



Trustees' Annual Report for the period

From 01/09/2022
Period end date

Period start date To 31/08/2023

Charity name: SOUTH STREET PRE-SCHOOL

Charity registration number: 1027268

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>We are a committee run charity pre-school setting in a modular building which we lease from Somerset County Council. This is situated on Somerset County Council's education playing field which we share the use of with Wincanton Primary School and Our Lady's Primary School. We moved here in March/April 2016. Previously we rented a classroom attached to the school hall from Wincanton Primary School, however they required the space back. We employ 7 staff, consisting of: 1 Manager, 1 Deputy Manager, and 5 Practitioners.</p> <p>We provide high quality care and education for children aged from 2 years to starting school age</p> <p>We work in partnership with parents to help their children learn and develop</p> <p>We add life and well-being to the local community</p> <p>We offer children and their parents a service that promotes equality and diversity</p> <p>We are registered with Ofsted EY498347</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We update our staff training every year or as and when necessary</p> <p>Our staff/volunteers/Committee members are all DBS checked</p> <p>We always try and fundraise at our town's local events such as Carnival, Christmas Fayre, Annual Duck Race, Annual Fetes.</p> <p>We hold regular Bingo nights throughout the pre-school's term times. All members of our local community are invited to come along.</p> <p>We hold them in our local town hall and advertise it throughout the town.</p> <p>We have an Annual pre-school outing decided on by parents and the Committee.</p>
Statement confirming	Para 1.18	

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Staff training completed by all members of staff. This includes:</p> <ul style="list-style-type: none"> Appropriate staff qualifications Paediatric First Aid Child Protection and Safeguarding Special Educational Needs training Autism Spectrum training Somerset Total Communication Inclusive training Safer Recruitment training Equality Needs training Promoting Positive Behaviour training English as an Additional Language training Parental Mental Health and its Impact on Children's Lives Child Neglect training Safeguarding Children with Disabilities training Food Safety and Safe Food Handling <p>We had a full quota of children attending our pre-school.</p> <p>We are proud to be recognised and</p>

		promoted by our Local Authority's Multi-Agency team as a pre-school who provides excellent care and support for children (and their parents) with additional needs.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Thankfully we this year we had a net surplus of £8,558
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We keep money aside as a reserve to protect our Charity, to protect us against drops in income or to allow us to take advantage of new opportunities. We need to be prepared for the maintenance of essential services. We need to be prepared for the risk of unplanned closures, spending commitments, potential liabilities such as payroll and taxes, debt, our lease and financial forecasts. By keeping money aside this helps us to protect our children, their families, our staff and volunteers.</p> <p>Reasons why we need to keep reserves</p> <ul style="list-style-type: none"> • Sustainability to cover a shortfall in occupancy for a period of 3 months • Emergency short term closure such as our monthly running costs, staff wages, monthly outgoings, maintenance to our building • Staffing restructure such as redundancy costs, notice period, maternity pay • Closure to include redundancy, notice period, settling all outgoing payments • Planning a large-scale development • Future expenses such as the lease, large equipment, repairs or maintenance to our building
Amount of reserves held	Para 1.22	£60,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our principal sources of funds are from Early Years Entitlement from Somerset County Council (Local Authority) for 15 or 30 (if parents are eligible) hours of funding towards 3 and 4 year old eligible children. We also receive 2 year old funding from them for eligible 2 year olds.</p>

