

REGISTERED CHARITY NO. 1027205

LATIN AMERICAN DISABLED PEOPLES PROJECT

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

LATIN AMERICAN DISABLED PEOPLES PROJECT

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LATIN AMERICAN DISABLED PEOPLES PROJECT

INFORMATION

Trustees	Adriana Mendez Brumilde Hermosa Elizabeth Santacruz Margui Puentes Sandra Torrez Juanita Balcazar Belky Verduga Martha Torres Olga Ayala Lucia Cruz Aicantara Maria Delgado Richard Kaloco	Chairperson Vice Chairperson Vocal Treasurer (appointed 31 March 2020) Vocal (appointed 28 April 2021) Vocal (appointed 28 April 2021) Vocal Vocal Vocal Vocal Vocal Co-opted member
Chief Executive	Jhon Jairo Marulanda - Strategic Development and Project Manager	
Registered Office	102 Harper Road London SE1 6AQ	
Bankers	Barclays Bank PLC Southwark Group 1 Churchill Place London E14 5HP	
Independent examiners	Timothy Sullivan FCA Field Sullivan Limited Neptune House 70 Royal Hill London SE10 8RF	
Registered charity number	1027205	

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

The Trustees present their report and the audited financial statements for the year ending 31 March 2021.

The Trustees confirm that the Trustee Report and financial statement of the charity comply with current statutory requirements, the requirement of its trust deed and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE AND GOVERNANCE

Governing Instrument

Latin American Disabled People's Project is a registered charity governed by its constitution. Charity number: **1027205**.

The organisation is an unincorporated charity, registered on 15 October 1993. The charity was established under a constitution dated 12 April 1992 as amended 25 April 1993 as amended February 2006 and March 2011.

Recruitment and Appointment of Trustees

Members of the Association who are present at the Annual General Meeting will vote from nomination forms for the election of officers, members of the Management Committee and any other officer of the Association. A minimum of eight and a maximum of twelve members of the Association are elected at the Annual General Meeting. 50% of the Management Committee members should be disabled members of the Association. Up to three associate members of the Association (individual or the representative of another organisation) can be co-opted by decision of the Management Committee; these co-opted members should not have voting rights. If necessary, a disabled member of the Management Committee may use the services of a duly registered advocate to facilitate participation. However, the advocate should not be a member of the Management Committee and should not exercise any discretion of power on behalf of disabled people.

The LADPP Management Committee members are from Spanish and Portuguese-speaking backgrounds and are very well acquainted with the community they serve. The Committee includes service users with first-hand experience of the issues affecting Spanish and Portuguese speakers with disabilities and their communities.

The Committee meets every month and has a review annually.

The Committee members during the year ending on 31 March 2021 were:

Chair: Adriana Mendez Paz

Vice Chair: Maria Brumilde Hermoza Nunez

Treasurer: Belky Benedicta Verduga Cedeno

Secretary: Elizabeth Santa Cruz Molina

Other Members: Maria Eunice Delgado Becerra, Lucia Cruz Alcantara, Martha Isabel Torrez Castellano, Olga Neiza Ayala, Margui Puentes Calderon, Juanita Zae Balcazar, and co-opted member Richard Kaloko.

The members of the Board of Trustees of the Charity elected on 28-April-2021 on the date that the report and accounts were approved are listed on page 1.

Additional Consultancy and Support provided by: Yvonne Keene- NHS

PCT, Development Consultant Team Advice UK, Capacity building Training team from Community Southwark.

Chief executive: Jhon Jairo Marulanda Garzon –Community Development and Project Director

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

Management Structure, Recruitment and Training

The governing body is responsible for policy and overall management. The board has set up three sub-committees with defined responsibilities from the main committee:

- * Finance
- * Human Resources
- * Social and Cultural Activities

Through this time of COVID-19 pandemic, LADPP has six paid members of staff: a part-time **Community Development & Project Director** responsible for the office coordination of all services provided by LADPP, fundraising and supervision of staff; and a **Community Support & Integration Worker** responsible for delivering the community support project, health, advice and representation, and community integration activities to all members, users and their communities. **Community Skills for Work & Welfare Worker**, offering services to users regarding employment and welfare advice, English and IT classes, employment workshop and training. **Wellbeing, Mental health & Volunteer Services Worker**, aims to improve the quality of life and mental health support to users through alternative therapies, one to one support and community support groups, befriending services, networking, and access to health services as well as being responsible for the volunteer programme and user development through workshops, training on a volunteer basis. **Community Integration & Representation Worker**, delivering housing welfare advice, case work, well-being activities, social and cultural activities as well as delivering workshops in welfare, health, tax credit for the community.

