

Charity registration number: 1027205

Latin American Disabled People's Project

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Field Sullivan Limited
70 Royal Hill
Greenwich
SE10 8RF

Latin American Disabled People's Project

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Reference and Administrative Details

Chair	Brumilde Hermosa
Trustees	Claudia Anaya Olga Ayala Delia Bonilla Lucia Cruz-Alcantra Maria Delgado Aurelio Ochoa Alexander Perez Margui Puentes Elizabeth Santacruz Martha Torres Sandra Torrez
Charity Registration Number	1027205
Principal Office	102 Harper Road Southwark London SE1 6AQ
Independent Examiner	Field Sullivan Limited 70 Royal Hill Greenwich SE10 8RF

Latin American Disabled People's Project

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2022.

The Trustees confirm that the Trustee Report and financial statement of the charity comply with current statutory requirements, the requirement of its trust deed and the provisions of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102) - Second edition October 2019).

STRUCTURE AND GOVERNANCE

Governing Instrument

Latin American Disabled People's Project is a registered charity governed by its constitution. Charity number: **1027205**.

The organisation is an unincorporated charity, registered on 15 October 1993. The charity was established under a constitution dated 12 April 1992 as amended 25 April 1993 as amended February 2006 and March 2011.

Recruitment and Appointment of Trustees

Members of the Association who are present at the Annual General Meeting will vote from nomination forms for the election of officers, members of the Management Committee and any other officer of the Association. A minimum of eight and a maximum of twelve members of the Association are elected at the Annual General Meeting. 50% of the Management Committee members should be disabled members of the Association. Up to three associate members of the Association (individual or the representative of another organisation) can be co-opted by decision of the Management Committee; these co-opted members should not have voting rights. If necessary, a disabled member of the Management Committee may use the services of a duly registered advocate to facilitate participation. However, the advocate should not be a member of the Management Committee and should not exercise any discretion of power on behalf of disabled people.

The LADPP Management Committee members are from Spanish and Portuguese-speaking backgrounds and are very well acquainted with the community they serve. The Committee includes service users with first-hand experience of the issues affecting Spanish and Portuguese speakers with disabilities and their communities.

The Committee meets every month and has a review annually.

The Committee members during the year ending on 31 March 2022 were:

Chair: Adriana Mendez Paz

Vice Chair: Maria Brumilde Hermoza Nunez

Treasurer: Margui Puentes Calderon,

Secretary: Elizabeth Santa Cruz Molina

Other Members: Maria Eunice Delgado Becerra, Lucia Cruz Alcantara, Martha Isabel Torrez Castellano, Olga Neiza Ayala, Belky Benedicta Verduga Cedeno, and co-opted member Richard Kaloko.

The members of the Board of Trustees of the Charity elected on 28-April-2021 on the date that the report and accounts were approved are listed on page 1.

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Additional Consultancy and Support provided by: Yvonne Keene- NHS PCT, Development Consultant Team Advice UK, Capacity building Training team from Community Southwark.

Chief executive: Jhon Jairo Marulanda Garzon – Community Development and Project Director

Management Structure, Recruitment and Training

The governing body is responsible for policy and overall management. The board has set up three sub-committees with defined responsibilities from the main committee:

- * Finance
- * Human Resources
- * Social and Cultural Activities

Through this time of COVID-19 pandemic, LADPP nine members of staff: a part-time **Community Development & Project Director** responsible for the office coordination of all services provided by LADPP, fundraising and supervision of staff; and a **Community Integration & Advice Representation Worker** responsible for delivering the community support project, health, welfare, housing and disability advice and representation, and community integration activities to all members, users and their communities. **Community Income maximisation and Welfare for Lewisham Residents**, who is responsible for delivering welfare benefits representation and income maximisation, in partnership with Lewisham Food Bank for the Spanish and Portuguese speaking community resident in the borough of Lewisham. We also deliver a **Community Youth, Children and family services** aiming to support youth, children and their families through these difficult times. We have an **EU settlement and advice project** to support EU citizens from the community with their right to reside in the UK. **Community Housing and Homelessness Project** starting in July aims to tackle homelessness, give advice and support in housing relating issues when dealing with private landlords, housing benefits and council tax and welfare benefits and disability benefits. **Community Integration, Skills for Work & Welfare Worker**, offering services to users regarding employment and welfare advice, housing and disability benefits, English and IT classes, employment workshops and training. **Wellbeing, Mental health & Volunteer Services Project** aims to improve the quality of life and mental health support to users through alternative therapies, one-to-one support and community support groups, befriending services, networking, and access to health services as well as being responsible for the volunteer programme and user development through workshops and training. **Food Bank Referral services** - this is the second year of the project delivered by members of the Management Committee due to high demand for support and services in the community, supporting families through the COVID-19 pandemic affecting the community, and the society world wide.

