



Trustees' Annual Report for the period

From 01/09/2020 Period start date To 31/08/2021 Period end date

Charity name: SOUTH STREET PRE-SCHOOL

Charity registration number: 1027268

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>We are a Charity pre-school setting in a modular building which we lease from Somerset County Council. This is situated on Somerset County Council's education playing field which we share the use of with Wincanton Primary School and Our Lady's Primary School. We moved here in March/April 2016. Previously we rented a classroom attached to the school hall from Wincanton Primary School, however they required the space back. We employ 6 staff, consisting of: 1 Manager, 1 Deputy Manager, and 4 Practitioners.</p> <p>We provide high quality care and education for children aged from 2 years to starting school age We work in partnership with parents to help their children learn and develop We add life and well-being to the local community We offer children and their parents a service that promotes equality and diversity We are registered with Ofsted EY498347</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We update our staff training every year or as and when necessary Our staff/volunteers/Committee members are all DBS checked We normally fundraise at our town's local events such as Carnival, Christmas Fayre, Annual Duck Race, Annual Fetes. We would normally hold regular Bingo nights throughout the pre-school's term times. All members of our local community are invited to come along. We hold them in our local town hall and advertise it throughout the town. However, due to the Covid-19 pandemic, we have been unable to fundraise in person. Therefore, we have had to adapt and fundraise online and think of ideas for parents and their families to</p>

		<p>fundraise at home. This year we have had a sponsored 'how many items can you find to fill a raisin box', an online raffle. Every year we would normally invite a photographer to come and photograph our pre-school children, which parents can then purchase. We put the Commission raised from this back into our fundraising, however again we were unable to do this, this academic year. We have an annual pre-school outing decided on by parents and the Committee.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Staff training completed by all members of staff. This include:</p> <ul style="list-style-type: none"> Appropriate staff qualifications Paediatric First Aid Child Protection and Safeguarding Special Educational Needs training Autism Spectrum training Somerset Total Communication Inclusive training Safer Recruitment training Equality Needs training Promoting Positive Behaviour training English as an Additional Language training Parental Mental Health and its Impact on Children's Lives Child Neglect training Safeguarding Children with Disabilities training Food Safety and Safe Food Handling <p>We didn't quite have our full quota of children attending our pre-school from September 2020 as parents were still reluctant to send their children to pre-school, if they didn't need childcare. During the second lockdown in January 2021, even though we were allowed to remain open, we were still only half full. During April and May numbers started to increase but still remained way below what we would normally have.</p> <p>We are proud to be recognised and promoted by our Local Authority's Multi-Agency team as a pre-school who provides excellent care and support for children (and their parents) with additional needs.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Thankfully we this year we still managed have a net surplus of £4,203
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We keep money aside as a reserve to protect our Charity, to protect us against drops in income or to allow us to take advantage of new opportunities. We need to be prepared for the maintenance of essential services. We need to be prepared for the risk of unplanned closures, spending commitments, potential liabilities such as payroll and taxes, debt, our lease and financial forecasts. By keeping money aside this helps us to protect our children, their families, our staff and volunteers.</p> <p>Reasons why we need to keep reserves</p> <ul style="list-style-type: none"> • Sustainability to cover a shortfall in occupancy for a period of 3 months • Emergency short term closure such as our monthly running costs, staff wages, monthly outgoings, maintenance to our building • Staffing restructure such as redundancy costs, notice period, maternity pay • Closure to include redundancy, notice period, settling all outgoing payments • Planning a large-scale development • Future expenses such as the lease, large equipment, repairs or maintenance to our building
Amount of reserves held	Para 1.22	£60,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our principal sources of funds are from Early Years Entitlement from Somerset County Council (Local Authority) for 15 or 30 (if parents are eligible) hours of funding towards 3 and 4 year old eligible children. We also receive 2 year old funding from them for eligible 2 year olds.</p>
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Investment policy and objectives including any social investment policy adopted	Para 1.46	We use this funding for paying staff wages and improving our resources. This enables us to carry out the EYFS curriculum across all areas of children's development.
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Pre school Learning Alliance Model Pre school Constitution 2011
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Induction of employees and volunteer's policy Confidentiality policy Committee training from Local Authority
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Fire safety and emergency evacuation policy Health and Safety general standards procedure Recording and Reporting of Accidents and Incidents policy Risk Assessments
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SOUTH STREET PRE-SCHOOL
Other name the charity uses	LITTLE SUNBEAMS PRE-SCHOOL
Registered charity number	1027268
Charity's principal address	LITTLE SUNBEAMS T/A SOUTH STREET PRE-SCHOOL THORNWELL WAY WINCANTON SOMERSET BA9 9EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KAMA HUNNS	CHAIRPERSON		COMMITTEE VOTE
2	JO KING	TREASURER		COMMITTEE VOTE
3	NATALIE BRIDGES	SECRETARY		COMMITTEE VOTE
4	LISA BAKER			COMMITTEE VOTE
5	SARAH HEY			COMMITTEE VOTE
6	LISA RENDALL			COMMITTEE VOTE
7	ROBERT WINN		FROM 28/04/2021	COMMITTEE VOTE
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
PRE-SCHOOL ADMINSTRATOR	TRACEY BRYANT	
ACCOUNTANT	BRIAN WILLIAMS ICPA	PINNACLE ACCOUNTANCY SERVICES (SW) LTD 2 ND FLOOR COMMERCE HOUSE NORTH STREET MARTOCK SOMERSET TA12 6DH

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Kama Hunns	
Full name(s)	KAMA HUNNS	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	25/07/2022	

South Street Pre-school
Profit and Loss to 31 August 2021

	2020-2021	2019-2020	2018-2019
Income			
Fees	17294	9875	21208
Funding	93516	124245	99514
Sundries		113	31
Trips	200		518
Grants		10000	
Fundraising	35	400	970
Interest	5	26	27
	<u>111050</u>	<u>144659</u>	<u>122268</u>
Expenses			
Wages	87813	105900	113288
Property & Insurance	9090	8497	5842
Resources	1841	1902	5336
Catering/Cleaning	2859	3393	2315
Equipment	399	534	1617
Stationary and Postage	423	249	552
Telephone	778	847	532
Fees & Subscriptions	346	391	572
Training	1084	404	400
Bank Charges	80	110	82
General Expenses	1085	1080	2013
Trips, Photo, gifts	1049	574	1402
Fundraising			
	<u>106847</u>	<u>123881</u>	<u>133951</u>
Net Surplus	<u>4203</u>	<u>20778</u>	<u>-11683</u>

South Street Pre-School Wincanton

Registered Charity Number 1027268

Independent Examiner's Report to the Trustees of South Street Pre-School

For the year ended 31 August 2021

Respective Responsibilities of the Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

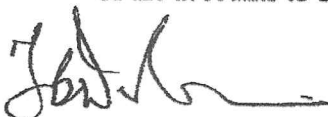
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Williams ICPA
Pinnacle Accountancy Services (SW) Ltd

22.06.2022