Welfare representation advice and income maximisation, who is responsible for delivering welfare benefits representation and income maximisation in partnership with Lewisham Food Bank for the Spanish and Portuguese community resident in the borough of Lewisham.

We also deliver a **Youth, Children and family services** aims to support youth, children and their families through these difficult times.

Since July 2020 we have implemented a **Bank Referral services** due to high demand, supporting families through the COVID-19 pandemic affecting the community, and the society world wide.

We have a **EU settlement and advice project** to support EU citizen from the community with their right to reside in the UK.

Since

We continue delivering **Case Court Appeal Work and Representation** to users and their communities on a volunteer basis supported by the Community Development and Project Director and two volunteers.

Due to the impact of the impact of the COVID-19 Pandemic LADPP must adjust the way services have been delivered responding to local and central government advice, adjusting, and keeping a safe work environment for users, volunteers, staff and the community; keeping informed in any progress and access services to stop this virus spreading in the community and keeping safe and healthy protecting their self and others in the community.

Since this pandemic started, we have been able to keep project and services running through this financial year, implementing and updating IT, telephone and digital services as well as using social media platforms to allow the staff and volunteers to continue delivering services from home as well offering one-to-one services at the office following distance, mask and sanitising rules to follow vulnerable and urgent cases. We have been supporting our work with the support of the organisation network when required to meet the needs of users and the community.

The organisation also had the support of a team of 69 volunteers who provide services such as interpreting and translation, IT classes, social media and digital services, reception, advice, administrative support, user development and volunteer services, organising placements, social and cultural activities, bookkeeping and accounts. All volunteers who work with children and vulnerable adults are subject to DBS checks carried out by UKCrbs.

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

LADPP works with local volunteer organisations and takes part in volunteer fairs to attract further volunteers. We also recruit staff through our website, public websites, social media platforms, Facebook, twitter and through the local volunteer organisation and Latin American press. We ensure that potential members are referred to us through close links with Government offices, NGOs and other Latin American organisations.

Staff and volunteers are trained on-site by their supervisors and peers. Training in specific subject areas and skills is offered through local and national organisations such as Community Southwark, Refugee Council, Child Poverty Action Group, and Advice UK. We also collaborate with Southwark Law Centre, the Portuguese Community Centre, and foodbank all around London through referrals and/or joint workshops. Training is also provided through partnerships with Shelter London, LASA, Lambeth Refugee Health Team-NHS-PCT, Evelyn Oldfield Unit, Southwark Council, Community Southwark and other local voluntary organisations. LADPP is a member of SLAN Southwark Latin American Network and CLAUK Coalition of Latin American Organisations in the UK and Citizen Advice Borough Network.

Induction and Training of Trustees

The Management Committee had undertaken the following training:

- Roles and Responsibilities of MC members.
- Employment Law update.
- Well-being and Mental health at work
- Welfare and Universal Credit Workshop.
- Planning an organisation financial budget.
- English & IT classes.
- Covid-19 and government guidance.
- Fundraising
- Debt and Income maximisation

Relationship between Funders and Committee Members

There is no known relationship between any funders and any member of our Management Committee.

Objectives of the Charity

LADPP aims to improve the quality of life, independence and community integration of disabled and non-disabled Spanish and Portuguese speaking people, their carers, families, and communities living in London through information, training, advice, representation, interpreting, advocacy, social and cultural events, and user development and volunteering opportunities.

Our services are based on equal opportunities, confidentiality, empathy, and a non-judgemental approach towards our users. We therefore have a formal complaints policy whereby all complaints regarding the staff/volunteers/service are reviewed by the Chief Executive and a trustee.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who use our services and to the wider community in London, responding to the needs during COVID-19 pandemic in the community. These benefits disabled and non-disabled people and those suffering from chronic illnesses by developing their self-confidence, well-being, mental health, language support, IT and social media, skill4work, welfare, appeal representation, volunteer opportunities, community integration and social skills as well as helping them to access services according to their needs and disabilities. We are also supporting and helping the Spanish and Portuguese community to integrate into this society.