Since March 2021, we started a **Community Social Media & IT Support** project which aims to support the organisation to expand the profile of the organisation through social media and to implement the digital services needed to deliver services, activities and projects to the community using IT technology through staff, volunteers and users of the organisation to respond to the needs and demand of the sector when accessing services through COVID-19 pandemic.

We continue delivering **Case Court Appeal Work and Representation** to users and their communities on a volunteer basis supported by 5 advisers and two volunteers. This year we delivered 22 Mandatory Reconsiderations and 28 appeals, and 50 users benefitted from these services. We also helped 13 young people to access education and 9 children to access school meals and helping them to secure a place in the schools.

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Due to the impact of the COVID-19 Pandemic, LADPP continues implementing organisational changes, updating the organisation's policies and taking into account safeguarding policies and projects risk assessment and organisational risk assessment to respond to users' needs and to insure we deliver a professional responding to local and central government advice, adjusting, and keeping a safe work environment for users, volunteers, staff and the community; keeping inform in any progress and access services to stop this virus spreading in the community and keeping safe and healthy protecting their self and other in the community.

Since this pandemic started, we have been able to keep the project and services running through this financial year, implementing and updating IT, telephone and digital services as well as using social media platforms to allow the staff and volunteers to continue delivering services from home. We also continued to offer one-to-one services at the office following social distancing, mask and sanitising rules to manage vulnerable and urgent cases. We have been supporting our work with the organisation's network in order to meet the needs of users and the community.

The organisation also had the support of a team of 65 volunteers who provide services such as interpreting and translation, IT classes, social media and digital services, reception, advice, administrative support, user development and volunteer services, organising placements, social and cultural activities, bookkeeping and accounts. All volunteers who work with children and vulnerable adults are subject to DBS checks carried out by UKCrbs.

LADPP works with local volunteer organisations and takes part in volunteer fairs to attract further volunteers. We also recruit staff through our website, public websites, social media platforms, Facebook, twitter and through the local volunteer organisation and Latin American press. We ensure that potential members are referred to us through close links with Government offices, NGOs and other Latin American organisations.

Staff and volunteers are trained on-site by their supervisors and peers. Training in specific subject areas and skills is offered through local and national organisations such as Community Southwark, Refugee Council, Child Poverty Action Group, and Advice UK. We also collaborate with Southwark Law Centre, the Portuguese Community Centre, and foodbanks all around London through referrals and/or joint workshops. Training is also provided through partnerships with Shelter London, LASA, Lambeth Refugee Health Team-NHS-PCT, Evelyn Oldfield Unit, Southwark Council, Community Southwark and other local voluntary organisations. LADPP is a member of SLAN Southwark Latin American Network of which the LADPP is the Chair since 2021. We also are member of CLAUK Coalition of Latin American Organisations in the UK and Citizen Advice Network.

Induction and Training of Trustees

The Management Committee had undertaken the following training:

- Roles and Responsibilities of MC members;
- Employment Law update;
- Well-being and Mental health at work;
- Welfare and Universal Credit Workshop;
- Planning an organisation financial budget;
- English & IT classes;
- Covid-19 and government guidance;
- Risk assessment and safeguarding at work;

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-Fundraising;

-Debt and Income maximisation.

Relationship between Funders and Committee Members

There is no known relationship between any funders and any member of our Management Committee.

OBJECTIVES OF THE CHARITY

LADPP aims to improve the quality of life, wellbeing and mental health, independence and community integration of disabled and non-disabled Spanish and Portuguese speaking people, their carers, families, and communities living in London through information, training, advice, representation, interpreting, advocacy, social and cultural events, and user development and volunteering opportunities.

Our services are based on equal opportunities, confidentiality, empathy, and a non-judgemental approach towards our users. We therefore have a formal complaints policy whereby all complaints regarding the staff/volunteers/service are reviewed by the Chief Executive and a trustee.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. These benefit disabled and non-disabled people and those suffering from chronic illnesses by developing their self-confidence, well-being, mental health, language support, IT and social media, skill4work, welfare, appeal representation, volunteer opportunities, community integration and social skills as well as helping them to access services according to their needs and disabilities. We are also supporting and helping the Spanish and Portuguese speaking community to integrate into this society. The trustees consider that these activities, summarised below, provide benefit both to those who use our services and to the wider community in London, responding to the needs during COVID-19 pandemic in the community.

Review of past Activities ending March 2022

Key activities in 2021-22 included:

During this financial year LADPP, with the support of funders, maintained and developed new services aiming to meet the need of the community due to the COVID-19 pandemic. We implemented new ways of delivering services, supporting the staff and volunteers when working from home. The organisation updated its IT and phone infra-structure, as well as developing a digital services that allowed us to meet the high demand of services; under these circumstances we relied on the financial support of funders and maintained a close working relationship with the organisation's network to be able to meet the needs of the community and to keep them well informed of any developments related to COVID-19 and the impact this was having in the community and society worldwide.

