

Charity registration number: 1027205

Latin American Disabled People's Project

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Field Sullivan Limited
9 Hare & Billet Road
Blackheath
SE3 0RB

Latin American Disabled People's Project

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Latin American Disabled People's Project

Reference and Administrative Details

Trustees	Delia Bonilla Lucia Cruz-Alcantra Patricia Cuervo Brumilde Hermosa Jorge Hernandez Alexander Perez Margui Puentes Antonio Sanchez Elizabeth Santacruz Martha Torres Freddy Romero
Charity Registration Number	1027205
Principal Office	102 Harper Road Southwark London SE1 6AQ
Independent Examiner	Field Sullivan Limited 9 Hare & Billet Road Blackheath SE3 0RB

Latin American Disabled People's Project

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2024.

The Trustees confirm that the Trustee Report and financial statement of the charity comply with current statutory requirements, the requirement of its trust deed and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE AND GOVERNANCE

Governing Instrument

Latin American Disabled People's Project is a registered charity governed by its constitution. Charity number: **1027205**.

The organisation is an unincorporated charity, registered on 15 October 1993. The charity was established under a constitution dated 12 April 1992 as amended 25 April 1993 as amended February 2006 and March 2011.

Recruitment and Appointment of Trustees

Members of the Association who are present at the Annual General Meeting will vote from nomination forms for the election of officers, members of the Management Committee and any other officer of the Association. A minimum of eight and a maximum of twelve members of the Association are elected at the Annual General Meeting. 50% of the Management Committee members should be disabled members of the Association. Up to three associate members of the Association (individual or the representative of another organisation) can be co-opted by decision of the Management Committee; these co-opted members should not have voting rights. If necessary, a disabled member of the Management Committee may use the services of a duly registered advocate to facilitate participation. However, the advocate should not be a member of the Management Committee and should not exercise any discretion of power on behalf of disabled people.

The LADPP Management Committee members are from Spanish and Portuguese-speaking backgrounds and are very well acquainted with the community they serve. The Committee includes service users with first-hand experience of the issues affecting Spanish and Portuguese speakers with disabilities and their communities.

The Committee meets every month and has a review annually.

The Committee members during the year ending on 31 March 2024 were:

Chair: Maria Brumilde Hermosa Nunez.

Vice Chair: Lucia Cruz Alcantara.

Treasurer: Margui Puentes Calderon.

Secretary: Elizabeth Santa Cruz Molina

Other Members: Maria Eunice Delgado Becerra, Antonio Higueeros Sanchez, Martha Isabel Torrez Castellano, Delia Maria Bonilla Moreno, Jorge Hernandez Hernandez, Patricia Aguirre Cuervo, Aurelio Ochoa Marroquin, and co-opted member Richard Kaloko,

The members of the Board of Trustees of the Charity elected on 26-April-2024 on the date that the report and accounts were approved are listed on page 1.

Latin American Disabled People's Project

Trustees' Report (continued)

Additional Consultancy and Support provided by: Consultant Team Advice UK, Capacity building Training team from Community Southwark.

Chief executive: Jhon Jairo Marulanda Garzon –Community Development and Project Director

Management Structure, Recruitment and Training

The governing body is responsible for policy and overall management. The board has set up three sub-committees with defined responsibilities from the main committee:

* Finance

* Human Resources

* Social and Cultural Activities

Through this financial year 23-24 LADPP has seven paid members of staff: a part-time **Community Development & Project Director** responsible for the office coordination of all services provided by LADPP, fundraising and supervision of staff; and a **Community Support & Representation Worker CYFP & DDPO** responsible for delivering the community support project, health, advice and representation, and community integration activities to all members, Children, Youth and Families and Deaf & Disabled users and their communities. **Community Integration, Skills for Work & Welfare Advice Worker**, offering services to users regarding employment and welfare advice, English, one-to-one language support, and IT classes, employment workshop and training. **Wellbeing, Mental health & Volunteer Services Worker**, aims to improve the quality of life and mental health support to users through alternative therapies, one to one support and community support groups, befriending services, networking, and access to health services as well as being responsible for the volunteer programme and user development through workshops, training on a volunteer basis. **Community Housing and Homelessness Worker**, delivering housing & Homelessness advice, case work, well-being activities, social and cultural activities as well as delivering workshops in welfare Activities.

