841</u>	<u>99,573</u>
Cash funds carried forward	-	<u>145,282</u>	<u>145,282</u>	<u>120,841</u>

UPWOOD SMALL TO TALL

Statement of Assets and Liabilities

As at 31 August 2025

	Total 2025	Total 2024
Cash Fund		
Cash at bank	145,159	120,718
Cash in hand	<u>123</u>	<u>123</u>
	<u>145,282</u>	<u>120,841</u>
Current Assets		
Debtors	<u>246</u>	<u>806</u>
Current Liabilities		
Creditors – Whitings LLP	<u>595</u>	<u>570</u>

These financial statements were approved and signed on behalf of the committee of trustees by:

..... **Chair**

..... **Trustee**

..... **Date**