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

Review of Past Activities ending March 2021

Key activities in 2020-21 included:

During this financial year LADPP with the support of funders we work closely to maintain and develop new services aims to meet the need of the community due to COVID-19 pandemic. We must implement new ways of delivering services as staff and volunteers started working from home. The organisation needs to adequate his IT and phone infra-structure and to develop a digital services that allowed us to meet the high demand of services; under this circumstances we have to count in the financial support of funders and to maintain a close working relationship with the organisation network to be able to meet the needs of the community and to keep then well informed in any development related to COVID-19 and the impact this was having in the community and society worldwide.

As lockdown was implemented, and social contact was suspended; we have to use digital services and social media to deliver a remote service from home as we were not allowed to use the organisation office space. In June 2020 we move office to a new office building more suitable for the project that allowed us to administrate and implement COVID-19 local and central guidance regarding social distance, sanitising, one way system, mask covering and track services that allowed us to offer one-to-one appointment to the most urgent cases and delivering service through Zoom, WhatsApp, phone services, skype and other apps helping us to reach the hight demand from the community delivering the following project and services:

*Community Support & Integration Project

From November 2020 to March 2021, we deliver 1097 phone advice and casework, 10 online workshops were 170 took part using ZOOM. 12 benefits appeal.
1279 users benefited from the project.

*Community Skills for Work & Welfare Worker

This financial year 633 users' access to remote employment advice, 151 face-to-face appointments. From April to September 2020. 51 attended employment advice by Zoom.
869 users benefited from the project.

*Wellbeing, Mental health & Volunteer Services Worker

From April 2020 to March 2021
60 users benefit from health assessment.
19 Relaxation techniques workshops in collaboration with the NHS, 95 users took part by Zoom.
96 Alternative therapies consultations. 15 users took part by Zoom meetings.
12 HIV testing outreach events in collaboration with NAZ LATINA. 60 users had the test.
12 mental health and art workshop 135 users took part by Zoom.
32 Emotional support consultations by phone and zoom.
6 Zumba sessions 40 user took part by Zoom workshops.
12 NHS nurse consultations by Zoom.
67 active volunteer supporting project and services.
516 users benefited from the project.

*Community Integration & Representation Worker

1200welfare rights case remotely by video phone calls, emails.
21face-to-face appointments.
8 welfare workshops. 92 user tool part by Zoom.
The stop the spread campaign benefited 250 users.
15 appeals and representation.
1578 users benefited from the project.

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

*** Community Housing Advice, Representation and Case Worker**

This project came to an end in October 2020, and we have applied to the funder to consider to extend the project due to the excellent impact it's have in helping the community with their housing issues that has increase due to COVID-19 Pandemic. In the last year of the project, we had:

-85 drop-in session seeing 1330 users and offering 270 appointments dealing with housing and welfare relating issues.

-75 appeal and representation in welfare where 69 have been successful.

- 9 appeal and representation in welfare where 7 have been successful.

-14 homeless application have been made and families still in temporary accommodations.

3 cases have been referring to solicitors and 35 cases helping users to deal with private landlord's prevention homelessness.

-We had delivered 25 budgeting appointments helping people to administrate their incomes and debts 8 workshops in welfare, Universal Credit, Homeless prevention, dealing with Private Landlords, housing and PIP 258 people had attended the last year of the project was affected by the pandemic and we managed to deliver 6 workshop to users using ZOOM

***Welfare representation advice and Income maximisation Lewisham Residents**

The Welfare Benefits and Income Maximization Program started in November 2020 and until March 2021. We provide specialized support to the Spanish speaking residents of Lewisham and their families. We have been attending 2 weekly sessions at the Foodbank centres in Lewisham and Catford and seeing clients at our offices in Elephant and Castle. **491 users benefited from the project.**

***Youth, Children, and family services:** this project started in January 2020 aims to support youth, children, and their families through these difficult times.

Users of the services come most from Southwark, Lambeth, and Lewisham 70%. The other 30% come for surrounding borough around London. We had in our statistics records of services:

45 families have benefited from the project and services. 20 single parents and 25 couples -50 users-

69 children from 0- to 9-year-old. 80. from 10 to 15 year all. 38 youth from 16 to 19 and 15 from 19 to

21. We have dealing with inquiries in education, children nurse home -welfare, school food voucher, food bank, university support finance and enrolment, school placement between other issues affecting the population through the pandemic.

***Food Bank Referral services:** From April 2020 and March 2021 We help **1346 to apply for free food vouchers all around London.**

***EU settlement and advice project:** We support EU passport holders and their families to apply to the EU Settlement Scheme so that they continue to have their rights to live, study, work and access public services and funds in the UK. Without our support many people would find it difficult or impossible to apply due to the language barrier and digital obstacles. We help people understand what their rights are so that no one is left behind because of the UK leaving the EU.

