



## Trustees' Annual Report for the period

From 1 Apr 2020                      Period start date    To            31<sup>st</sup> March  
2021 Period end date

**Charity name: Herrick Playgroup**

**Charity registration number: 1027218**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and through play, education and care.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing free nursery education places funded by the government scheme for 2 , 3 and 4 year olds. Providing a safe environment for play and learning for these children supported by their families and fully qualified staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have regard to the guidance around public benefit – all services provided are to meet the needs of local families with pre school age children. The setting is accessible and open to all.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We rely on the support of families and parents who volunteer to help out with activities, gardening and operating in the committee in a voluntary capacity.

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year the playgroup has helped families with preparing their children to moving up to school in the summer and a further 20 families continuing in playgroup after the summer. We offer regular morning sessions to the children and a lunch club to encourage social skills.</p> <p>We have employed 4 staff and continued to support them in further learning and training to meet the requirements of their role. We achieved a Good rating from Ofsted in our inspection and are pleased to have been able to support vulnerable families with children aged 2 to attend a secure and enriching environment to encourage their development.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	We have raised some funds and used reserves of previous years to make repairs and improvements to the access of our property and to restore our garden play area.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity receives the majority of its income from the government nursery education fund with a small number of families paying for sessions. The main expenditure is for staff and over the year there was a small surplus of £1369 of income over expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve account is held to cover costs of redundancy or as an emergency fund. This has been reviewed this year with a view to increasing the amount and a revision of the reserves policy is underway.
Amount of reserves held	Para 1.22	£5200
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>By election at AGM by members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	A member of the Pre School Learning Alliance who support us in policy making, day to day procedures and legal matters as appropriate.
Other		

### Reference and Administrative details

Charity name	Herrick Playgroup
Other name the charity uses	
Registered charity number	1027218
Charity's principal address	Lockerbie Avenue Leicester LE4 7NJ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Anjana Patel	Chair	May 2016 onwards	
2	Komal Savjani	Trustee	October 2017 onwards	
3	Rakhi Dattani	Trustee	October 2017 Onwards	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Varsha Unadkat - Manager

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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**Herrick Play Group**  
**Statement of Financial Affairs**  
**For the period 1 April 2020 to 31 March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Fees - LA Fundings	34,825	75,482
Fees - Childcare Vouchers	575	1,020
Fees - Paid	4,552	20,330
Grant - furlough	9,695	-
Fundraising	-	15
Interest	3	11
<b>Total</b>	<b>49,650</b>	<b>96,858</b>
<b>Expenditure</b>		
Wages & PAYE	41,532	53,376
Pension scheme	701	1,169
Milk, food & Drinks	58	120
Books & toys, consumables	1,872	658
Telephone	467	516
Electricity Charges	658	1,832
Rent & Licenses	1,442	1,891
Stationery & Postage	84	1,318
Cleaning & Kitchen resources	111	193
Repairs & Renewals	1,991	8,695
Insurance & Membership	76	1,745
Travel	4	112
Training	54	42
Laundry	9	20
Accountants Fee	1,820	384
<b>Total</b>	<b>50,878</b>	<b>72,070</b>
<b>Total of income over expenditure</b>	<b>- 1,227</b>	<b>24,788</b>

## Herrick Play Group

<b>Balance Sheet</b>	<b>31/03/2021</b>	<b>31/03/2020</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
Current Account	69,549	70,725
Petty Cash	166	220
Reserve Account	5,235	5,232
No 2 Account	675	675
<b>Net Assets</b>	<b>75,625</b>	<b>76,853</b>
<b>Charity Funds</b>		
<b>Fund Brought Forward</b>	<b>76,853</b>	<b>52,065</b>
Surplus for the year	- 1,227	24,788
<b>Fund Carried Forward</b>	<b>75,625</b>	<b>76,853</b>

76,853



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
Herrick Play Group

On accounts for the year ended

31st March 2021

Charity no (if any)

1027218

Set out on pages

1 of 1

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Prina Gohil

Date: 13/01/2022

Name: PRINA GOHIL

Relevant professional qualification(s) or body

ACCA

(if any):

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Address:

6 CELANDINE CLOSE. LEICESTER
LE2 4QF.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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