Welfare representation advice and Income maximisation for Lewisham Residents, who is responsible for delivering welfare benefits representation and income maximisation in partnership with Lewisham Food Bank for the Spanish and Portuguese community resident in the borough of Lewisham. **Community IT, Social Media & Digital Support Worker**, responsible for keeping up to date the organisation IT, social Media and Digital Services as well as offering staff, volunteer and members/users training and support.

We continue delivering in Volunteer basis the following projects and services: **Community Food Bank Support services** supporting families through the impact of COVID-19 pandemic and high "Cost of Living" affecting the community, and the society world wide.

EU settlement and advice project continuing supporting EU citizen from the community with their right to reside in the UK and access to services there are entitlement.

Case Court Appeal Work and Representation to users and their communities on a volunteer basis supported by the Community Development and Project Director and two volunteers.

The organisation also had the support of a team of 71 volunteers who provide services such as interpreting and translation, IT classes, social media and digital services, reception, advice, administrative support, user development and volunteer services, organising placements, social and cultural activities, bookkeeping and accounts. All volunteers who work with children and vulnerable adults are subject to DBS checks carried out by UKCrbs.

Latin American Disabled People's Project

Trustees' Report (continued)

LADPP works with local volunteer organisations and takes part in volunteer fairs to attract further volunteers. We also recruit staff through our website, public websites, social media platforms, Facebook, twitter and through the local volunteer organisation and Latin American press. We ensure that potential members are referred to us through close links with Government offices, NGOs and other Latin American organisations.

Staff and volunteers are trained on-site by their supervisors and peers. Training in specific subject areas and skills is offered through local and national organisations such as Community Southwark, HMRC support services, ACAS, Disability Right UK, Refugee Council, Child Poverty Action Group, and Advice UK. We also collaborate with Southwark Law Centre, the Portuguese Community Centre, and foodbank all around London through referrals and/or joint workshops. Training is also provided through partnerships with Shelter London, Including London, Evelyn Oldfield Unit, Southwark Council, Southwark NHS services, Community Southwark, and other local voluntary organisations. LADPP is a member of SLAN Southwark Latin American Network and Southwark Disability Network.

Induction and Training of Trustees

The Management Committee had undertaken the following training:

- Roles and Responsibilities of MC members.
- Employment Law update.
- Well-being and Mental health at work
- Welfare and Universal Credit Workshop.
- Planning an organisation financial budget.
- English & IT classes.
- Covid-19 and government guidance.
- Fundraising
- Debt and Income maximisation

Relationship between Funders and Committee Members

There is no known relationship between any funders and any member of our Management Committee.

Charity Aims

LADPP aims to improve the quality of life, independence and community integration of disabled and non-disabled Spanish and Portuguese speaking people, their carers, families, and communities living in London through information, training, advice, representation, interpreting, advocacy, social and cultural events, and user development and volunteering opportunities.

Our services are based on equal opportunities, confidentiality, empathy, and a non-judgemental approach towards our users. We therefore have a formal complaints policy whereby all complaints regarding the staff/volunteers/service are reviewed by the Chief Executive and a trustee.

Latin American Disabled People's Project

Trustees' Report (continued)

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who use our services and to the wider community in London, responding to the needs during COVID-19 pandemic and "Cost of Living" in the community. These benefits disabled and non-disabled people and those suffering from chronic illnesses by developing their self-confidence, well-being, mental health, language support, IT and social media, skill4work, welfare, appeal representation, volunteer opportunities, community integration and social skills as well as helping them to access services according to their needs and disabilities. We are also supporting and helping the Spanish and Portuguese community to integrate into this society.

Activities ending March 2024.

Key activities in 2022-24 included:

During this financial year LADPP with the support of funders we work closely to maintain and develop new services aims to meet the need of the community due to COVID-19 pandemic and the high "Cost of Living". We must implement new ways of delivering services as staff and volunteers started working from home. The organisation needs to adequate his IT and phone infra-structure and to develop a digital services that allowed us to meet the high demand of services; under this circumstances we have to count in the financial support of funders and to maintain a close working relationship with the organisation network to be able to meet the needs of the community and to keep then well informed in any development related to COVID-19 and the impact this was having in the community and society worldwide.

During this year we start the social contact with users. As lockdown was implemented, and social contact was suspended; we must use digital services and social media to deliver a remote service from home as we were not allowed to use the organisation office space. In June 2020 we move office to a new office building more suitable for the project that allowed us to administrate and implement COVID-19 local and central guidance regarding social distance, sanitising, one way system, mask covering and track services that allowed us to offer one-to-one appointment to the most urgent cases and delivering service through Zoom, WhatsApp, phone services, skype and other apps helping us to reach the hight demand from the community delivering the following project and services:

***Community Support & Integration Project**

From November 2020 to March 2021, we deliver 1097 phone advice and casework, 10 online workshops were 170 took part using ZOOM. 12 benefits appeal.

