



Lonsdale District Scout Council

Charity Registration Number: 1027167

**Trustees' Annual Report and
Financial Statement**

1 January - 31 December 2023

LONSDALE DISTRICT SCOUT COUNCIL

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1027167

The Scout Association Registration Number: 12904

Charity's Principal Address: 3 Moor Street, Lancaster, LA1 1PR

Trustees: Mrs Lousie Ash (resigned 25 September 2023)
Dr Anthony W Andrews (Chair)
Mr David Bateman
Mr James P Carbert
Mr Owen J Coopland
Mr Scott Duncan
Dr Howard Greenwood
Mr Alan S Hague (resigned 25 September 2023)
Mr Stephen Landles
Mr Simon Lefever
Mr Steven J Mather
Mrs Rebecca J Parker (resigned 22 June 2023)
Miss Annabelle M Robinson (appointed 22 June 2023)
Mrs Amanda J Sweet
Mr Stuart W Taylor (resigned 22 June 2023)

**Independent
Examiners:**

J A Fell & Co
Chartered Accountants
40 Hoghton Street
Southport
Merseyside
PR9 0PQ

Bankers:

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

Barclays Bank
Leicester
LE87 2BB

Solicitors:

Holdens
2 Castle Hill
Lancaster
LA1 1YR

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The District is a constituent part of The Scout Association (incorporated by Royal Charter, which in turn gives authority to both the Bye Laws and Policy Organisation and Rules (POR) of The Scout Association).

At the Charity's AGM on 22 June 2023, the District Scout Council adopted a constitution (Governing Document) based on that contained within POR with a small number of highlighted changes (a process which is permitted by the rules of The Association). It is a requirement that the constitution is approved annually by the District Scout Council.

In addition, the District is a charity registered with the Charity Commission; we are mindful of the Charity Commission's requirements and guidelines. This includes registration; complying with applicable legislation; keeping proper accounts; and making returns to the Charity Commission as required.

Charity Governance

The charity is governed by its Trustees (the District Trustee Board). Trustees are appointed in accordance with the Scout Council's constitution and fall into one of three groupings:

- Ex officio (by virtue of their appointment).
- Nominated by the District Commissioner (District Lead Volunteer) and approved by the District Scout Council.
- Elected by the District Scout Council.

In addition the Trustee Board has power to co-opt additional Trustees. All Trustees receive an appropriate briefing on first appointment (together with subsequent updates as necessary). As agreed by the Trustee Board, each Trustee completes a declaration (in the format advised by the Charity Commission) on an annual basis.

The Trustee Board exists, inter alia, to support the District Commissioner (District Lead Volunteer) in meeting the responsibilities of her appointment.

Risk Management and Internal Controls

The Trustee Board has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

With the adoption of a revised constitution, at the AGM in the year under review, the Trustee Board is now required to develop and maintain a risk register, including putting in place appropriate mitigations. This work is currently at an embryo stage.

OBJECTIVES AND ACTIVITIES

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Volunteer Contribution

Trustees recognise the commitment of the team of volunteers, both those in uniform and the many others who support our young people in so many ways. At the time of The Scout Association's annual census (at the start of the year), we recorded 446 adult volunteers supporting Scout Groups, Explorer Scout Units and the District itself. We estimate that these volunteers have given in excess of 3,000 person-years commitment to the organisation (mainly locally and also further afield). We recognise this commitment and thank all volunteers for their support in working with our young people. This may be for a few years, a decade or even longer. A small number have supported Scouting for some 60 or 70 years. These figures do not include those listed on our data base as 'occasional helpers'.

Public Benefit Statement

The Charity meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Scouting is open to all young people between the ages of 4 and 25 years.

ACHIEVEMENTS AND PERFORMANCE

2023 started with another growth of young people across the District. The Programme Teams have held lots of events and spent many nights away - under canvas and indoors.