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As lockdown was implemented, and social contact was suspended; we had to use digital services and social media to deliver a remote service from home as we were not allowed to use the organisation office space. The new office located in 102 Harper Road SE1 6AQ allowed us to administrate and implement COVID-19 local and central guidance regarding social distance, sanitising, one way system, mask covering and track services that allowed us to offer one-to-one appointment to the most urgent cases and delivering service through Zoom, WhatsApp, phone services, skype and other apps helping us to reach the high demand from the community delivering the following project and services:

COMMUNITY ADVICE AND REPRESENTATION PROJECT:

This is the main area of services of the LADPP organisation and this year has been delivered by 6 project offering advice and representation in different areas of work relating to welfare benefits, disability benefits and housing as explain below:

***Community Integration & Representation Worker**

To improve the quality of life of Spanish and Portuguese speaking disabled people who are living independently in London, their careers, families, and communities; this group is particularly at risk of poverty and isolation due to their disabilities and cultural and social differences that limit their participation within the wider London community.

During this period, we provided 1440 sessions with users and members; we delivered 305 one-to-one appointments, we deliver 8 ZOOM workshops where 160 users attended, and we conducted 15 appeals where 13 where successful and two were lost due to lack of medical support from doctors and specialist.

1933 users benefited from the project.

***Community Income Maximization & Welfare representation advice for Lewisham Residents**

We provided specialized support to the Spanish speaking residents of Lewisham and their families. We have been attending 2 weekly sessions at the Foodbank centers in Lewisham and Catford and seeing clients at our offices in Elephant and Castle.

The project has carried out more than 400 income maximization check-ups and has provided advice on the following topics: Universal Credit, Tax Rate Reduction, Benefits for minors, disability benefits, Housing Benefits, etc.

We provided food stamps to low-income families. We supported families with emergency support applications, free school lunch applications, credit for electricity and gas, energy grants and discounts, and much more. Discount coupons for vitamins, fruits and vegetables for pregnant mothers and their babies. Clothes, toys, gift cards for families, teenagers, and children. More than 450 users benefit from all this above services. **850 users benefited from the project.**

***Community Youth, Children, and family services:**

This project was started with the aim of improving educational outcomes and opportunities, quality of life and relationships for Latin American/Spanish- and Portuguese-speaking families in London. The focus of the project has been primarily in education and childcare, as it became clear that these were the areas where there was the most demand for support. The project also focused on supporting youth, children, and their families through these difficult times of the COVID-19 pandemic.

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Users of the services mostly come from Southwark, Lambeth, and Lewisham - 80%. The other 20% come from surrounding boroughs around London. We had in our statistics records of services:

52 families have benefited from the project and services. 30 single parents and 28 couples -58users-

35 children from 0 to 9 year-old. 88 from 10 to 15 years old. 42 youth from 16 to 19 and 25 from 19 to 21. We have been dealing with inquiries in education, children's nurse home visits -welfare, school food voucher, food bank, university support finance and enrolment, school placement between other issues affecting the population through the pandemic.

We delivered 6 workshops and around 75 users took part. **323 users benefited from this project.**

***EU settlement advice project:** We support EU passport holders and their families to apply to the EU Settlement Scheme under UK Home Office regulations so they can continue to have their rights to live, study, work and access public services and funds in the UK. Without our support many people would find it difficult or impossible to apply due to the language barrier and digital obstacles. We help people understand what their rights are so that no one is left behind because of the UK leaving the EU.

Also, COVID-19 has made a great impact in EU citizen's residence in the UK because during the pandemic many people were not able to return to the UK.

Total number of individuals supported to apply to the EUSS: 2,199.

6 workshops where 90 users benefitted.

Total of biometric card application: 1,200

Total number of individuals referred to another organisation for further EUSS support: 8.

Total number of vulnerable individuals engaged in activities and accessing services: 3,497.

3,497 users benefit from project and services.

***Community Housing Advice & Homelessness Project**

The Community Housing and Homelessness Project is currently funded by Trust for London and started in July 2021. Since then, we have carried out 300 telephone consultations and 271 casework appointments as well as 78 homeless applications. We help users to deal with private landlords, housing associations, council housing, and homelessness and the prevention of homelessness. We have delivered one-to-one appointments and worked remotely by phone and ZOOM. We have delivered 4 workshops, 2 by ZOOM where 40 users benefited and 2 in person around the organisation office following COVID-19 procedures where around 35 people attended.