Total number of vulnerable individuals engaged in activities: 1611.

Total number of individuals referred to another organisation for further EUSS support: 15.

Total number of individuals supported to apply to the EUSS: 259.

Total number of completed applications: 214.

2099 users benefit from project and services.

***Case work and Court Appeal Representation:** With the supported by the Community Development and Project Director in volunteer basis, and two volunteers. 12 users benefited from these services where 10 successful appeal and 2 still pending for outcomes.

This year from April 2021 we have implemented and **IT, Social Media and Digital Project** to help and support the organisation development of new systems for staff, volunteers and the community that will allowed the delivery and access to services and project.

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

***Social and Cultural Activities**

In this financial year all the social and cultural activities have been suspended following local and central government guidance. We have implemented a "Keep in touch services" through the organisation befriending services deliver by volunteers aims to keep contact with users and the community by using digital services and social media through telephone consultation and Zoom meeting to users keeping them well informed about any progress in the provision of health treatment and access to vaccination programmes delivered by the NHS and government services.

*** Taining**

We continued to offer language support services delivering English and IT classes to our users and their families. In partnership with another internal project and the volunteer project we had: 550 classes have been delivery; through this time 1840 student had attended.

-We also provided in-house training in health & Safety at Work, housing, Tax Credit, Self-employment, health, and social welfare, It and digital services and social media where 350 users attended by ZOOM and social media apps

2190 users benefited from these services.

We also booked training courses for staff, Management Committee and volunteers with organisations such as Advice UK, EOU, CPAG and Community Southwark, Directory of Social Change and Institute of Fundraising, Citizen Advice Forum and Disability Rights delivered by ZOOM and Skype and social media.

*** Interpreting**

LADPP continued to offer an interpreting service for users who are unable to access the statutory services they approach. This enables our members to overcome language and disability barriers in situations such as important medical appointments and interviews with statutory agencies. This service is provided by a group of volunteers and **130 users have benefited from this services**

*** Referrals**

LADPP receives referrals, sign posted from various government offices and other non-governmental organisations. We also refer our clients to various departments and statutory bodies such as Social Services and other specialised advice agencies such as the Citizens' Advice Bureau. We also work closely with Shelter London. Regular contact is also made with other Latin American Organisations. Throughout these difficult times due to the pandemic, we are committed to provide the best services available to our service users, which will, in turn, benefit the wider Spanish and Portuguese speaking community.

45 internal referral services and 12 external referral services where made.

*** Partnerships**

- We continued our partnerships with the Lambeth Refugee Health Team and with the Lambeth Southwark Lewisham NHS-PCT and Naz Latina Project.

-Volunteer networking with Foundation for International Studies and local colleges and secondary schools and Community Southwark volunteer services.

- We continued our referral housing surgery with Shelter London.

- We continue in Partnership with local foodbanks, including providing referrals for users who are in immediate need of basic resources and providing interpretation services for the foodbanks. We hold referral vouchers for Norwood & Brixton and Peckham and Waterloo foodbanks, and we are members of the pilot online system so we can refer users to any foodbank in the UK.

-We continue taken part in the Southwark Latin American Network where the LADPP director is the Chair for the year March 2021-April 2022.

LATIN AMERICAN DISABLED PEOPLES PROJECT

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LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

Membership

LADPP is a member-led organisation. Our members come from Latin America, Spain and Portugal and Africa. We are now expanding our membership to non-disabled people from the Spanish and Portuguese speaking community living in London.

- * Most of our members are refugees, with Indefinite Leave to Remain, British Citizenship and EU citizenship.
- * Many are elderly.
- * Many live in households in receipt of means-tested benefits.
- * Most have not acquired basic knowledge of the English language.

Many have one or more of the following:

- * Long Covid-19 health Impact.
- * Learning impairment.
- * Physical disability.
- * Mental health problem.
- * Sensory disability.
- * Chronic illness.
- * Terminal illness.

This year the organisation has renewed his basic insurance and kept up-to-date with the membership to organisation offering capacity building and networking of services support that will allow us to continue a professional service for the community.

The project has a total of 1620 registered members-users and 12,826 users benefited from our services through this year.

We hold the accreditation from the **Advice Quality Standard -AQS-** for the Advice and Representation services with Case Work in Housing, Disability and welfare.

Plans for the Year beginning April 2021 to March 2022:

* Service Delivery

With the support of funders, local government, staff, volunteers, and the community we will continue working toward the relief of the impacted by the global Coronavirus pandemic. Our new office premises offer a safe space to deliver services and projects.