The Squirrel Section is continuing to grow stronger and in 2023 we saw another two Dreys open - bringing our total to eight (with more Dreys promised for 2024). We held our first District Squirrel Day at SilverHelme Activity Centre with over 50 Squirrels attending and gaining their Stage 1 Navigators Badge. We all had great fun 'Going on Bear Hunt', building a campsite with Lego and unpacking a rucksack. With a new District Lead for Squirrels in role the Section has a bright future.

We had a very successful day at Leighton Hall for both Cubs and Beavers. Both Sections enjoyed fun around the grounds, exploring and taking part in lots of activities. Beavers had a fantastic adventure day at Guys Farm and took part in well attended sleepover at Giggles. Cubs attended County Camp and an Air Activities Day and they held a sleepover at Our Lady's Catholic College, Lancaster (with over 100 Cubs in attendance).

The Scout Section have added new activities and events to the District programme this year. They have run the first Helme Challenge Trophy, where Scout Sections compete in camping and scouting skills competition. They held a sleepover at Our Lady's and whilst there, joined in with JOTI and JOTA. Explorers and Scouts took to the ice in December with nearly 200 Scouts on the first night, followed by over 100 Explorers on the second. This is very quickly becoming an event that the Sections are looking forward to annually.

We opened an Explorer Unit in Forton in April and the Unit quickly got involved in District events. With two Environment Days held at our fantastic Activity Centres, and with a whole District Easter and Summer meet up plus Duke of Edinburgh's Award restarting in District again, they had a lot to choose from.

Members across all Sections achieved top awards including Duke of Edinburgh's Awards, Explorer Belts, Young Leader Belts and some of the first King's Scouts Awards. These along with Chief Scout's Awards in all Sections are proof that as a District our programme is in a good place. We have strengthened our Programme Team and are improving the support that we give them.

The Leaders were also enjoying Scouting. We held a 'Skills and Chills' weekend designed with learning and fun ever present. We held an Awards Ceremony, again at the lovely Leighton Hall (to recognise the exceptional service given by our Leaders). Thanks must go to Mrs Suzie Reynolds for always being a fabulous host when we take over her house!

We held our St George's Day Parade in the centre of Lancaster. It started as a pleasant sunny parade through town led by Bay Beat Band, it ended with a very soggy Promise Renewal at the Castle. Our

spirits weren't dampened though as Scouting has continued throughout the District with adventurous activities for all and more young people gaining Skills for Life.

As part of the West Lancs Scouts' Unit, we had selected five young people, from the District, as participants to travel to the 25th World Scout Jamboree, held in South Korea (in August 2023). It proved to be a challenging time and not what the participants had expected (and had spent much time training for). Of necessity, an alternative programme for the UK Contingent had to be hastily devised. Talking with our five young people they told us that they gained much from their visit to South Korea - but probably much was not what they had expected!

Activity Centres

The Activity Centres Management Board is a sub-Committee of the Lonsdale District Trustee Board and is responsible to the Trustees for the management of the District's two Activity Centres, located at Littledale and SilverHelme.

The day-to-day operation at each Activity Centre is carried out by the Activity Centres Operating Group, led by Chris Stephenson. Mick Woods is the volunteer Warden at Littledale and is assisted by a small team of volunteers. The SilverHelme volunteer Warden role is shared across a number of Service Team staff and other volunteers, co-ordinated by Chris Stephenson. During 2023, volunteers on both sites have developed a very effective Service Team approach; the success can be seen in the improvements across both sites. We have also hosted a number of Explorer "Environment Weekend Camps" that also helps improve the sites.

2023 was much more successful, financially, than the previous two years. Littledale saw an increase in income from just £7,003 in 2022 to £18,553 in 2023. The SilverHelme increase was from £17,927 in 2022 to £24,184 in 2023. All figures refer only to bookings during the calendar year whereas our accounts record monies received in year irrespective of the date of the booking. A new credit control system has been introduced to ensure booking fees are paid in a timely manner. 2024 has started well, particularly for SilverHelme, where bookings are already close to the total for the whole of 2023.