724 users benefitted from the project and services

***Community Integration Skills for Work & Welfare Advice Project**

The aim of the LADPP Community Integration, Welfare and Skills for work is to improve the quality of life of the Spanish and Portuguese community living in London, providing and helping them to access services they require to meet their welfare, housing, disability and health needs in order to reduce the risk of poverty and homelessness for those earning a low income. In addition, we aim to equip our users with the skills and knowledge they need to find work in the UK, to access training opportunities to further their careers and to ensure they can identify and avoid exploitation in the workplace.

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703 people advice remotely, 482 one-to-one appointment, 185 English and IT students.

8 workshops with 200 users attending.

1,570 users benefited from the project.

***Wellbeing, Mental health & Volunteer Project**

2021-2022 was another busy year for the Well-being, Mental Health Project. COVID-19 Pandemic continued making a great impact in the organisation's Mental Health and Well-being, families were highly affected by Lock downs, un-employment, creating great pressure when accessing NHS and GP services.

157 accessed phone check support services for those more disabled elderly and vulnerable users, 76 were referred to GP services and Local well-being services; we assisted 87 users to have access to COVID-19 vaccination centres, 115 users benefitted from pain management and Yoga ZOOM classes, 120 users benefitted from arts and crafts, knitting and art workshops and 120 users benefitted from the English Language support programme and English and IT Digital services. Due to lock down and COVID-19 restriction most services were delivered by phone, internet and using Digital media such as WhatsApp and ZOOM.

This year 65 active volunteers supported the delivery of project and services around 7 of the volunteers helped the organisation in the office and 58 of them working from home most of the time supporting the organisation through this most difficult time, without their support we would not be able to reach so many of users and members from the community a big thank you to all.

507 users and members from the community benefited from the project.

***Community Food Bank Support Project**

Members of the Management Committee were in charge of continuing delivering these important services for the community for the second year. This service is available 5 days a week during office hours, via WhatsApp or call.

After the food bank generates the voucher, they forward the information to the users who need the help. From 1st April 2021 to March 2022, we helped to deliver 597 food Vouchers to the community and around **1,234 users and families benefited from this project.**

*** Community Social Media & IT Digital Support Project**

The Project have implemented new ways the organisation is delivering services to the community, responding to the new way people are accessing welfare and NHS and Health services when meeting their needs after the impact COVID-19 have left in our society. It's also expanded the organisation's social networks helping to maintain and administrate the organisation WhatsApp Business account. You can find us at:

[Facebook](#) – LADPP

[Instagram-ladpp.uk](#)

[Twitter](#) – ladpp

[LinkedIn](#) – Latin American Disabled People's Project

[Google My Business](#) – LADPP

[YouTube](#) – LADPP charity

[WhatsApp Business](#)

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Facebook is the social network with the most followers we currently have 1,514 followers. **Instagram** is where we have a younger audience in the organization. Through Instagram we connect with people through stories and post in the form of a video. **Twitter** This communication platform has been our place to cyber connect with many organizations and professionals. Larger organizations such as NHS and Southwark council, journalists, politicians have used this platform to initiate an interaction. It is currently the platform where most people interact with our published content. Our interactions have gone from 100 on average to 3,500 a month.

LinkedIn In this social network we try to share the most outstanding events and publications that we relate to the funders. We have gone from 10 followers of our page to 151 in a year. **YouTube** aims to reach all kind of users of the organisation and through it we can share different videos from the organisation workshop and different areas of work; we are recruiting more volunteers to help us to support this expansion using these Digital services as there is much time needed to record and edit the videos before going on YouTube. **Google My Business:** Latin American Disabled People's Project 20,000 searches on average in the last year. 31,720 views to our Google business profile. 351 calls through our Google profile.

Microsoft 365 to give us the office platform for free for one year and Google for their help in giving us free services for being a non-profit organization. **This Year around 365 users benefit directly** from this project directly and help indirectly more than 10.000 members of the community to know more about LADPP Products and services for the community and still expanding.

*Social and Cultural Activities

In this financial year all the social and cultural activities have been suspended following local and central government guidance. We continue implementing a "Keep in touch services" through the organisation befriending services delivered by volunteers which aims to keep contact with users and the community by using digital services and social media through telephone consultation and Zoom meeting. It keeps users well informed about any progress in the provision of health treatment and access to vaccination programmes delivered by the NHS and government services.

* Training

We continued to offer language support services delivering English and IT classes to our users and their families. In partnership with another internal project and the volunteer project we had:

- Through all projects we delivered 65 Zoom classes; through this time 154 student had attended ZOOM classes.
- We also provided in-house training in health & Safety at Work, housing, Tax Credit, Self-employment, health, and social welfare, IT and digital services and social media where 350 users attended by ZOOM and social media apps
- We also booked training courses for staff, Management Committee, and volunteers with organisations such as Advice UK, EOU, CPAG and Community Southwark, Directory of Social Change and Institute of Fundraising, Citizen Advice Forum and Disability Rights delivered by ZOOM and Skype and social media. We have also implemented Risk assessment and safeguarding in all the organisation's projects to protect users through this time of COVID-19 pandemic.