We will continue to engage with our service users through phone, email, social media and on our website. All advice services, including welfare, housing, disability, employment, and EU settlement, became remote and appointments were given by phone or video call. In addition, group meetings and English classes are taking place using Zoom. We will continue with also the campaign to educate and inform people about the virus situation and enable them to access government and health guidance so they could keep themselves and their communities safe.

We continue working closely with Funders and Local government Southwark Common Purpose Grant and Covid-19 emergency funds and maintain the projects that the organisation offers.

We are working in a new fundraising campaign using social media and digital services; this enabled us to buy necessary IT and communication equipment as well as cover the running costs of the project at his new office.

We will continue working to maintain a strong network and working partnerships with local government and other community organisations to ensure people can access service they require and can meet their needs in terms of health, disabilities, and welfare.

We will continue offering Brexit support services to EU citizen based in the UK and with the settlement process after Brexit.

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TRUSTEES' REPORT

This pandemic has also show us a new way of delivering and continue helping the most vulnerable people from the community and we aim to keep working with funders, local and central government services and organisation partners, and the community, through the process of helping society in these difficult times for humanity and overcame difficulties that will help to improve quality of life, well-being, mental health and community integration.

We will continue to work and maintain the **Advice Quality Standard -AQS**

* Partnerships

We will continue to improve networks of collaboration with other organisations by participating in local and London-wide forums and umbrella organisations to ensure that the needs of our target community are being addressed in the wider plans for people with disabilities and ethnic minority backgrounds.

* Consultation

We will continue to improve systems to involve service users. We plan to give our users more input in shaping the services they receive by developing services identified by users themselves. We will increase user involvement in the planning, delivery, management, and evaluation of specific initiatives as well as our overall service, expanding our organisation profile. Making sure the community have Equal Opportunity access right to services, social exclusion, and discrimination, when access services their required in the community improving access, community integration and quality of life.

* Support Group

We will continue to develop our support group for service users. The group will be aimed at our more isolated users and those with mental health problems. It is intended as a neutral space providing users with the opportunity to meet on a regular basis to discuss issues of concern in a group or individual setting. It will also be an opportunity for members to organise events of their choice.

We will continue with "Keep in touch services" through the organisation befriending services deliver by volunteers aims to keep contact with users and the community by using digital services and social media through telephone consultation and Zoom meeting to users keeping then well informed about any progress in the provision of health treatment and access to vaccination programmes delivered by the NHS and government services.

* Users Data base services, Website, Blog and social network

We will continue updating and expanding our website to provide more information for users and potential users as well as the general public.

We will continue to promote our services in order to reach out to future potential users. We will continue to provide an email address for users (laddppadvice@ladpp.org.uk) as well as encouraging users and the community to access the organisation web-site to be informed at www.ladpp.org.uk and **use social media such as Facebook, twitter, Google drive, Skype, Zoom, LinkedIn, WhatsApp, Instagram and YouTube**, in order to access the organisation project and service and to keep connected.

This year from April 2021 we have implemented and **IT and Social Media Digital Project** to help and support the organisation development of new systems for staff, volunteers and the community that will allowed the delivery and access to services and project.

***Implementation of an "Office Hub for the Latin American Community** in the Elephant and Castle area meeting point for the community. Since May 2021 we have implementing and Office Administration Project Assistance and working with the Management Committee and the Office Director toward making the office a friendly Hub where the community can access to information and an space for activities and workshop and training for the community.

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

***Income Generation Project**

We will continue working towards financial stability searching for better ways of generating income with the aims of supporting the project's running costs and financial expectations of the organisation that will help us to continue delivering services through this financial crisis affecting the community sector.

We are working to access from Public Donation through social media and digital services from the community and to develop fundraising activities and campaigns using social media through ZOOM Skype, WhatsApp.

***Social and Cultural Activities**

We are following local and government guidance in this important area of work for the community as well for the organisation fundraising activities at the moment 30 people can meet outside in open space following distance, mask and sanitiser guidance as well as continue using social media, Zoom, Skype and WhatsApp Apps to keep inform and in touch with the community.

Transactions & Financial Position

The statement of financial activities shows income for the year of £148,523 with expenditure of £118,842. At the end of this year, we carried forward unrestricted funds of £37,760 and £23,619 of restricted funds.

Reserves Policy

We aim to keep a reserve of at least £6,000 as contingency for emergencies and unexpected expenditure. At the year-end we had £37,760.

