



Trustees' Annual Report for the period

From 01/09/2021 Period start date To 31/08/2022 Period end date

Charity name: SOUTH STREET PRE-SCHOOL

Charity registration number: 1027268

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>We are a Charity pre-school setting in a modular building which we lease from Somerset County Council. This is situated on Somerset County Council's education playing field which we share the use of with Wincanton Primary School and Our Lady's Primary School. We moved here in March/April 2016. Previously we rented a classroom attached to the school hall from Wincanton Primary School, however they required the space back. We employ 7 staff, consisting of: 1 Manager, 1 Deputy Manager, and 5 Practitioners.</p> <p>We provide high quality care and education for children aged from 2 years to starting school age We work in partnership with parents to help their children learn and develop We add life and well-being to the local community We offer children and their parents a service that promotes equality and diversity We are registered with Ofsted EY498347</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We update our staff training every year or as and when necessary. Our staff/volunteers/Committee members are all DBS checked. We usually hold regular Bingo nights throughout the pre-school's term times. All members of our local community are invited to come along. We hold them in our local town hall and advertise it throughout the town. Every year we usually invite a photographer to come and photograph our pre-school children, which parents can then purchase. We put the Commission raised from this back into our fundraising. However, we were unable to provide this service this year.</p>

		We have an Annual pre-school outing decided on by parents and the Committee.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Staff training completed by all members of staff. This include:</p> <ul style="list-style-type: none"> Appropriate staff qualifications Paediatric First Aid Child Protection and Safeguarding Special Educational Needs training Autism Spectrum training Somerset Total Communication Inclusive training Safer Recruitment training Equality Needs training Promoting Positive Behaviour training English as an Additional Language training Parental Mental Health and its Impact on Children's Lives Child Neglect training Safeguarding Children with Disabilities training Food Safety and Safe Food Handling

		<p>We had a full quota of children attending our pre-school, with a waiting list in operation.</p> <p>We are proud to be recognised and promoted by our Local Authority's Multi-Agency team as a pre-school who provides excellent care and support for children (and their parents) with additional needs.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Unfortunately, we made a loss this year - £9,760.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We keep money aside as a reserve to protect our Charity, to protect us against drops in income or to allow us to take advantage of new opportunities. We need to be prepared for the maintenance of essential services. We need to be prepared for the risk of unplanned closures, spending commitments, potential liabilities such as payroll and taxes, debt, our lease and financial forecasts. By keeping money aside this helps us to protect our children, their families, our staff and volunteers.</p> <p>Reasons why we need to keep reserves</p> <ul style="list-style-type: none"> • Sustainability to cover a shortfall in occupancy for a period of 3 months • Emergency short term closure such as our monthly running costs, staff wages, monthly outgoings, maintenance to our building • Staffing restructure such as redundancy costs, notice period, maternity pay • Closure to include redundancy, notice period, settling all outgoing payments • Planning a large-scale development • Future expenses such as the lease, large equipment, repairs or maintenance to our building
Amount of reserves held	Para 1.22	£60,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our principal sources of funds are from Early Years Entitlement from Somerset County Council (Local Authority) for 15 or 30 (if parents are eligible) hours of funding towards 3 and 4 year old eligible children. We also receive 2 year old funding from them for eligible 2 year olds.</p>
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Investment policy and objectives including any social investment policy adopted	Para 1.46	We use this funding for paying staff wages and improving our resources. This enables us to carry out the EYFS curriculum across all areas of children's development.
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Pre school Learning Alliance Model Pre school Constitution 2011
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Induction of employees and volunteer's policy Confidentiality policy Committee training from Local Authority
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Fire safety and emergency evacuation policy Health and Safety general standards procedure Recording and Reporting of Accidents and Incidents policy Risk Assessments
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SOUTH STREET PRE-SCHOOL
Other name the charity uses	LITTLE SUNBEAMS PRE-SCHOOL
Registered charity number	1027268
Charity's principal address	LITTLE SUNBEAMS T/A SOUTH STREET PRE-SCHOOL THORNWELL WAY WINCANTON SOMERSET BA9 9EN