1279 users benefited from the project.

***Community Skills for Work & Welfare Worker**

This financial year 633 users' access to remote employment advice, 151 face-to-face appointments. From April to September 2020. 51 attended employment advice by Zoom.

869 users benefited from the project.

Latin American Disabled People's Project

Trustees' Report (continued)

***Wellbeing, Mental health & Volunteer Services Worker**

From April 2020 to March 2021

60 users benefit from health assessment.

19 Relaxation techniques workshops in collaboration with the NHS, 95 users took part by Zoom.

96 Alternative therapies consultations. 15 users took part by Zoom meetings.

12 HIV testing outreach events in collaboration with NAZ LATINA. 60 users had the test.

12 mental health and art workshop 135 users took part by Zoom.

32 Emotional support consultations by phone and zoom.

6 Zumba sessions 40 user took part by Zoom workshops.

12 NHS nurse consultations by Zoom.

67 active volunteer supporting project and services.

516 users benefited from the project.

***Community Integration & Representation Worker**

1200 welfare rights case remotely by video phone calls, emails.

21 face-to-face appointments.

8 welfare workshops. 92 user tool part by Zoom.

The stop the spread campaign benefited 250 users.

15 appeals and representation.

1578 users benefited from the project.

***Community Housing Advice, Representation and Case Worker**

This project come to an end in October 2020, and we have applied to the funder to consider to extend the project due to the excellent impact it's have in helping the community with their housing issues that has increase due to COVID-19 Pandemic. In the last year of the project, we had:

-85 drop-in session seeing 1330 users and offering 270 appointments dealing with housing and welfare relating issues.

-75 appeal and representation in welfare where 69 have been successful.

- 9 appeal and representation in welfare where 7 have been successful.

-14 homeless application have been made and families still in temporary accommodations.

3 cases have been referring to solicitors and 35 cases helping users to deal with private landlord's prevention homelessness.

Latin American Disabled People's Project

Trustees' Report (continued)

-We had delivered 25 budgeting appointments helping people to administrate their incomes and debts

8 workshops in welfare, Universal Credit, Homeless prevention, dealing with Private Landlords, housing and PIP 258 people had attended the last year of the project was affected by the pandemic and we managed to deliver 6 workshop to users using ZOOM

***Welfare representation advice and Income maximisation Lewisham Residents**

The Welfare Benefits and Income Maximization Program started in November 2020 and until March 2021. We provide specialized support to the Spanish speaking residents of Lewisham and their families. We have been attending 2 weekly sessions at the Foodbank centres in Lewisham and Catford and seeing clients at our offices in Elephant and Castle. **491 users benefited from the project.**

***Youth, Children, and family services:** this project started in January 2020 aims to support youth, children, and their families through these difficult times.

Users of the services come most from Southwark, Lambeth, and Lewisham 70%. The other 30% come for surrounding borough around London. We had in our statistics records of services:

45 families have benefited from the project and services. 20single parents and 25 couples -50users-

69children from 0- to 9-year-old.**80**. from 10 to15 year all.**38**youth from 16 to 19 and**15**from 19 to 21. We have dealing with inquiries in education, children nurse home -welfare, school food voucher, food bank, university support finance and enrolment, school placement between other issues affecting the population through the pandemic.

***Food Bank Referral services:** From April 2020 and March 2021 We help**1346** to apply for free food vouchers all around London.

***EU settlement and advice project:** We support EU passport holders and their families to apply to the EU Settlement Scheme so that they continue to have their rights to live, study, work and access public services and funds in the UK. Without our support many people would find it difficult or impossible to apply due to the language barrier and digital obstacles. We help people understand what their rights are so that no one is left behind because of the UK leaving the EU.

Total number of vulnerable individuals engaged in activities: 1611.

Total number of individuals referred to another organisation for further EUSS support: 15.

Total number of individuals supported to apply to the EUSS: 259.

Total number of completed applications: 214.

2099 users benefit from project and services.

***Case work and Court Appeal Representation:** With the supported by the Community Development and Project Director in volunteer basis, and two volunteers. 12 users benefited from these services where 10 successful appeal and 2 still pending for outcomes.