* Interpreting

LADPP continued to offer an interpreting service for users who are unable to access the statutory services they approach. This enables our members to overcome language and disability barriers in situations such as important medical appointments and interviews with statutory agencies. This service is provided by a group of volunteers and **86 users have benefited from this service.**

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* Referrals

LADPP receives referrals, sign posted from various government offices and other non-governmental organisations. We also refer our clients to various departments and statutory bodies such as Social Services and other specialised advice agencies such as the Citizens' Advice Bureau. We also work closely with Shelter London. Regular contact is also made with other Latin American Organisations. Throughout these difficult times due to the pandemic, we are committed to providing the best services available to our service users, which will, in turn, benefit the wider Spanish and Portuguese speaking community.

67 internal referral services and 12 external referral services where made.

* Partnerships

- We continued our partnerships with the Lambeth Refugee Health Team and with the Lambeth Southwark Lewisham NHS-PCT and AYMARA Project.

-Volunteer networking with Foundation for International Studies and local colleges and secondary schools and Community Southwark volunteer services.

- We continued our referral housing surgery with Shelter London.

- We continue in Partnership with local foodbanks, including providing referrals for users who are in immediate need of basic resources and providing interpretation services for the foodbanks. We hold referral vouchers for Norwood & Brixton and Peckham and Waterloo foodbanks, and we are members of the online system so we can refer users to any foodbank in the UK.

-We continue taking part in the Southwark Latin American Network where the LADPP director is the Chair since April 2021 to March 2022 and April 2022 to March 2023 for the second consecutive year period.

Membership

LADPP is a member-led organisation. Our members come from Latin America, Spain, Portugal and Africa. LADPP membership is open to Disabled and non-disabled people from the Spanish and Portuguese speaking community living in London.

* Most of our members are refugees and migrants, with Indefinite Leave to Remain, British Citizenship and EU citizenship.

* Many are elderly.

* Many live in households in receipt of means-tested benefits.

* Most have not acquired basic knowledge of the English language.

Many have one or more of the following:

* Long Covid-19 health impact.

* Learning impairment.

* Physical disability.

* Mental health problem.

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* Sensory disability.

* Chronic illness.

* Terminal illness.

This year the organisation has renewed the basic insurance and kept up-to-date with the membership to organisation's offering capacity building and networking of services support that will allow us to continue a professional service for the community.

The project has a total of **1,690** registered members-users and **11,168** users benefited from our services through this year.

In January 2022 we renewed for another two years the accreditation from the **Advice Quality Standard -AQS-** for the Advice and Representation services with **Case Work in Housing, Disability and welfare.**

Plans for the Year beginning April 2022 to March 2023:

*** Service Delivery**

With the support of funders, local government, staff, volunteers, and the community we will continue working toward the relief of the impacted by the global Coronavirus pandemic. Our new office premises offer a safe space to deliver services and projects.

We are improving the way we hold case work implementing a new data base ADVICE-PRO that will allow us to improve performance and delivery of the organisation's Advice and Representation services, giving a more professional approach to the organisation work that will allow us to be more accountable to funders, users and the community.

We will continue to engage with our service users through phone, email, social media and on our website. All advice services, including welfare, housing, disability, employment, and EU settlement, became remote and appointments were given by phone or video call. In addition, group meetings and English classes are taking place using Zoom. We will continue with the campaign to educate and inform people about the virus situation and enable them to access government and health guidance so they could keep themselves and their communities safe.

We continue working closely with Funders and Local government Southwark Common Purpose Grant and Covid-19 emergency funds to maintain the projects that the organisation offers.

We are working on a new fundraising campaign using social media and digital services; this enabled us to buy necessary IT and communication equipment as well as cover the running costs of the project at his new office.

We will continue working to maintain a strong network and working partnerships with local government and other community organisations to ensure people can access services they require and can meet their needs in terms of health, disabilities, and welfare.

We will continue offering Brexit support services to EU citizens based in the UK and with the settlement process after Brexit.

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This pandemic has shown us a new way of delivering services and helping the most vulnerable people from the community and we aim to keep working with funders, local and central government services and organisation partners, and the community, through the process of helping society in these difficult times for humanity and overcome difficulties that will help to improve quality of life, well-being, mental health and community integration.

* Partnerships

We will continue to improve networks of collaboration with other organisations by participating in local and London-wide forums and umbrella organisations to ensure that the needs of our target community are being addressed in the wider plans for people with disabilities and ethnic minority backgrounds.

