



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2021		Day 31	Month 08	Year 2022

Section A Reference and administration details

Charity name Sutton Valence Pre-School Group

Other names charity is known by

Registered charity number (if any) 1027175

Charity's principal address

The Parish Rooms
 Chart Road
 Sutton Valence, Kent
Postcode ME17 3AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Faye Hysted	Chair	From 20/05/22 to date	
2	Fay Davidson	Manager		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance Model Constitution 2011
Trustee selection methods (eg. appointed by, elected by)	Elected at the AGM by the members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Offer group play, education and care facilities, family learning and extended hours groups. This is together with the right of parents to take responsibility for, and to become involved in, the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encourage the study of the needs of such children and their families, promoting public interest in, and recognition of, such needs in the local areas.

Instigate, adhere to and further the aims and objectives of the Pre-school Learning Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Income levels are lower than last year and there have been increases to minimum wage and pension contributions. Hopefully we will start to see the beginnings of a recovery to pre-pandemic levels from this point forward.

Brief statement of the charity's policy on reserves

Reserve funds are held accordingly to the pre-school's 'Reserves Policy' in order to:

- Meet redundancy liabilities
- Ensure cash funds for day to day running costs
- Replace equipment as it wears out
- Cover running costs during lower periods of income
- Meet unexpected costs such as illness or maternity cover

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Faye Hysted	Fay Davidson
Position (eg Secretary, Chair, etc)	Chair	Manager
Date	18/5/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Sutton Valence Pre-school Group	No (if any) 1027175
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Receipts and payments accounts

For the period from	Period start date 9/1/2021	To	Period end date 8/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Fees	57,118	-	-	57,118
Fundraising	-	-	-	-
Milk refunds	-	-	-	-
Donations	-	-	-	-
Grants	-	-	-	-
Interest	-	-	-	-
Other	-	-	-	-
Sub total (Gross income for AR)	57,118	-	-	57,118
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	57,118	-	-	57,118
A3 Payments				
Staff Costs	58,855	-	-	58,855
Rent & Hall Hire	7,002	-	-	7,002
Fundraising Costs	-	-	-	-
Equipment & Supplies	4,142	-	-	4,142
Telephone & IT	930	-	-	930
Consumables, Stationary & Postage	72	-	-	72
Admin	66	-	-	66
Staff Training	198	-	-	198
Subs/Insurance	1,312	-	-	1,312
Staff Uniform	-	-	-	-
Food & Milk	89	-	-	89
Professional Fees	-	-	-	-
Cleaning	135	-	-	135
Miscellaneous	167	-	-	167
Sub total	72,968	-	-	72,968
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	72,968	-	-	72,968
Net of receipts/(payments)	- 15,850	-	-	- 15,850
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	- 15,850	-	-	- 15,850

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash	9	
	Current Account	22,067	-
	Savings Accounts	53,842	-
	Reserve Account (Redundancy)	16,483	-
	Total cash funds	92,401	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted to nearest £	Restricted to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>	Print Name <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">Faye Hysted</div>
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CC16a



Last year

to the nearest £

63,926
-
-
227
64,153

-
-

64,153

58,394
5,873
-
1,546
1,524
73
-
-
2,303
311
-
-
-
483
70,508

-

70,508

-	6,355
	-
	-
-	6,355



Endowment funds

to nearest £

-
-
-
-

OK

Endowment to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

Report to the trustees/ members of	Charity Name Sutton Valence Pre School Group	
On accounts for the year ended	31/08/2022	Charity no (if any) 1027175
Set out on pages	1 to 9	

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended *31/08/2022*

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  **Date:** 17.5.23

Name: PAUL AHSUNALLAM.

Relevant professional qualification(s) or body (if any): —

Address: DEAN COTTAGE, DEAN STREET

EAST FARLEIGH, MAIDSTONE

ME10 2JF