Risk Assessment

The management committee has taken various steps to reduce risks to which the organisation is exposed:

The survival and expansion of the organisation is reliant on obtaining external funding through this difficult time. We are conscious that access to funds is increasingly competitive. We continue to work to secure funding, investigating new sources of funding and to continue implementing and developing the Ladpp long-term funding strategy. For the last 10 years we have been developing our own fundraising activities which have allowed the organisation to cover basic financial expenses but we still require the support from funders towards the support of the main community projects and services and running cost of the new office space.

Our premises are insured and insurers have confirmed through assessments that they are secure.

A Management of Aggression and Violence policy has been established with the aim of reducing the risk of staff exposure to violent situations and increasing their security in potentially dangerous situations.

Fixed Assets

LADPP has office equipment and furniture valued and insured at £20,000.

LATIN AMERICAN DISABLED PEOPLES PROJECT

TRUSTEES' REPORT

Statement of Trustees' Responsibilities

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs and of the profit and loss of the charity for that period. In preparing the financial statements the trustees are required to:

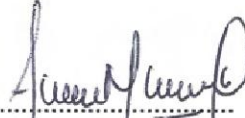
- * Select suitable accounting policies and then apply them consistently.
 - * Make judgements and estimates that are reasonable and prudent.
 - * Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.
 - * Providing a safe working space and environment for staff, volunteers, users and the community.
- The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with SORP issued by the Charities Commission.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Independent examiners

The independent examiners, Field Sullivan Limited, Neptune House, 70 Royal Hill, London SE10 8RF, will be proposed for re-appointment.

This Report was approved by the Trustees on the 27 September 2021.



Chair of Trustees
Treasurer



TREASURER

LATIN AMERICAN DISABLED PEOPLES PROJECT

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF LATIN AMERICAN DISABLED PEOPLES PROJECT

I report to the trustees on my examination of the financial statements of Latin American Disabled Peoples Project ('the charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Tim Sullivan FCA
Field Sullivan Limited

Date: 21/03/21

Chartered Accountants
Neptune House
70 Royal Hill London
SE10 8RF

LATIN AMERICAN DISABLED PEOPLES PROJECT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Incoming Resources							
Incoming resources from generated funds:							
Voluntary income	2	4,910	134,051	138,961	9,660	93,175	102,835
Activities for generating funds - fundraising income		395	-	395	2,550	-	2,550
Investment income - bank interest		8	-	8	37	-	37
Others Income: Furlough Grant		9,159	-	9,159	1,337	-	1,337
Total Incoming Resources		14,472	134,051	148,523	13,584	93,175	106,759
Resources Expended							
Charitable expenditure	3	5,477	113,365	118,842	13,547	105,232	118,779
Total Resources Expended		5,477	113,365	118,842	13,547	105,232	118,779
Net (resources expended) for the year - net income for the year		8,996	20,686	29,682	37	(12,057)	(12,020)
Transfer between funds		-	-	-	-	-	-
Net Movement in Funds		8,996	20,686	29,682	37	(12,057)	(12,020)
Total funds brought forward		28,764	2,934	31,698	28,728	14,990	43,718
Total funds carried forward	11	37,760	23,619	61,379	28,764	2,934	31,698

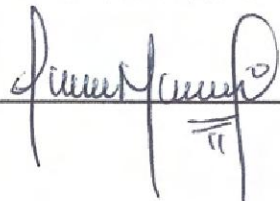
All of the above results are derived from continuing activities.

LATIN AMERICAN DISABLED PEOPLES PROJECT

BALANCE SHEET AS AT 31 MARCH 2021

	<u>Notes</u>	2021 £	2020 £
TANGIBLE FIXED ASSETS	8	3,830	1,019
CURRENT ASSETS			
Debtors	9	3,486	7,899
Cash at Bank and in Hand		70,529	37,214
		<hr/>	<hr/>
		74,014	45,114
CREDITORS: Amount falling due within one year	10	16,465	14,435
		<hr/>	<hr/>
NET CURRENT ASSETS		57,549	30,679
TOTAL ASSETS LESS CURRENT LIABILITIES/ NET ASSETS		<hr/> <hr/>	<hr/> <hr/>
		61,379	31,698
FUNDS			
Unrestricted Funds - General		37,760	28,764
Restricted Funds	11	23,619	2,934
TOTAL FUNDS		<hr/> <hr/>	<hr/> <hr/>
		61,379	31,698

Approved by the Board and authorised for issue on



- Trustee *Chair.*

LATIN AMERICAN DISABLED PEOPLES PROJECT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1 ACCOUNTING POLICIES

1.1 Statutory information

The charity is a trust and is domiciled in England and Wales.