This year from April 2021 we have implemented andIT, **Social Media and Digital Project**to help and support the organisation development of new systems for staff, volunteers and the community that will allowed the delivery and access to services and project.

Latin American Disabled People's Project

Trustees' Report (continued)

*Social and Cultural Activities

In this financial year all the social and cultural activities have been suspended following local and central government guidance. We have implemented a "Keep in touch services" through the organisation befriending services deliver by volunteers aims to keep contact with users and the community by using digital services and social media through telephone consultation and Zoom meeting to users keeping them well informed about any progress in the provision of health treatment and access to vaccination programmes delivered by the NHS and government services.

* Taining

We continued to offer language support services delivering English and IT classes to our users and their families. In partnership with another internal project and the volunteer project we had:

550 classes have been delivery; through this time 1840 student had attended.

-We also provided in-house training in health & Safety at Work, housing, Tax Credit, Self-employment, health, and social welfare, It and digital services and social media where 350 users attended by ZOOM and social media apps

2190 users benefited from these services.

We also booked training courses for staff, Management Committee and volunteers with organisations such as Advice UK, EOU, CPAG and Community Southwark, Directory of Social Change and Institute of Fundraising, Citizen Advice Forum and Disability Rights delivered by ZOOM and Skype and social media.

* Interpreting

LADPP continued to offer an interpreting service for users who are unable to access the statutory services they approach. This enables our members to overcome language and disability barriers in situations such as important medical appointments and interviews with statutory agencies. This service is provided by a group of volunteers and **130 users have benefited from this services**

* Referrals

LADPP receives referrals, sign posted from various government offices and other non-governmental organisations. We also refer our clients to various departments and statutory bodies such as Social Services and other specialised advice agencies such as the Citizens' Advice Bureau. We also work closely with Shelter London. Regular contact is also made with other Latin American Organisations. Throughout these difficult times due to the pandemic, we are committed to provide the best services available to our service users, which will, in turn, benefit the wider Spanish and Portuguese speaking community.

45 internal referral services and 12 external referral services where made.

* Partnerships

- We continued our partnerships with the Lambeth Refugee Health Team and with the Lambeth Southwark Lewisham NHS-PCT and Naz Latina Project.

-Volunteer networking with Foundation for International Studies and local colleges and secondary schools and Community Southwark volunteer services.

- We continued our referral housing surgery with Shelter London.

Latin American Disabled People's Project

Trustees' Report (continued)

- We continue in Partnership with local foodbanks, including providing referrals for users who are in immediate need of basic resources and providing interpretation services for the foodbanks. We hold referral vouchers for Norwood & Brixton and Peckham and Waterloo foodbanks, and we are members of the pilot online system so we can refer users to any foodbank in the UK.

-We continue taken part in the Southwark Latin American Network where the LADPP director is the Chair for the year March 2023 - April 2024.

Membership

LADPP is a member-led organisation. Our members come from Latin America, Spain and Portugal and Africa. We are now expanding our membership to non-disabled people from the Spanish and Portuguese speaking community living in London.

* Most of our members are refugees, with Indefinite Leave to Remain, British Citizenship and EU citizenship.

* Many are elderly.

* Many live in households in receipt of means-tested benefits.

* Most have not acquired basic knowledge of the English language.

Many have one or more of the following:

* Long Covid-19 health impact.

* Learning impairment.

* Physical disability.

* Mental health problem.

* Sensory disability.

* Chronic illness.

* Terminal illness.

This year the organisation has renewed his basic insurance and kept up-to-date with the membership to organisation offering capacity building and networking of services support that will allow us to continue a professional service for the community.

The project has a total of 1620 registered members-users and 12,826 users benefited from our services through this year.

We hold the accreditation from the **Advice Quality Standard -AQS-** for the Advice and Representation services with Case Work in Housing, Disability and welfare.

Latin American Disabled People's Project

Trustees' Report (continued)

Plans for the Year beginning April 2023 to March 2024:

* Service Delivery

With the support of funders, local government, staff, volunteers, and the community we will continue working toward the relief of the impacted by the global Coronavirus pandemic. Our new office premises offer a safe space to deliver services and projects.

We will continue to engage with our service users through phone, email, social media and on our website. All advice services, including welfare, housing, disability, employment, and EU settlement, became remote and appointments were given by phone or video call. In addition, group meetings and English classes are taking place using Zoom. We will continue with also the campaign to educate and inform people about the virus situation and enable them to access government and health guidance so they could keep themselves and their communities safe.