* Consultation

We will continue to improve systems to involve service users. We plan to give our users more input in shaping the services they receive by developing services identified by users themselves. We will increase user involvement in the planning, delivery, management, and evaluation of specific initiatives as well as our overall service, expanding our organisation profile. We will make sure the community have equal opportunities to access services and we will continue fighting social exclusion, and discrimination.

* Support Group

We will continue to develop our support group for service users. The group will be aimed at our more isolated users and those with mental health problems. It is intended as a neutral space, providing users with the opportunity to meet on a regular basis to discuss issues of concern in a group or individual setting. It will also be an opportunity for members to organise events of their choice.

We will continue with "Keep in touch services" through the organisation's befriending services delivered by volunteers.

* Users database services, Website, Blog and social network

We will continue updating and expanding our website to provide more information for users and potential users as well as the general public.

We will continue to promote our services in order to reach out to future potential users. We will continue to provide an email address for users (laddppadvice@ladpp.org.uk) as well as encouraging users and the community to access the organisation web-site to be informed at www.ladpp.org.uk and use social media such as Facebook, twitter, Google drive, Zoom, LinkedIn, WhatsApp, Instagram and YouTube in order to access the organisation's projects and services and to keep connected.

We will continue implementing the **IT and Social Media Digital Project** to help and support the development of new systems for staff, volunteers and the community that will allow the delivery and access to services and projects.

***Implementation of an "Office Hub for the Latin American Community** in the Elephant and Castle area meeting point for the community. Since May 2021 we have been working with the Management Committee and the Office Director toward making the office a friendly Hub where the community can access information and become a space for activities, workshops, and training for the community.

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*Income Generation Project

We will continue working towards financial stability searching for better ways of generating income with the aims of supporting the project's running costs and financial expectations of the organisation that will help us to continue delivering services through this financial crisis affecting the community sector. |For the last two year the organisation's fundraising, and donations has been highly affected due to the limitation of delivering public meetings. We are working toward implementing new ways to raise public donations through social media and digital services from the community and to develop fundraising activities and campaigns using social media through ZOOM, WhatsApp and using Digital Services and Networking.

*Social and Cultural Activities

We are following local and government guidance in this important area of work for the community as well for the organisation fundraising activities at the moment. The organisation has a procedure in place where 30 people can meet outside in open space following distance, mask and sanitiser guidance as well as continue using social media, Zoom, and WhatsApp to keep informed and in touch with the community. Step-by-step, following COVID-19 procedures we are starting delivering workshops and training and meetings where no more than 15 users can attend as well as continuing to deliver these activities through ZOOM, reaching those unable to attend making sure users benefits from the organisation project and services.

Transactions & Financial Position

The statement of financial activities shows income for the year of £178,618 (2021: £148,523) with expenditure of £188,324 (2021: £118,841). At the end of this year, we carried forward unrestricted funds of £42,822 (2021: £37,760) and £8,852 (2021: £23,620) of restricted funds.

Reserves Policy

We aim to keep unrestricted reserves of at least £6,000 as contingency for emergencies and unexpected expenditure. At the year-end we had £42,822 (2021: £37,760).

Risk Assessment

The management committee has taken various steps to reduce risks to which the organisation is exposed.

The survival and expansion of the organisation is reliant on obtaining external funding through this difficult time. We are conscious that access to funds is increasingly competitive. We continue to work to secure funding, investigating new sources of funding and to continue implementing and developing the LADPP long-term funding strategy. For the last 18 years we have been developing our own fundraising activities which have allowed the organisation to cover basic financial expenses, but we still require the support from funders towards the support of the main community projects and services and running cost of the new office space.

Our premises are insured, and insurers have confirmed through assessments that they are secure.

A Management of Aggression and Violence policy has been established with the aim of reducing the risk of staff exposure to violent situations and increasing their security in potentially dangerous situations.


Fixed Assets

LADPP has office equipment and furniture valued and insured at £20,000.

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Trustees' Report

The annual report was approved by the trustees of the charity on 25 August 2022 and signed on its behalf by:


.....
Brumilde Hermosa 25-08-2022
Chair

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Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Latin American Disabled People's Project

Independent Examiner's Report to the trustees of Latin American Disabled People's Project

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of Latin American Disabled People's Project you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Latin American Disabled People's Project's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

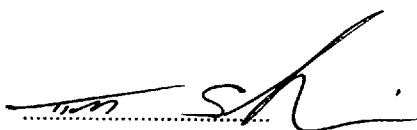
An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Latin American Disabled People's Project as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tim Sullivan
Field Sullivan Limited
70 Royal Hill
Greenwich
SE10 8RF

