



Trustees' Annual Report for the period

From **01/09/2022** Period start date To **31/08/2023**
Period end date

Charity name: **New Longton Under 5s Nursery**

Charity registration number: **1027322**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	New Longton Under 5s Nursery is a day care facility for children aged from 6 months to 5 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide daily activities in line with the guidance of the EYFS and under the guidelines of OfSTED. This year we have been able to accommodate more children and provide good quality care at affordable prices.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our Trustees are familiar with the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Providing affordable nursery care to our community has been our greatest achievement this year.</p> <p>We have promoted our care throughout the community and made it affordable to everyone.</p> <p>We have continued our community work, by providing trips to the Library, local school, local park.</p> <p>We have also expanded the children's experience by providing forest school and have employed a games instructor.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	After another good financial year. Which will help provide funds for further community links.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	New Longton Under 5s has a reserve account and policy to ensure in adverse events that redundancies are provided for employees.
Amount of reserves held	Para 1.22	£20,000.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Application, Interview, Selection

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	New Longton Under 5's Nursery
Other name the charity uses	
Registered charity number	1027322
Charity's principal address	The Village Hall, Boundary Close, New Longton Preston PR4 4BD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Marion Hartley	Chair		
2	Mr William Bell	Treasurer		
3	Mrs Laura Burrows	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M Hartley	
Full name(s)	Marian Hartley	
Position (eg Secretary, Chair, etc)	Chair	
Date	02/04/2024	

NEW LONGTON UNDER FIVES
STATEMENT OF ACCOUNTS 2022-23
INCOME AND EXPENDITURE ACCOUNT

	2022-23	2021-22
INCOME		
Playgroup Fees	165,107.79	154,188.18
Interest	93.56	3.31
Milk re-imburement	556.55	320.60
Photography	96.92	-
Vouchers	132,484.39	130,054.78
	298,339.21	284,566.87
EXPENDITURE		
Bank charges	342.51	193.65
Bookkeeping	747.00	610.00
Employee Costs	163,428.60	135,241.49
Equipment	775.34	-
Heat & Light	2,910.00	1,920.00
Insurance	467.33	454.09
Maintenance and repairs	690.88	642.41
Milk	495.75	469.70
PAYE/NIC	30,655.96	26,666.26
Pension Fund	7,645.78	6,661.87
Recruitment	1,742.52	-
Refreshments	4,337.80	3,923.02
Rent - Portacabin	30,924.00	30,925.14
Rent - Village Hall	9,170.00	8,400.00
Resources & Consumables	5,306.62	5,416.44
Sports Coaching	328.00	320.00
Staff Training	647.00	500.25
Stationery and Postage	371.09	1,029.37
Story telling sessions	160.00	-
Subscriptions	352.50	345.00
Sundry	621.67	235.95
Telephone & Wifi	896.04	899.24
Trips and Parties	258.40	357.50
Uniform	491.56	-
Waste Disposal	455.40	124.20
Website	2,744.90	100.80
	266,966.65	225,436.38
EXCESS OF INCOME OVER EXPENDITURE	31,372.56	59,130.49
BALANCE SHEET		
Accumulated Funds brought forward	75,390.47	9,184.26
Excess of Income over Expenditure	31,372.56	59,130.49
Accrual correction		7,075.72
	106,763.03	75,390.47
Represented by:		
Natwest Current Bank Account	37,254.25	30,314.56
Natwest Business Reserve Account	10,456.87	10,363.31
Under Fives Petty Cash Float	1,930.14	1,317.32
Bank Loan	-	14,812.99
Santander Current Account	72,076.27	51,109.56
Accounting accrual	-	2,901.29
	106,763.03	75,390.47

I have prepared, without carrying out an audit, the above Income & Expenditure Account from the books, financial records, information and explanations supplied.

H C Ovenden BSc MICB PM.Dip CB.Cert
HCO Bookkeeping
4 Royalty Gardens
New Longton
Preston
PR4 4JW

12/03/2024

NEW LONGTON UNDER FIVES
STATEMENT OF ACCOUNTS 2022-23
INCOME AND EXPENDITURE ACCOUNT

	2022-23	2021-22
INCOME		
Playgroup Fees	165,107.79	154,188.18
Interest	93.56	3.31
Milk re-imburement	556.55	320.60
Photography	96.92	-
Vouchers	132,484.39	130,054.78
	298,339.21	284,566.87
EXPENDITURE		
Bank charges	342.51	193.65
Bookkeeping	747.00	610.00
Employee Costs	163,428.60	135,241.49
Equipment	775.34	-
Heat & Light	2,910.00	1,920.00
Insurance	467.33	454.09
Maintenance and repairs	690.88	642.41
Milk	495.75	469.70
PAYE/NIC	30,655.96	26,666.26
Pension Fund	7,645.78	6,661.87
Recruitment	1,742.52	-
Refreshments	4,337.80	3,923.02
Rent - Portacabin	30,924.00	30,925.14
Rent - Village Hall	9,170.00	8,400.00
Resources & Consumables	5,306.62	5,416.44
Sports Coaching	328.00	320.00
Staff Training	647.00	500.25
Stationery and Postage	371.09	1,029.37
Story telling sessions	160.00	-
Subscriptions	352.50	345.00
Sundry	621.67	235.95
Telephone & Wifi	896.04	899.24
Trips and Parties	258.40	357.50
Uniform	491.56	-
Waste Disposal	455.40	124.20
Website	2,744.90	100.80
	266,966.65	225,436.38
EXCESS OF INCOME OVER EXPENDITURE	31,372.56	59,130.49
BALANCE SHEET		
Accumulated Funds brought forward	75,390.47	9,184.26
Excess of Income over Expenditure	31,372.56	59,130.49
Accrual correction		7,075.72
	106,763.03	75,390.47
Represented by:		
Natwest Current Bank Account	37,254.25	30,314.56
Natwest Business Reserve Account	10,456.87	10,363.31
Under Fives Petty Cash Float	1,930.14	1,317.32
Bank Loan	-	14,812.99
Santander Current Account	72,076.27	51,109.56
Accounting accrual	-	2,901.29
	106,763.03	75,390.47

I have prepared, without carrying out an audit, the above Income & Expenditure Account from the books, financial records, information and explanations supplied.

H C Ovenden BSc MICB PM.Dip CB.Cert
HCO Bookkeeping
4 Royalty Gardens
New Longton
Preston
PR4 4JW

12/03/2024