We continue working closely with Funders and Local government Southwark Common Purpose Grant and Covid-19 emergency funds and maintain the projects that the organisation offers.

We are working in a new fundraising campaign using social media and digital services; this enabled us to buy necessary IT and communication equipment as well as cover the running costs of the project at his new office.

We will continue working to maintain a strong network and working partnerships with local government and other community organisations to ensure people can access service they require and can meet their needs in terms of health, disabilities, and welfare.

We will continue offering Brexit support services to EU citizen based in the UK and with the settlement process after Brexit.

This pandemic has also show us a new way of delivering and continue helping the most vulnerable people from the community and we aim to keep working with funders, local and central government services and organisation partners, and the community, through the process of helping society in these difficult times for humanity and overcame difficulties that will help to improve quality of life, well-being, mental health and community integration.

We will continue to work and maintain the **Advice Quality Standard -AQS**

* Partnerships

We will continue to improve networks of collaboration with other organisations by participating in local and London-wide forums and umbrella organisations to ensure that the needs of our target community are being addressed in the wider plans for people with disabilities and ethnic minority backgrounds.

* Consultation

We will continue to improve systems to involve service users. We plan to give our users more input in shaping the services they receive by developing services identified by users themselves. We will increase user involvement in the planning, delivery, management, and evaluation of specific initiatives as well as our overall service, expanding our organisation profile. Making sure the community have Equal Opportunity access right to services, social exclusion, and discrimination, when access services their required in the community improving access, community integration and quality of life.

Latin American Disabled People's Project

Trustees' Report (continued)

* Support Group

We will continue to develop our support group for service users. The group will be aimed at our more isolated users and those with mental health problems. It is intended as a neutral space providing users with the opportunity to meet on a regular basis to discuss issues of concern in a group or individual setting. It will also be an opportunity for members to organise events of their choice.

We will continue with "Keep in touch services" through the organisation befriending services deliver by volunteers aims to keep contact with users and the community by using digital services and social media through telephone consultation and Zoom meeting to users keeping then well informed about any progress in the provision of health treatment and access to vaccination programmes delivered by the NHS and government services.

* Users Data base services, Website, Blog and social network

We will continue updating and expanding our website to provide more information for users and potential users as well as the general public.

We will continue to promote our services in order to reach out to future potential users. We will continue to provide an email address for users (laddppadvice@ladpp.org.uk) as well as encouraging users and the community to access the organisation web-site to be informed at www.ladpp.org.uk and use social media such as Facebook, twitter, Google drive, Skype, Zoom, LinkedIn, WhatsApp, Instagram and YouTube, in order to access the organisation project and service and to keep connected.

This year from April 2021 we have implemented an **IT and Social Media Digital Project** to help and support the organisation development of new systems for staff, volunteers and the community that will allowed the delivery and access to services and project.

Implementation of an "Office Hub for the Latin American Community in the Elephant and Castle area meeting point for the community. Since May 2021 we have implementing an Office Administration Project Assistance and working with the Management Committee and the Office Director toward making the office a friendly Hub where the community can access to information and an space for activities and workshop and training for the community.

*Income Generation Project

We will continue working towards financial stability searching for better ways of generating income with the aims of supporting the project's running costs and financial expectations of the organisation that will help us to continue delivering services through this financial crisis affecting the community sector.

We are working to access from Public Donation through social media and digital services from the community and to develop fundraising activities and campaigns using social media through ZOOM Skype, WhatsApp.

*Social and Cultural Activities

We are following local and government guidance in this important area of work for the community as well for the organisation fundraising activities at the moment 30 people can meet outside in open space following distance, mask and sanitiser guidance as well as continue using social media, Zoom, Skype and WhatsApp Apps to keep inform and in touch with the community.

Latin American Disabled People's Project

Trustees' Report (continued)

Transactions & Financial Position:

The statement of financial activities shows income for the year of £132,769 with expenditure of £135,193. At the end of this year, we carried forward unrestricted funds of £9,859 and £22,272 of restricted funds.

Reserves Policy:

We aim to keep a reserve of at least £6,000 as contingency for emergencies and unexpected expenditure. At the year-end we had £32,131.

Going Concern

There has always been a concern about the generation of new income to support project and services and somehow we have managed to give continuity to the organisation projects and services as well as implementing new services and the nature of working in the charity sector and because the financial situation we are passing through it makes very impossible to make predictions. We plan and deliver services with confirmed income and small and medium size charities like LADPP cannot have long term commitments without not having a confirmed income to support project and services.