The address of the principal office is:

Jack Hobbs Community Centre

Maddock Way

Brandon Estate

London

SE17 3NH

These financial statements were authorised for issue by the board on 1 September 2021.

The charity meets the definition of a public benefit entity under FRS 102.

The presentation currency is £ sterling.

1.2 Basis of preparation

The financial statements have been prepared under the historical cost convention, Companies Act 2006, Charities Act 2011 and the Charities Statement of Recommended Practice (FRS102). The Trustees have evaluated the funding and operating activities and reserves position and have no material uncertainties about the Charity's ability to continue as a going concern.

1.3 Incoming resources

Donations, grants and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement. Income is shown net of VAT where applicable.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are depreciated in accordance with the charity's accounting policy. Depreciation is provided at rates calculated to write off the cost of the asset less any estimated residual value over its expected useful life, as follows:

Fixtures, fittings and equipment	25% straight line
----------------------------------	-------------------

Items of equipment are capitalised where the purchase price exceeds £200.

1.5 Fundraising costs

Fundraising expenses relate to costs incurred in inducing people and organisations to contribute towards the Charity's work.

1.6 Resources expended

Resources expended are included in the Statement of Financial Activities of an accruals basis, inclusive of VAT.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories.

Certain other costs, which are attributable to more than one activity, are apportioned across categories on the of staffing on each project.

LATIN AMERICAN DISABLED PEOPLES PROJECT

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

2 VOLUNTARY INCOME

	Unrestricted funds £	Restricted funds £	2021 £	2020 £
Southwark Council Grant	-	21,500	21,500	18,000
Community Southwark	-	-	0	1,132
Wakefield & Tetley Trust	-	2,000	2,000	5,000
London Community Southwark	-	22,213	22,213	-
Big Lottery Fund- Awards for All	-	35,210	35,210	26,408
Walworth Community Council	-	-	0	5,000
City Bridge Trust	-	6,100	6,100	-
Trust for London	-	7,500	7,500	15,000
United St. Saviours	-	3,000	3,000	-
Home Office	-	13,397	13,397	22,636
The Clauck	-	14,034	14,034	-
Transform NE	-	9,097	9,097	-
General Donation	4,630	-	4,630	5,030
Membership Fee	280	-	280	4,630
	4,910	134,051	138,961	102,835

3 CHARITABLE EXPENDITURE - SUPPORT AND ADVICE SERVICES

	2021 £	2020 £
Salaries	102,304	87,780
Volunteers expenses	4,201	5,008
Trip expenses	-	2,505
Events expenses Including Summer activity	352	2,364
Depreciation on equipment	1,325	146
Support costs (see below)	10,516	19,409
AFA Educator	80	1,172
AFA Materials	63	395
	118,841	118,779

LATIN AMERICAN DISABLED PEOPLES PROJECT

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 SUPPORT COSTS

	2021	2020
	£	£
Rent, rates and services	(1,625)	6,375
Utilities	1,000	-
Insurance	1,434	2,725
Telecommunications	3,084	4,951
Printing and stationery	2,168	1,202
Postage	187	839
Subscription costs	1,091	1,006
Reference materials (Publicity)	300	350
Car Parking	291	-
Bonus	500	-
Cleaning	155	-
Book-keeping costs	600	600
Independent Examination	1,320	1,360
Bank Charge	12	-
	<u>10,516</u>	<u>19,409</u>

5 NET EXPENDITURE

	2021	2020
	£	£
Net expenditure is stated after charging:		
Independent Examiner's fee	<u>1,320</u>	<u>1,320</u>

6 STAFF COSTS

	2021	2020
	£	£
Salaries	99,768	85,639
Social security costs	977	901
Pension	1,558	1,239
	<u>102,304</u>	<u>87,780</u>

The average monthly number of full time equivalent employees during the year was as follows:

	2021	2020
	Number	Number
Support and advice services	8	7

No employees earned over £60,000 in the year (2021 - NIL).

7 TRUSTEE REMUNERATION AND EXPENSES

No trustees received any remuneration or expenses during the year (2020: £nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2020: £nil).

