

## POOL PRE-SCHOOL GROUP AGM

TUESDAY 15<sup>TH</sup> OCTOBER 2024

### CHAIRPERSONS REPORT

Welcome to Pre-Schools AGM, for those of you who don't know me, my name is Carol Lister and I have been Chairperson of Pre-School for several years. As a former childminder most of the children I've looked after have attended this lovely setting.

#### COMMITTEE

Pre-School is a committee run charity, which needs a committee to continue to operate otherwise we would have to close. All committee members have to have a DBS check, this costs you nothing and the chair usually sorts this out for you.

The committee should ideally be made up of parent's and carers, there are 3 officers, Chairperson, Secretary and Treasurer (who works alongside the financial administrator) plus at least 6 committee members. The committee meets every half term usually on a Tuesday evening, our main tasks are to support the staff, raise money by fundraising, decide on staff wages and fee increases etc. If you would like to join the committee, please do say so when we elect the new one, it is a good way to meet parents and have a say in your child's Pre-School.

#### FUNDRAISING

Events this last year have been a Halloween + Valentines discos (organised by Faye Myers our fundraising co-ordinator) Wreath making (organised by myself with Vikky and Tracy), Christmas cake raffle (cakes donated by Sue Grange) + Pool Feast.

#### THANK YOU'S

Firstly, I would like to thank Vikky our manager she goes over and above her role for Pre-School, we are so lucky to have her, with her knowledge, experience and dedication.

Secondly, my thanks go to Tracy our deputy manager who also brings a wealth of knowledge, experience and dedication to the setting and is a huge support to Vikky, they are both absolute stars.

Thirdly, thank you to Rachel and Penny our two Pre-School assistants who are both caring and dedicated workers. We also welcomed a new member of staff, Sam who has settled in well. We would be lost without this team.

Fourthly, I would like to thank our Financial Administrator Sue, who has the difficult job of balancing the books which she does so well.

Next, thank you to the committee, Faye, Natalie, Andrea and David, your help and support has been amazing, not to mention the laughs we've had.

Last but by no means least I would like to thank all you parents for your support it means such a lot to Pre-School.

**Pool Pre School Group (Charity no. 1027238)**

**Accounts**

**Year Ended 31 August 2024**

## Pool Pre School Group (Charity number 1027238)

### Significant Information and Report of Trustees

Year Ended 31 August 2024

#### Charitable Objectives

The aims of the Pre School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability, (b) encouraging the study of the needs of such children and their families and promoting public interest in an recognition of such needs in the local areas. (c) instigating and adhering to and furthering the aims and objects of the Pre- School Learning Alliance.

#### Charity Trustees

Carol Lister

Faye Myers

David Wallis

Natalie Allen

Andrea Robinson

Trustees are selected by appointment or election.

#### Bankers - HSBC

#### Independent Examiners

David Locke & Co

8A The Gills, Otley, West Yorkshire, LS21 2AH

#### Address

Pool C of E School

Holme View

C/O Arthington Village Hall, Arthington Lane, Pool In Wharfedale LS21 1PQ

#### Trustees Responsibilities For The Accounts

Charity law requires the trustees of the Pre-School to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition the trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charities transactions and to disclose with reasonable accuracy at any time the financial position of the Pre-School. They are also responsible for safeguarding the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Management

The management of the charity is through a committee of volunteers who are trustees of the charity. The day to day running of the charity is through a team of paid staff.

The trustees have regard to the guidance issued by the Charities Commission per section 4 of the Charities Act 2006

The financial statements are prepared using the statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial reporting Standard For Smaller Entities.

Pool Pre School Group (Charity number 1027238)

Independent Examiners Report to the Trustees of Pool Pre-School Group  
On Accounts for the Year Ended 31 August 2024

Respective Responsibilities of the Trustees and Examiner

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144 of The Charities Act 2011 (The 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- a) Examine the accounts under section 145 of the 2011 Act.
- b) To Follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and
- c) To state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination was carried out in accordance with general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination no matter has come to my attention.

1) Which gives me reasonable cause to believe that in any material respect the requirements:

- a) To keep accounting records in accordance with section 130 of the 2011 Act and
- b) To prepare accounts which accord with the accounting records and comply with the accounting requirements of The Charities Act.


have not been met or

2) To which in my opinion, attention drawn in order to enable a proper understanding of the accounts to be reached.

David Locke AIA AFA

David Locke & Co

8A The Gills, Otley LS21 2AH

  
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Date..... 07/10/2024 .....

Pool Pre School Group (Charity number 1027238)

Significant Information and Report of Trustees

Year Ended 31 August 2024

Review of Activities

The principal activity and object of the charity is to develop and advance the education of children below compulsory school age and the whole of the incoming and outgoing resources are related to this activity.

Review of Financial Position

During the period the school had net income of £10229. Reserves at the end of the period were £76283

Reserves Policy

The reserves policy is to have at least three months of operating expense in cash reserves and to recognise Pre-School Learning Alliance guidelines.

Cash balance at 31 August 2024 were £61805 which achieved this aim.

Risk Factors

The trustees have considered the risks the charity is exposed to and have processes in place to understand and mitigate those risks. Strategic and short term plans are reviewed regularly and funding planned to meet the needs of the charity. Internal control procedures to monitor expenditure are in place.

Steps have been taken to ensure any reduction in local authority funding does not have a permanent impact.

The cost of premises rental had increased and the Trustees decided to move to lower cost premises.

Approval

  
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C. Water  
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Date 15/10/24  
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Pool Pre School Group (charity no 1027238)

Balance Sheet At 31 August 2024

	<u>2024</u>	<u>2023</u>
<b>FIXED ASSETS</b>		
Tangible Fixed Assets	0	0
<b>CURRENT ASSETS</b>		
Stock - Sweatshirts & T Shirts	269	269
Debtors & Prepayments (Note 3)	5000	5000
Bank Balance Current A/C	24176	16869
Bank Balance Deposit A/C	47858	44936
Petty Cash	0	0
	-----	-----
	77303	67074
	-----	-----
<b>CURRENT LIABILITIES</b>		
Creditors & Accruals (Note 4)	1020	1020
	-----	-----
	1020	1020
	-----	-----
<b>NET CURRENT ASSETS</b>	76283	66054
	-----	-----
<b>NET ASSETS</b>	76283	66054
	=====	=====
<b>GENERAL FUND</b>	76283	66054
	=====	=====

Approved By the Trustees



C. Hester

Date 15/10/24



## Pool Pre School Group (Charity no. 1027238)

### Notes To The Accounts At 31 August 2024

<u>1) Fund Raising</u>	<u>2024</u>	<u>2023</u>
Gift Aid	0	158
Wreath Making	782	743
Raffle	121	179
Halloween	265	370
Valentines	61	0
Just Giving	504	1129
Sundry Fundraising	322	102
	-----	-----
	2055	2681
	=====	=====

### 2) Stock of T Shirts

The costs during the previous years included shirts purchased for use by employees.

### 3) Debtors & Prepayments

Debtors	0	0
Prepayments - Rent	5000	5000
	-----	-----
	5000	5000
	=====	=====

### 4) Creditors & Accrued Expenses

PAYE & Social Security Costs	0	0
Accountancy	1020	1020
	-----	-----
	1020	1020
	=====	=====

### 5) Related Party Transactions

Members of the committee had dealings with the pre school, these were on an arms length basis and are not considered material.

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