If for any reasons we are not allowed to expand or give continuity to a project because the funding stops and there is not any other funding supporting the project what we do is to reduce services or change or implement new project and services and the majority of the time we use volunteer services to continue main services until we get new funding.

Even with all the financial pressure we have there is not any risk of the organisation closure at least for the next two years and we aim to gain new funding to support the project.

Also we are coming out basically from 3 years as a consequence of COVID 19 pandemic and lockdown were the organisation reduced its unrestricted income as we stopped receiving donations and income from fundraising activities as this stopped and now we are starting to implement this one again so we are now revising fundraising strategies, searching for users and the community participation in fundraising activities; we also are revising the organisation reserves to make them more realistic against the organisation's general running costs.

The issue regarding going concern is not applicable as it is planned to be cored until 2026 giving us another year to continue searching for new funding to continue delivering services and working for the community.

There are general concerns in the charity sector regarding the financial impact that the charity sector is passing through due to the lack of financial support from local authorities, central government, trusts and foundations in addition to the high cost of living affecting us all leaving the charity sector in a very weak financial situation and is a challenge for us to overcome this finding the way to gain the necessary financial support we need to continue delivering services for the community.

Risk Assessment:

The management committee has taken various steps to reduce risks to which the organisation is exposed:

The survival and expansion of the organisation is reliant on obtaining external funding through this difficult time. We are conscious that access to funds is increasingly competitive. We continue to work to secure funding, investigating new sources of funding and to continue implementing and developing the LADPP long-term funding strategy. For the last 10 years we have been developing our own fundraising activities which have allowed the organisation to cover basic financial expenses but we still require the support from funders towards the support of the main community projects and services and running costs of the new office space.

Latin American Disabled People's Project

Trustees' Report (continued)

Our premises are insured and insurers have confirmed through assessments that they are secure.

A Management of Aggression and Violence policy has been established with the aim of reducing the risk of staff exposure to violent situations and increasing their security in potentially dangerous situations.

Fixed Assets:

LADPP has office equipment and furniture valued and insured at £20,000.

Statement of Trustees' Responsibilities

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs and of the profit and loss of the charity for that period. In preparing the financial statements the trustees are required to:

- * Select suitable accounting policies and then apply them consistently.
- * Make judgements and estimates that are reasonable and prudent.
- * Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.
- * Providing a safe working space and environment for staff, volunteers, users and the community.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with SORP issued by the Charities Commission.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Latin American Disabled People's Project

Trustees' Report (continued)

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 12-11-24 and signed on its behalf by:



Brumilde Hermosa
Chairman and trustee

Latin American Disabled People's Project

Independent Examiner's Report to the trustees of Latin American Disabled People's Project

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of Latin American Disabled People's Project you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Latin American Disabled People's Project's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

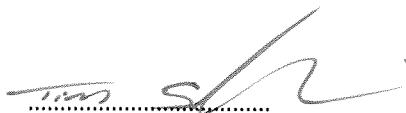
An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Latin American Disabled People's Project as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Tim Sullivan FCA
Field Sullivan Limited
9 Hare & Billet Road
Blackheath
SE3 ORB

14/10/24

Latin American Disabled People's Project

**Independent Examiner's Report to the trustees of Latin American Disabled People's
Project (continued)**

Date: 12-11-24

Latin American Disabled People's Project

Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Income and Endowments from:							
Donations and legacies	3	34,733	88,659	123,392	11,579	117,321	128,900
Investment income	4	195	-	195	48	-	48
Other income	5	9,182	-	9,182	15,850	-	15,850
Total income		<u>44,110</u>	<u>88,659</u>	<u>132,769</u>	<u>27,477</u>	<u>117,321</u>	<u>144,798</u>
Expenditure on:							
Raising funds		(350)	-	(350)	-	-	-
Charitable activities	6	(48,727)	(86,466)	(135,193)	(49,034)	(112,533)	(161,567)
Total expenditure		<u>(49,077)</u>	<u>(86,466)</u>	<u>(135,543)</u>	<u>(49,034)</u>	<u>(112,533)</u>	<u>(161,567)</u>
Net (expenditure)/income		(4,967)	2,193	(2,774)	(21,557)	4,788	(16,769)
Gross transfers between funds		4,250	(4,250)	-	(10,689)	10,689	-
Net movement in funds		(717)	(2,057)	(2,774)	(32,246)	15,477	(16,769)
Reconciliation of funds							
Total funds brought forward		10,576	24,329	34,905	42,822	8,852	51,674
Total funds carried forward	19	<u>9,859</u>	<u>22,272</u>	<u>32,131</u>	<u>10,576</u>	<u>24,329</u>	<u>34,905</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 19.

