



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	2024		Day	Month	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

The Cabin, Village Hall, Boundary Close, New Longton	
Preston, Lancashire	
Postcode	PR4 4BD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marian Hartley	Chair		
2	William Bell	Treasurer		
3	Laura Burrows	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Application, interview, selection

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

retary

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Full time day nursery for children aged 6 months to 5 years. We operate from a village hall and purpose built portacabin.

We provide daily activities in line with the guidance of the EYFS and under the guidelines of OFSTED.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our Trustees are familiar with the guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Enhanced staff training

Large scale garden refurbishment

Employment of additional staff

Section E

Financial review

Brief statement of the charity's policy on reserves

New Longton Under 5's has maintained a reserve policy and account in relation to the number of employees

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M. Hartley	
Full name(s)	Marian Hartley	
Position (eg Secretary, Chair, etc)	Chair	
Date	17/04/26	

NEW LONGTON UNDER FIVES
STATEMENT OF ACCOUNTS 2024-25
INCOME AND EXPENDITURE ACCOUNT

	2024-25	2023-24
INCOME		
Playgroup Fees	161,461.32	201,324.10
Interest	2,387.84	678.91
Milk re-imburement	572.90	515.60
Pizza Party donations	-	65.00
Photography	58.04	52.75
Vouchers	307,404.98	186,908.03
	<u>471,885.08</u>	<u>389,544.39</u>
EXPENDITURE		
Bank charges	441.35	404.95
Bookkeeping	906.50	843.00
Business Loan Interest Due	137.54	238.17
Cleaning	300.00	-
Employee Costs	257,833.05	187,372.74
Equipment	5,903.27	1,713.47
Heat & Light	3,000.00	3,200.00
Insurance	-	488.96
Maintenance and repairs	675.93	2,547.85
Milk	569.50	566.60
PAYE/NIC	64,572.52	37,346.24
Pension Fund	12,578.28	8,396.41
Recruitment	117.42	910.66
Refreshments	5,190.80	4,554.60
Rent - Portacabin	29,579.68	30,668.00
Rent - Village Hall	9,240.00	9,240.00
Resources & Consumables	5,731.99	5,849.89
Sports Coaching	430.00	420.00
Staff Training	727.30	2,130.41
Stationery and Postage	577.19	366.42
Story telling sessions	-	100.00
Subscriptions	256.00	220.00
Sundry	2,092.06	1,013.69
Telephone & Wifi	799.27	860.76
Trips and Parties	200.00	1,182.67
Uniform	-	444.05
Waste Disposal	476.00	476.40
Website	2,399.67	3,301.98
	<u>404,735.32</u>	<u>304,857.92</u>
EXCESS OF INCOME OVER EXPENDITURE	<u>67,149.76</u>	<u>84,686.47</u>
BALANCE SHEET		
Accumulated Funds brought forward	190,591.57	105,905.10
Excess of Income over Expenditure	67,149.76	84,686.47
	<u>257,741.33</u>	<u>190,591.57</u>
Represented by:		
Natwest Current Bank Account	6,532.23	11,819.52
Natwest Business Reserve Account	251,523.62	136,135.78
Bank Loan	-	7,333.46
Santander Current Account	12,715.74	57,225.55
Accounting accrual	-	7,255.82
	<u>257,741.33</u>	<u>190,591.57</u>

I have prepared, without carrying out an audit, the above Income & Expenditure Account from the books, financial records, information and explanations supplied.

H C Ovenden BSc MICB PM.Dip CB.Cert
HCO Bookkeeping
4 Royalty Gardens
New Longton
Preston
PR4 4JW

09/04/2026

NEW LONGTON UNDER FIVES
STATEMENT OF ACCOUNTS 2024-25
INCOME AND EXPENDITURE ACCOUNT

	2024-25	2023-24
INCOME		
Playgroup Fees	161,461.32	201,324.10
Interest	2,387.84	678.91
Milk re-imburement	572.90	515.60
Pizza Party donations	-	65.00
Photography	58.04	52.75
Vouchers	307,404.98	186,908.03
	471,885.08	389,544.39
EXPENDITURE		
Bank charges	441.35	404.95
Bookkeeping	906.50	843.00
Business Loan Interest Due	137.54	238.17
Cleaning	300.00	-
Employee Costs	257,833.05	187,372.74
Equipment	5,903.27	1,713.47
Heat & Light	3,000.00	3,200.00
Insurance	-	488.96
Maintenance and repairs	675.93	2,547.85
Milk	569.50	566.60
PAYE/NIC	64,572.52	37,346.24
Pension Fund	12,578.28	8,396.41
Recruitment	117.42	910.66
Refreshments	5,190.80	4,554.60
Rent - Portacabin	29,579.68	30,668.00
Rent - Village Hall	9,240.00	9,240.00
Resources & Consumables	5,731.99	5,849.89
Sports Coaching	430.00	420.00
Staff Training	727.30	2,130.41
Stationery and Postage	577.19	366.42
Story telling sessions	-	100.00
Subscriptions	256.00	220.00
Sundry	2,092.06	1,013.69
Telephone & Wifi	799.27	860.76
Trips and Parties	200.00	1,182.67
Uniform	-	444.05
Waste Disposal	476.00	476.40
Website	2,399.67	3,301.98
	404,735.32	304,857.92
EXCESS OF INCOME OVER EXPENDITURE	67,149.76	84,686.47
BALANCE SHEET		
Accumulated Funds brought forward	190,591.57	105,905.10
Excess of Income over Expenditure	67,149.76	84,686.47
	257,741.33	190,591.57
Represented by:		
Natwest Current Bank Account	6,532.23	11,819.52
Natwest Business Reserve Account	251,523.62	136,135.78
Bank Loan	-	7,333.46
Santander Current Account	12,715.74	57,225.55
Accounting accrual	-	7,255.82
	257,741.33	190,591.57

I have prepared, without carrying out an audit, the above Income & Expenditure Account from the books, financial records, information and explanations supplied.

H C Ovenden BSc MICB PM.Dip CB.Cert
HCO Bookkeeping
4 Royalty Gardens
New Longton
Preston
PR4 4JW

09/04/2026