Investment policy and objectives including any social investment policy adopted	Para 1.46	We use this funding for paying staff wages and improving our resources. This enables us to carry out the EYFS curriculum across all areas of children's development.
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Pre school Learning Alliance Model Pre school Constitution 2011
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Induction of employees and volunteer's policy Confidentiality policy Committee training from Local Authority
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SOUTH STREET PRE-SCHOOL
Other name the charity uses	LITTLE SUNBEAMS PRE-SCHOOL
Registered charity number	1027268
Charity's principal address	LITTLE SUNBEAMS T/A SOUTH STREET PRE-SCHOOL THORNWELL WAY WINCANTON SOMERSET BA9 9EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KAMA HUNNS	CHAIR		COMMITTEE VOTE
2	KAYLEIGH WALTER	TREASURER		COMMITTEE VOTE
3	NATALIE BRIDGES	SECRETARY		COMMITTEE VOTE
4	LISA BAKER			COMMITTEE VOTE
5	SARAH HEY			COMMITTEE VOTE
6	JO KING			COMMITTEE VOTE
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
PRE-SCHOOL ADMINISTRATOR	TRACEY BRYANT	22 WATLING STREET YEOVIL SOMERSET BA21 3UF
ACCOUNTANT	BRIAN WILLIAMS ICPA	PINNACLE ACCOUNTANCY SERVICES (SW) LTD 2 ND FLOOR COMMERCE HOUSE NORTH STREET MARTOCK SOMERSET TA12 6DH

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lisa Baker	
Full name(s)	LISA BAKER	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	20/08/2024	

South Street Pre-school
Profit and Loss to 31 August 2023

	2022-2023	2021-2022	2020-2021
Income			
Fees	11007	17606	17294
Funding	119515	94134	93516
Sundries		250	
Trips		384	200
Grants	1500	1000	
Fundraising	2038		35
Interest	192	6	5
	<u>134252</u>	<u>113380</u>	<u>111050</u>
Expenses			
Wages	100508	101886	87813
Property & Insurance	13010	11686	9090
Resources	1797	1588	1841
Catering/Cleaning	4359	2907	2859
Equipment	51	373	399
Stationary and Postage	608	505	423
Telephone	811	1031	778
Fees & Subscriptions	263	482	346
Training	1021	170	1084
Bank Charges	101	97	80
General Expenses	1274	930	1085
Trips, Photo, gifts	1760	1395	1049
Fundraising	131		
	<u>125694</u>	<u>123050</u>	<u>106847</u>
Net Surplus	<u>8558</u>	<u>-9670</u>	<u>4203</u>

2019-2020	2018-2019	2017-2018	2016-2017
9875	21208	11837	21302
124245	99514	113809	94420
113	31	200	3156
	518		155
10000			
400	970	1389	1253
26	27	35	23
<u>144659</u>	<u>122268</u>	<u>127270</u>	<u>120309</u>
105900	113288	114974	82144
8497	5842	5246	8201
1902	5336	5537	3964
3393	2315	2358	2695
534	1617	615	4266
249	552	891	1001
847	532	614	563
391	572	812	1416
404	400	2145	0
110	82	163	251
1080	2013	1949	1335
574	1402	665	420
			123
<u>123881</u>	<u>133951</u>	<u>135969</u>	<u>106379</u>
<u>20778</u>	<u>-11683</u>	<u>-8699</u>	<u>13930</u>

2015-2016	2014-2015	2013-2014	2012-2013
15338	10426	9312	9396.46
81896	73425	56482.62	35918.34
0	0	0	30
0	507	0	214.81
5400	0	0	200
380	127	667.25	414.8
13	7	2.34	2.14
<u>103027</u>	<u>84492</u>	<u>66464.21</u>	<u>46176.55</u>
67648	53761.00	44774.9	36112.23
2099	1354.00	1174.15	1175.6
2790	1553.00	1882.2	726.27
1996	734.00	544.99	510.95
6695	845.00	169	128.99
967	739.00	815.39	456.75
818	553.00	524.56	512.83
133	401.00	199.2	315.5
849	194.00	854	455
266	239.00	268.65	223.55
4926	636.00	471.42	470.67
870	707.00	0	390
0	130.74	0	121.5
<u>90057</u>	<u>61846.74</u>	<u>51678.46</u>	<u>41599.84</u>
<u>12970</u>	<u>22645.26</u>	<u>14785.75</u>	<u>4576.71</u>

South Street Pre-School Wincanton

Registered Charity Number 1027268

Independent Examiner's Report to the Trustees of South Street Pre-School

For the year ended 31 August 2023

Respective Responsibilities of the Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Williams ICPA
Pinnacle Accountancy Services (SW) Ltd

25.06.2024