LATIN AMERICAN DISABLED PEOPLES PROJECT

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 TANGIBLE FIXED ASSETS

	Furniture Fittings & Equipment £	Total 2021 £
Cost		
At 01.04.20	7,579	7,579
Additions	4,136	4,136
At 31.03.21	11,715	11,715
Depreciation		
At 01.04.20	6,560	6,560
Charge for the year	1,325	1,325
At 31.03.21	7,885	7,885
Net Book Value		
At 31.03.21	3,830	3,830
At 31.03.20	1,019	1,019

9 DEBTORS

	2021 £	2020 £
Prepayments	1,524	2,035
Accrual Income	1,962	5,864
	3,486	7,899

10 CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Accruals	2,500	6,123
Deferred Income	11,925	7,500
Tax and Social Security	1,605	812
Pension- NEST	435	-
	16,465	14,435

LATIN AMERICAN DISABLED PEOPLES PROJECT

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 RESTRICTED FUNDS

	Balance as at 1.4.2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance as at 31.3.2021 £
Southwark Council Grant	-	21,500	(18,000)	-	3,500
London Community Foundartion	-	22,213	(14,713)	-	7,500
Wakefield & Tetley Trust	-	2,000	(2,000)	-	-
City Bridge Trust	-	6,100	(6,100)	-	-
United St. Saviours	-	3,000	(1,500)	-	1,500
Big Lottery Fund- Awards for All	2,934	35,210	(35,210)	-	2,934
The Clauck	-	14,034	(5,848)	-	8,186
Transform NE	-	9,097	(9,097)	-	-
Home Office	-	13,397	(13,397)	-	-
Trust for London	-	7,500	(7,500)	-	-
	2,934	134,051	(113,365)	-	23,620

	Balance as at 1.4.2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance as at 31.3.2020 £
Southwark Council Grant	-	18,000	(18,000)	-	-
Comunnity Southwark	-	1,132	(1,132)	-	-
Wakefield & Tetley Trust	2,500	5,000	(7,500)	-	-
Walworth Community Council	-	5,000	(5,000)	-	-
Big Lottery Fund- Awards for All	8,333	-	(8,333)	-	-
Big Lottery Fund- Awards for All	-	26,408	(23,473)	-	2,934
London Catalyst	2,000	-	(2,000)	-	-
East End	907	-	(907)	-	-
Home Office	-	22,636	(22,636)	-	-
Trust for London	1,250	15,000	(16,250)	-	-
	14,990	93,176	(105,231)	-	2,934

Southwark Council Grant: Towards salary cost of the community Integration and welfare project and the Community Development and Project Director.

London Community Foundation: Through the COVID-19 emergency found to support the social media and IT technology and general cost of the new way of delivering services form home and towards the salary of The Youth, children and family project coordinator.

Wakefield & Tetley Trust: To expand the IT and social media of the organisation to be able to reach and communicate with clients when working from home.

City Bridge Trust: Towards the salary of "well being for All " Project Worker and project Expenses.

United St Saviours: Towards IT and social media equipments and volunteers cost.

Big Lottery Fund: Towards the salary of the Community integration advice and welfare Representation worker and the Social media and IT Digital.

The Clauck: towards the salary cost of the "welfare Advice and Skill for work project coordinator

Transform NE: Towards the salary of the Welfare Advice and Income masimisation for Lewshiam Residence.

Home Office: Towards the salary of the "EU Seeatlement Project " and running cost of the project.

Trust for London: Towards the salary and on-cost of the Community Welfare and Housing Advice and Representation Worker.

LATIN AMERICAN DISABLED PEOPLES PROJECT

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total 2021
	£	£	£
Fixed assets	-	3,830	3,830
Current assets	40,038	33,976	74,014
Creditors falling due within one year	(2,278)	(14,187)	(16,465)
	<u>37,760</u>	<u>23,619</u>	<u>61,379</u>

	Unrestricted Funds	Restricted Funds	Total 2020
	£	£	£
Fixed assets	-	1,019	1,019
Current assets	32,786	12,327	45,114
Creditors falling due within one year	(4,022)	(10,412)	(14,435)
	<u>28,764</u>	<u>2,934</u>	<u>31,698</u>

13 COVID 19

During the year the charity's face to face activities have been affected by the outbreak of COVID 19. We continued to engage with our service users through phone, email, social media and on our website to maintain all services as the charity had to temporarily close the office to the public. All advice services became remote and appointments were given by phone or video call. In addition, group meetings and English classes started to take place using Zoom to help to continue the majority of the charity's activities. The charity is confident that it will continue its face to face activities once the outbreak has been contained

During the year the charity received £9,159 (2020: £1,337) of Job Retention Scheme grants.