6/9/22

Latin American Disabled People's Project

**Independent Examiner's Report to the trustees of Latin American Disabled People's
Project**

Date: 6/9/22

Latin American Disabled People's Project

Statement of Financial Activities for the Year Ended 31 March 2022

	Note	Unrestricted £	Restricted £	Total 2022 £	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:							
Donations and legacies	3	5,759	172,856	178,615	14,069	134,051	148,120
Other trading activities	4	-	-	-	395	-	395
Investment income	5	3	-	3	8	-	8
Total income		5,762	172,856	178,618	14,472	134,051	148,523
Expenditure on:							
Charitable activities	6	(700)	(187,624)	(188,324)	(5,476)	(113,365)	(118,841)
Total expenditure		(700)	(187,624)	(188,324)	(5,476)	(113,365)	(118,841)
Net movement in funds		5,062	(14,768)	(9,706)	8,996	20,686	29,682
Reconciliation of funds							
Total funds brought forward		37,760	23,620	61,380	28,764	2,934	31,698
Total funds carried forward	17	42,822	8,852	51,674	37,760	23,620	61,380

All of the charity's activities derive from continuing operations during the above two periods.


The funds breakdown for 2021 is shown in note 17.

Latin American Disabled People's Project

**(Registration number: 1027205)
Balance Sheet as at 31 March 2022**

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	3,176	3,830
Current assets			
Debtors	12	13,882	3,486
Cash at bank and in hand	13	<u>39,394</u>	<u>70,529</u>
		53,276	74,015
Creditors: Amounts falling due within one year	14	<u>(4,778)</u>	<u>(16,465)</u>
Net current assets		<u>48,498</u>	<u>57,550</u>
Net assets		<u>51,674</u>	<u>61,380</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		8,852	23,620
Unrestricted income funds			
Unrestricted funds		<u>42,822</u>	<u>37,760</u>
Total funds	17	<u>51,674</u>	<u>61,380</u>

The financial statements on pages 18 to 32 were approved by the trustees, and authorised for issue on 25 August 2022 and signed on their behalf by:


 Brumilde Hermosa 25-08-2022
 Chair

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The charity is domiciled in England and Wales.

The address of its registered office is:

102 Harper Road
SE1 6AQ

2 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102) - Second edition October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Latin American Disabled People's Project meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the periods in which the estimate is revised where revisions affects only that period, or in the period of the revision and future periods where the revisions affects both current and future periods.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	25% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if they do not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies;				
Appeals and donations	4,119	-	4,119	4,630
Grants, including capital grants;				
HMRC - CJRS	-	-	-	9,159
Southwark Council	-	29,989	29,989	21,500
Wakefield and Tetley Trust	-	-	-	2,000
London Community Foundation	-	-	-	22,213
Big Lottery - Awards for All	-	58,510	58,510	35,210
City Bridge Trust	-	24,400	24,400	6,100
Trust for London	-	16,500	16,500	7,500
United St Saviours	-	600	600	3,000
Home Office	-	22,059	22,059	13,397
The CLAUK	-	1,559	1,559	14,034
Transform Network	-	19,239	19,239	9,097
Membership fee	1,640	-	1,640	280
	<u>5,759</u>	<u>172,856</u>	<u>178,615</u>	<u>148,120</u>

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

4 Income from other trading activities

	Total funds £	Total 2021 £
Fundraising activities	-	395
	<u>-</u>	<u>395</u>

5 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income; Interest receivable on bank deposits	<u>3</u>	<u>3</u>	<u>8</u>

6 Expenditure on charitable activities

	Note	Total 2022 £	Total 2021 £
AFA Materials		269	63
AFA Educator		-	80
Events		1,398	352
Volunteer expenses		4,674	4,201
Depreciation of office equipment		1,549	1,325
Staff costs	9	156,204	102,303
Support costs	7	<u>24,230</u>	<u>10,517</u>
		<u>188,324</u>	<u>118,841</u>

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

7 Analysis of support costs

	Total 2022 £	Total 2021 £
Staff bonuses	-	500
Staff training	915	-
Rent and rates	6,468	(1,625)
Light, heat and power	3,038	1,000
Insurance	392	1,434
Cleaning	1,163	155
Telephone and fax	2,048	3,084
Office expenses	3,001	-
Computer software and maintenance	750	-
Printing, postage and stationery	1,180	2,168
Courier services	506	187
Subscriptions	843	1,091
Sundries	330	-
Parking charges	350	291
Advertising	-	300
Bookkeeping	-	600
Independent examination	1,996	1,320
Legal and professional	1,250	-
Bank charges	-	12
	<u>24,230</u>	<u>10,517</u>

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

9 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	149,046	99,768
Social security costs	4,776	977
Pension costs	2,382	1,558
	<u>156,204</u>	<u>102,303</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Support and advice services	<u>10</u>	<u>8</u>

8 (2021 - 8) of the above employees participated in the Defined Contribution Pension Schemes.