We have continued to promote both sites during 2023 and attracted more bookings from Duke of Edinburgh's Award school groups. SilverHelme has also hosted two very profitable events run by local woodland Coppicing groups. This has also had a physical benefit to the site from work done by their attendees. We have also seen improved engagement with local community groups - two schools use the site regularly and the *Dignity in Dementia* support group now meets at SilverHelme.

We have been very fortunate to receive a donation of two NHS defibrillators and their waterproof outdoor boxes. They have been located in prominent Camp Centre locations and are registered on the UK database (<https://www.defibfinder.uk/>). In addition, we have installed new Wi-Fi equipment at both Activity Centres to improve communications access for customers; this is in preparation for BT's local transition to fibre.

As a result of changes Microsoft made in the provision of free e-mail and computer support to Charities, we lost use of our on-line booking system. Our volunteers reacted quickly, designing and implementing a new Booking System, with an improved bookings process, better control of invoicing and payments, plus simplification of credit control management.

Both sites suffered from weather related issues during 2023 with many trees being blown over, causing some damage to fences, paths and the Warden's Hut at SilverHelme. The clear-up costs have been reduced as a number of volunteers have successfully completed a week-long chain-saw course.

We strive to "*do our best*" and one area we look to improve is the provision of activities for the young people using our Activity Centres. We are reviewing the options available to train (and authorise) more volunteer instructors to run archery, air rifle shooting, climbing/abseiling, crate stacking and tomahawk throwing. If you would like to help out at our Activity Centres, to learn new skills, or use your existing Activity skills, please do get in touch using bookings@lonsdalescouts.or.uk.

FINANCIAL REVIEW

Our role of the Finance sub-Committee continues to be to make sure we have enough money to support the running costs of the District as well as helping to develop our Groups and encourage District-wide events. Each year, that gets harder. We worry that increasing demands from Headquarters and County could stretch some of our Groups. So, we have stepped in to subsidise some of the membership fees. This comes at a cost. Our own reserves decrease.

We remain the beneficiaries of healthy cash balances that have been established over many years by our predecessors. But, each year we take in less than we spend sees those balances diminished. In practice, we typically spend less than we budget, but we cannot always rely on this. We carefully monitor our reserves which still remain above the minimum we have set as policy. We can't continue this indefinitely. We either need to raise income or reduce costs. So, this year we will be looking at every aspect of cost to make sure it really contributes to Scouting in Lonsdale District and making sure we spend it as effectively as possible. We will continue to run our finances conservatively so that we can absorb issues in any future year without a threat to our long-term survival.

We have improved the information we present about the District by consolidating in the Explorer Scout Units' accounts. This now gives a fuller picture of our activities though it is now harder to compare the current year with the previous. Both income and expenditure are higher. They would be about balanced but we have short term increases in income for events which have not yet been paid out, so flattering the results.

Our programme to improve investment returns from the Sharpe Bequest continues to produce good results. The value of the shares is volatile, but the income stream is stable. We have more money to distribute to Groups within the District than ever before and our 'pot' of money rises to match inflation in the long-term. Since our year end we have benefited from the worldwide increase in share prices with our investments performing strongly.

We acknowledge the commitment of the few who handle the myriad of financial transactions each year together with the complexities of maintaining our financial records. During the year Steve Clarke, our Finance Office and formerly Treasurer, retired after more than ten years' service to the District. We were most appreciative of his support during this period.

Reserves Policy

The District Trustee Board's policy to hold sufficient funds to continue the charitable activities [of the District]. The Board considers that the Charity should hold a sum equivalent to six months running costs (amounting to £35,000 directly for the District and £20,000 for the Activity Centres).

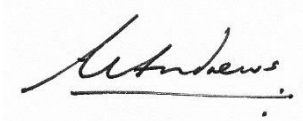
Investment Policy

With one exception, the District Trustee Board has adopted a low-risk strategy for the investment of funds. Minimum funds are held in cash - using both a mainstream bank and a building society. Other funds have been placed with deposit takers (as term deposits). The exception is the capital funds held as the Sharpe Bequest. A decision was taken in to invest the global equity funds. Previously the funds were placed with deposit takers with a poor return. We have seen a greater return on these investments since the Board's change in policy. This enables us to be able to direct more funds in accordance with Maurice Sharpe's will.