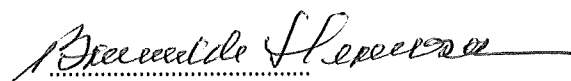
The notes on pages 19 to 30 form an integral part of these financial statements.

Latin American Disabled People's Project

(Registration number: 1027205)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	13	1,871	1,627
Current assets			
Debtors	14	5,938	15,483
Cash at bank and in hand	15	34,016	33,349
		39,954	48,832
Creditors: Amounts falling due within one year	16	(9,694)	(15,554)
Net current assets		30,260	33,278
Net assets		32,131	34,905
Funds of the charity:			
Restricted income funds			
Restricted funds		22,272	24,329
Unrestricted income funds			
Unrestricted funds		9,859	10,576
Total funds	19	32,131	34,905

The financial statements on pages 17 to 30 were approved by the trustees, and authorised for issue on 12/11/24 and signed on their behalf by:



Brumilde Hermosa
Chairman and trustee

The notes on pages 19 to 30 form an integral part of these financial statements.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Charity status

The charity is domiciled in England and Wales.

The address of its registered office is:
102 Harper Road
SE1 6AQ

2 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102) - Second edition October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Latin American Disabled People's Project meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

There are general concerns in the charity sector regarding the financial impact that the charity sector is passing though due to the lack of financial support from local authorities central government, trust and foundation in addition to the high cost of living affecting us all leaving the charity sector in a very weak financial situation and is a challenge for us to overcome this finding the way to gain the necessary financial support we need to continue delivering services for the community.

Even with all the financial pressure we have there is not any risk of the organisation closure at least for the next two years as they aim to gain new funding to support the project.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the periods in which the estimate is revised where revisions affects only that period, or in the period of the revision and future periods where the revisions affects both current and future periods.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	25% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Appeals and donations	8,413	-	8,413	7,804
Grants, including capital grants;				
City Bridge Trust	1,320	24,400	25,720	26,795
The CLAUK	-	-	-	800
Trust for London	-	23,650	23,650	16,250
Llyods Bank Foundation	25,000	-	25,000	-
Southwark Council	-	22,610	22,610	22,500
London Community Foundation	-	-	-	10,000
Big Lottery - Awards for All	-	10,000	10,000	18,803
Home Office	-	3,999	3,999	25,368
The Greater London Authority	-	4,000	4,000	-
Membership fee	-	-	-	580
	<u>34,733</u>	<u>88,659</u>	<u>123,392</u>	<u>128,900</u>

4 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>195</u>	<u>195</u>	<u>48</u>

5 Other income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Inspiring Elephant Community Fund	-	-	4,500
Transform Network	9,182	9,182	10,008
Fundraising activities	-	-	1,342
	<u>9,182</u>	<u>9,182</u>	<u>15,850</u>

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

6 Expenditure on charitable activities

	Note	Total 2024 £	Total 2023 £
AFA Materials		1,040	1,339
Events		1,438	1,443
Volunteer expenses		3,739	4,541
Depreciation of office equipment		1,952	1,549
Grant funding of activities		4,000	-
Staff costs	9	96,409	127,790
Support costs	7	26,615	24,905
		135,193	161,567

7 Analysis of support costs

	Total 2024 £	Total 2023 £
Sundries	380	46
Repairs and maintenance	510	-
Staff training	458	199
Rent and rates	5,641	7,494
Light, heat and power	3,415	5,411
Insurance	2,234	2,058
Cleaning	-	203
Telephone and fax	1,283	1,335
Office expenses	4,541	3,191
Computer software and maintenance	1,302	250
Printing, postage and stationery	-	392
Courier services	-	10
Subscriptions	3,176	1,787
Travel and subsistence	1,365	-
Independent examination	2,310	2,244
Legal and professional	-	285
	26,615	24,905

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

8 Grant-making

Analysis of grants

	Grants to institutions 2024 £
Analysis	
Networking Latin Hub	<u>4,000</u>

LADPP received £4,000 on behalf of the Latin Hub as they didn't have a bank account at point of payment. This was then repaid back to the Latin Hub.

9 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	94,010	123,569
Social security costs	560	2,303
Pension costs	<u>1,839</u>	<u>1,918</u>
	<u>96,409</u>	<u>127,790</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Support and advice services	<u>8</u>	<u>9</u>

7 (2023 - 8) of the above employees participated in the Defined Contribution Pension Schemes.