No employee received emoluments of more than £60,000 during the year

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

11 Tangible fixed assets

	2022	2021
Cost	11,715	11,715
At 1 April 2021	11,715	11,715
Additions	895	895
Disposals	(2,256)	(2,256)
At 31 March 2022	10,354	10,354
Depreciation	7,885	7,885
At 1 April 2021	7,885	7,885
Charge for the year	1,549	1,549
Eliminated on disposals	(2,256)	(2,256)
At 31 March 2022	7,178	7,178
Net book value	3,176	3,176
At 31 March 2022	3,176	3,176
At 31 March 2021	3,830	3,830

12 Debtors

	2022	2021
Prepayments	2,282	1,524
Accrued income	11,600	1,962
	13,882	3,486

13 Cash and cash equivalents

	2022	2021
Cash on hand	338	338
Cash at bank	39,056	70,191
	39,394	70,529

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	96	-
Other taxation and social security	2,144	1,605
Other creditors	438	435
Accruals	2,100	2,500
Deferred income	-	11,925
	<u>4,778</u>	<u>16,465</u>

15 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022 £
Land and buildings	
Within one year	6,500
Between one and five years	26,000
After five years	<u>26,000</u>
	<u>58,500</u>

16 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £2,382 (2021 - £1,558).

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

17 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
General Funds	37,760	5,762	(700)	42,822
Restricted funds				
Southwark Council	3,500	29,989	(33,489)	-
London Community Foundation	7,500	-	(7,500)	-
City Bridge Trust	-	24,400	(24,400)	-
United St Saviours	1,500	600	(2,100)	-
Big Lottery - Awards for All	2,934	58,510	(55,928)	5,516
The CLAUK	8,186	1,559	(9,745)	-
Transform Network	-	19,239	(15,903)	3,336
Home Office	-	22,059	(22,059)	-
Trust for London	-	16,500	(16,500)	-
	<u>23,620</u>	<u>172,856</u>	<u>(187,624)</u>	<u>8,852</u>
Total funds	<u>61,380</u>	<u>178,618</u>	<u>(188,324)</u>	<u>51,674</u>

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
<i>General</i>				
General Funds	28,764	14,472	(5,476)	37,760
Restricted funds				
Southwark Council	-	21,500	(18,000)	3,500
London Community Foundation	-	22,213	(14,713)	7,500
Wakefield & Tetley Trust	-	2,000	(2,000)	-
City Bridge Trust	-	6,100	(6,100)	-
United St Saviours	-	3,000	(1,500)	1,500
Big Lottery - Awards for All	2,934	35,210	(35,210)	2,934
The CLAUK	-	14,034	(5,848)	8,186
Transform Network	-	9,097	(9,097)	-
Home Office	-	13,397	(13,397)	-
Trust for London	-	7,500	(7,500)	-
	<u>2,934</u>	<u>134,051</u>	<u>(113,365)</u>	<u>23,620</u>
Total funds	<u>31,698</u>	<u>148,523</u>	<u>(118,841)</u>	<u>61,380</u>

The specific purposes for which the funds are to be applied are as follows:

Southwark Council - to cover the costs of the Community Support and Integration worker, 'LADPP Covid19 Support and Income Maximisation Project' and Phase 2 of the EU settlement scheme applications.

London Community Foundation - to cover the post of the Family, Children and Youth Project coordinator.

City Bridge Trust - towards the salary of a part time Wellbeing for All project worker and project expenses.

United St Saviours - for a Christmas celebration for the elder and vulnerable.

Big Lottery - Awards for All - for 'LADPP Community Support and Integration' project.

The CLAUK - to cover the cost of casework advice on welfare, employment and/or employability advice.

Transform Network - to cover the costs of the 'Welfare & Income Maximisation Project' worker.

Home Office - to deliver practical support to vulnerable EU, EEA and Swiss citizens to help them make their EU Settlement Scheme application by 30 June 2021.

Trust for London - towards the salary and on-costs of the Community Welfare & Housing Advice and Representation worker.

Latin American Disabled People's Project

Notes to the Financial Statements for the Year Ended 31 March 2022

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Tangible fixed assets	-	3,176	3,176
Current assets	47,600	5,676	53,276
Current liabilities	(4,778)	-	(4,778)
Total net assets	42,822	8,852	51,674

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2021 £
Tangible fixed assets	-	3,830	3,830
Current assets	40,039	33,976	74,015
Current liabilities	(2,278)	(14,187)	(16,465)
Total net assets	37,761	23,619	61,380

19 COVID-19

Due to the impact of the COVID-19 Pandemic, LADPP continues implementing organisational changes, updating the organisation's policies and taking into account safeguarding policies and projects risk assessment and organisational risk assessment to respond to users' needs and to insure we deliver a professional responding to local and central government advice, adjusting, and keeping a safe work environment for users, volunteers, staff and the community; keeping inform in any progress and access services to stop this virus spreading in the community and keeping safe and healthy protecting their self and other in the community.