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
PRE-SCHOOL ADMINSTRATOR	TRACEY BRYANT	
ACCOUNTANT	BRIAN WILLIAMS ICPA	PINNACLE ACCOUNTANCY SERVICES (SW) LTD 2 ND FLOOR COMMERCE HOUSE NORTH STREET MARTOCK SOMERSET TA12 6DH

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lisa Baker	
Full name(s)	LISA BAKER	
Position (eg Secretary, Chair, etc)	COMMITTEE MEMBER	
Date	02/08/2023	

South Street Pre-school
Profit and Loss to 31 August 2021

	2021-2022	2020-2021	2019-2020
Income			
Fees	17990	17294	9875
Funding	94134	93516	124245
Sundries	250		113
Trips		200	
Grants	1000		10000
Fundraising		35	400
Interest	6	5	26
	<u>113380</u>	<u>111050</u>	<u>144659</u>
Expenses			
Wages	101886	87813	105900
Property & Insurance	11686	9090	8497
Resources	1588	1841	1902
Catering/Cleaning	2907	2859	3393
Equipment	373	399	534
Stationary and Postage	505	423	249
Telephone	1031	778	847
Fees & Subscriptions	482	346	391
Training	170	1084	404
Bank Charges	97	80	110
General Expenses	930	1085	1080
Trips, Photo, gifts	1395	1049	574
Fundraising			
	<u>123050</u>	<u>106847</u>	<u>123881</u>
Net Surplus	<u>-9670</u>	<u>4203</u>	<u>20778</u>

2018-2019	2017-2018	2016-2017	2015-2016
21208	11837	21302	15338
99514	113809	94420	81896
31	200	3156	0
518		155	0
			5400
970	1389	1253	380
27	35	23	13
<u>122268</u>	<u>127270</u>	<u>120309</u>	<u>103027</u>
113288	114974	82144	67648
5842	5246	8201	2099
5336	5537	3964	2790
2315	2358	2695	1996
1617	615	4266	6695
552	891	1001	967
532	614	563	818
572	812	1416	133
400	2145	0	849
82	163	251	266
2013	1949	1335	4926
1402	665	420	870
		123	0
<u>133951</u>	<u>135969</u>	<u>106379</u>	<u>90057</u>
<u>-11683</u>	<u>-8699</u>	<u>13930</u>	<u>12970</u>

2014-2015	2013-2014	2012-2013
10426	9312	9396.46
73425	56482.62	35918.34
0	0	30
507	0	214.81
0	0	200
127	667.25	414.8
7	2.34	2.14
<u>84492</u>	<u>66464.21</u>	<u>46176.55</u>
53761.00	44774.9	36112.23
1354.00	1174.15	1175.6
1553.00	1882.2	726.27
734.00	544.99	510.95
845.00	169	128.99
739.00	815.39	456.75
553.00	524.56	512.83
401.00	199.2	315.5
194.00	854	455
239.00	268.65	223.55
636.00	471.42	470.67
707.00	0	390
0.00	0	121.5
<u>61716</u>	<u>51678.46</u>	<u>41599.84</u>
<u>22776</u>	<u>14785.75</u>	<u>4576.71</u>



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		purchase. We put the Commission raised from this back into our fundraising. However, we were unable to provide this service this year. We have an Annual pre-school outing decided on by parents and the Committee.
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ACCOUNTANT	BRIAN WILLIAMS ICPA	PINNACLE ACCOUNTANCY SERVICES (SW) LTD 2 ND FLOOR COMMERCE HOUSE NORTH STREET MARTOCK SOMERSET TA12 6DH

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lisa Baker	
Full name(s)	LISA BAKER	
Position (eg Secretary, Chair, etc)	COMMITTEE MEMBER	
Date	02/08/2023	