No employee received emoluments of more than £60,000 during the year

10 Related party transactions

There were no related party transactions in the year.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

13 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2023	9,170	9,170
Additions	2,196	2,196
At 31 March 2024	11,366	11,366
Depreciation		
At 1 April 2023	7,543	7,543
Charge for the year	1,952	1,952
At 31 March 2024	9,495	9,495
Net book value		
At 31 March 2024	1,871	1,871
At 31 March 2023	1,627	1,627

14 Debtors

	2024 £	2023 £
Prepayments	538	1,629
Accrued income	5,400	13,854
	5,938	15,483

15 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	34,016	33,349

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

16 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	-	108
Other taxation and social security	-	2,095
Other creditors	7,384	357
Accruals	2,310	2,244
Deferred income	-	10,750
	<u>9,694</u>	<u>15,554</u>

17 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
	£	£
Land and buildings		
Within one year	6,500	6,500
Between one and five years	26,000	26,000
After five years	13,000	19,500
	<u>45,500</u>	<u>52,000</u>

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £1,839 (2023 - £1,918).

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

19 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
General Funds	10,576	44,110	(49,077)	4,250	9,859
Restricted funds					
Southwark Council	5,395	22,610	(28,005)	-	-
City Bridge Trust	33	24,400	(25,510)	1,077	-
Big Lottery - Awards for All	14,319	10,000	(12,088)	-	12,231
Home Office	4,582	3,999	(3,122)	-	5,459
Trust for London	-	23,650	(13,741)	(5,327)	4,582
The Greater London Authority	-	4,000	(4,000)	-	-
	<u>24,329</u>	<u>88,659</u>	<u>(86,466)</u>	<u>(4,250)</u>	<u>22,272</u>
Total funds	<u>34,905</u>	<u>132,769</u>	<u>(135,543)</u>	<u>-</u>	<u>32,131</u>
					Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General Funds	42,822	27,477	(49,034)	(10,689)	10,576
Restricted funds					
Southwark Council	-	22,500	(17,105)	-	5,395
London Community Foundation	-	10,000	(15,362)	5,362	-
City Bridge Trust	-	24,400	(24,367)	-	33
Big Lottery - Awards for All	5,516	18,803	(10,000)	-	14,319
Transform Network	3,336	-	(3,336)	-	-
Home Office	-	25,368	(20,786)	-	4,582
Trust for London	-	16,250	(21,577)	5,327	-
	<u>8,852</u>	<u>117,321</u>	<u>(112,533)</u>	<u>10,689</u>	<u>24,329</u>
Total funds	<u>51,674</u>	<u>144,798</u>	<u>(161,567)</u>	<u>-</u>	<u>34,905</u>

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

The specific purposes for which the funds are to be applied are as follows:

Southwark Council - to cover the costs of the Community Support and Integration worker, 'LADPP Covid19 Support and Income Maximisation Project' and Phase 2 of the EU settlement scheme applications.

London Community Foundation - to cover the post of the Family, Children and Youth Project coordinator.

City Bridge Trust - towards the salary of a part time Wellbeing for All project worker and project expenses.

United St Saviours - for a Christmas celebration for the elder and vulnerable.

Big Lottery - Awards for All - for 'LADPP Community Support and Integration' project.

The CLAUK - to cover the cost of casework advice on welfare, employment and/or employability advice.

Transform Network - to cover the costs of the 'Welfare & Income Maximisation Project' worker.

Home Office - to deliver practical support to vulnerable EU, EEA and Swiss citizens to help them make their EU Settlement Scheme application by 30 June 2021.

Trust for London - towards the salary and on-costs of the Community Welfare & Housing Advice and Representation worker.

Transfers:

Returning the £5,327 which was transferred last year from the general fund to Trust for London fund.

Unrestricted transfer to cover additional restricted costs.

20 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2024 £
Tangible fixed assets	1,871	-	1,871
Current assets	17,682	22,272	39,954
Current liabilities	(9,694)	-	(9,694)
Total net assets	<u>9,859</u>	<u>22,272</u>	<u>32,131</u>

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Tangible fixed assets	-	1,627	1,627
Current assets	26,130	22,702	48,832
Current liabilities	<u>(15,554)</u>	<u>-</u>	<u>(15,554)</u>
Total net assets	<u>10,576</u>	<u>24,329</u>	<u>34,905</u>