

**UPWOOD SMALL TO TALL  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**Whitings LLP  
Chartered Accountants  
108 High Street  
Ramsey  
Huntingdon  
Cambridgeshire  
PE26 1BS**

# UPWOOD SMALL TO TALL

## Trustees' Report

Year ended 31 August 2023

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Charity Commission registered number 1027346

Address of Charity:	Upwood Primary School Huntingdon Road Upwood Cambs PE26 2QA
Governing Document:	The constitution was adopted on 7 November 1988 as amended 22 March 2007 as amended 6 November 2013 as amended 22 June 2022
Independent Examiner:	Keith Day FCCA Whitings LLP 108 High Street Ramsey Cambs PE26 1BS
Trustees:	Emma Staples (Chair) (appointed 22-6-22) Rebecca Mashford (Secretary) (appointed 22-6-22) Lisa Milner Sue Sykes (Treasurer) Elizabeth Edwards

# UPWOOD SMALL TO TALL

## Trustees' Report *(continued)*

**Year ended 31 August 2023**

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### **Objects of the Charity**

The aim of the charity is to enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups.

### **Summary of the main activities in relation to the objects**

Provision of childcare for the purpose of care and education for children aged 2yrs to 10yrs from 8am – 5.30pm term time. Parental involvement is welcomed from the outset. Regular parental meetings are held throughout the academic year.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Trustee appointments and training**

Trustees step down and are reappointed each year at the AGM.

New members are provided with a welcome pack containing our constitution, induction and training opportunities. Elected trustees are given additional role and responsibility information.

### **Activities and Achievements**

Following the closure of Bury Playgroup, Upwood Small to Tall received a donation of money and equipment in 2023.

### **Chair Report**

As I reflect on my first year as Chair at USTT, it honestly warms my heart. I see the dirty, smiling faces of my own children having had great days of fun, play and learning at USTT and feel very proud to be connected to such a wonderful community asset.

I am beyond grateful to Angie and Sue, and the rest of the committee, for their kindness, patience and support as I've learned the ropes as Chair.

We've made some great inroads to improve the setting's facilities this year, including the fantastic news that our garden refurbishment grant has been approved. Work to get that project underway has started and we are targeting February half term to break ground. These enhancements will do justice to the wonderful care already provided by the USTT staff.

## UPWOOD SMALL TO TALL

### Trustees' Report *(continued)*

Year ended 31 August 2023

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#### Chair Report *(continued)*

However, I believe there's still plenty we can do together, especially as we plan ahead during this financially challenging time with rising inflation, anticipated wage increases and rising base costs to consider; I'm keen to lend my support through another year, subject to re-election at the AGM.

As regards activity, it's been a mercifully and deliberately quiet start to the academic year; We've limited fundraising events but things are now ratcheting up as we plan ahead to Christmas.

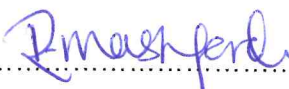
We are looking forward to bringing the children and USTT families together to socialise at our carols and mince pies evening. I can't wait to see the children taking part but would also like to get more parents singing along and making it a community affair this year.

As ever I'm keen to encourage new parents/carers to join our committee or volunteer to ensure we can continue holding events for the children and raising valuable funds.

On that note, I'd also like to say thank one of our families who has kindly offered to support with garden materials and help us keep our garden project within the budget of the grant. Another parent has volunteered to help on stand at the UPA Christmas Fair. Once again, our USTT community has shown its generosity, and for that I'm very grateful.

The trustees' report was approved and signed on behalf of the committee of trustees by

 ..... Chair

 ..... Trustee

15/11/2023 ..... Date

# UPWOOD SMALL TO TALL

## Receipts and Payments Account

Year ended 31 August 2023

	Restricted Fund	Unrestrict- ed General Fund	Total 2023	Total 2022 (as restated)
	£	£	£	£
<b>Receipts</b>				
Playgroup	-	58,693	58,693	52,641
Under 5's funding	-	116,795	116,795	106,539
Grants	6,740	7,337	14,077	3,754
Donations	-	2,344	2,344	-
Sundry fundraising	-	2,925	2,925	843
Sale of sweatshirts, polo shirts & photographs	-	140	140	60
Bank interest	-	408	408	168
	<u>6,740</u>	<u>188,641</u>	<u>195,381</u>	<u>164,005</u>
<b>Payments</b>				
Staff costs	-	163,972	163,972	133,019
Premises costs	6,740	6,872	13,612	4,865
Training & course fees	-	649	649	694
Insurance	-	636	636	618
Administration expenses	-	2,038	2,068	2,063
New equipment, books, activities & trips	-	5,261	5,261	2,282
Computers, printers & website	-	-	-	9
Sundry expenses	-	1,110	1,110	270
Subscriptions	-	741	741	466
Accountancy fees	-	-	-	-
School dinners	-	4,139	4,139	2,940
Refreshments & presentations etc	-	456	456	210
Sweatshirts, polo shirts & photographs	-	220	220	82
	<u>6,740</u>	<u>186,125</u>	<u>192,865</u>	<u>147,518</u>
<b>Net receipts for the year</b>	-	2,516	2,516	16,487
<b>Cash funds brought forward</b>	-	<u>97,057</u>	<u>97,057</u>	<u>80,570</u>
<b>Cash funds carried forward</b>	-	99,573	99,573	97,057

# UPWOOD SMALL TO TALL

## Statement of Assets and Liabilities

As at 31 August 2023

	Total 2023	Total 2022
<b>Cash Fund</b>		
Cash at bank	99,450	96,934
Cash in hand	<u>123</u>	<u>123</u>
	99,573	97,057
<b>Current Assets</b>		
Debtors	<u>661</u>	<u>427</u>
<b>Current Liabilities</b>		
Creditors – Whittings LLP	<u>980</u>	<u>480</u>

These financial statements were approved and signed on behalf of the committee of trustees by:

  
..... Chair

  
..... Trustee

15/11/2023  
..... Date

# UPWOOD SMALL TO TALL

## Independent Examiner's Report to the Trustees of Upwood Small to Tall

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I report on the Accounts of the Trust for the year ended 31 August 2023 which are set out on pages 1 to 5.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements?

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records

Have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Date: 1/12/2023



Keith Day FCCA  
Certified Accountant  
A Partner in Whitings LLP  
High Street  
Ramsey Cambs  
PE26 1BS