DECLARATION

The Trustees declare that they approved the above report at their meeting on 27 March 2024.

Signed on behalf of the Charity's Trustees:



Dr Anthony W Andrews
Chair, District Trustee Board



Mrs Amanda J Sweet
District Lead Volunteer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LONSDALE DISTRICT SCOUT COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2023

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023, set out on pages 9 to 11.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

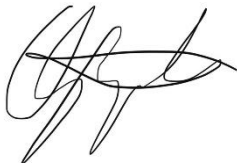
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Oliver J Grills
JA Fell & Co
Chartered Accountants
40 Houghton Street
Southport
Merseyside
PR9 0PG

Date: 31/10/2024

ACCOUNTS SUMMARY

	Unrestricted Funds	Restricted Funds	Designated Funds	Endowment Funds	Total Funds	Year to 31 Dec 22
Total Receipts for the Year	151,252	45,597	750	2,451	200,051	156,148
Total Payments for the Year	140,849	31,246	-	1,842	173,937	175,575
Net Receipts/(Payments) for the Year	10,404	14,352	750	608	26,114	(19,427)
Balances Brought Forward	1,148,559	18,635	50,000	102,138	1,319,332	1,330,171
<i>Explorer Scout Unit funds brought in:</i>	-	15,392	-	-	15,392	-
	1,158,963	48,379	50,750	102,746	1,360,838	1,310,744
Increase/(Reduction) Asset Values:						
Investments	-	-	-	11,591	11,591	(9,326)
Scout Shop	1,886	-	-	-	1,886	4,089
Fixtures and Fittings	(9,015)	-	-	-	(9,015)	12,495
Stocks	1,733	-	-	-	1,733	392
Amounts Owing	356	-	-	-	356	(152)
Reduction/(Increase) in Liabilities	165	-	-	-	165	1,090
Total Net Assets	1,154,088	48,379	50,750	114,337	1,367,554	1,319,332

RECEIPTS AND PAYMENTS ACCOUNT

	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Endowment Funds	Total Funds	Year to 31 Dec 22
RECEIPTS							
Membership Subscriptions		63,668	-	-	-	63,668	63,235
Operational							
Programme Support	2a, 4	31,252	45,597	-	-	76,849	56,791
Volunteer Development	2b	-	-	-	-	-	704
Other	2c, 4	6,579	-	300	2,451	9,330	3,309
Activity Centres	2d	49,597	-	450	-	50,047	31,989
Miscellaneous		156	-	-	-	156	121
Sub-total		151,252	45,597	750	2,451	200,051	156,148
Asset/Investment Sales							
TOTAL RECEIPTS		151,252	45,597	750	2,451	200,051	156,148
PAYMENTS							
Membership Subscriptions		52,092	-	-	-	52,092	50,446
Governance	3a	1,706	-	-	-	1,706	1,215
Operational							
Programme Support	3b	32,563	31,246	-	-	63,808	58,726
Volunteer Development	3c	1,634	-	-	-	1,634	671
Other	3d	1,719	-	-	1,842	3,561	1,624
District Headquarters	3e	8,937	-	-	-	8,937	11,524
Activity Centres	3f	42,193	-	-	-	42,193	50,970
Miscellaneous		6	-	-	-	6	399
Sub-total		140,849	31,246	-	1,842	172,937	175,575
Asset/Investment Sales		-	-	-	-	-	-
TOTAL PAYMENTS		140,849	31,246	-	1,842	172,937	175,575
Net of Receipts/(Payments)		10,404	14,352	750	608	26,114	(19,427)

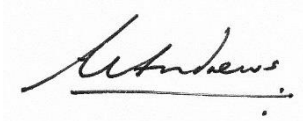
STATEMENT OF ASSETS AND LIABILITIES

	Unrestricted Funds	Restricted Funds	Designated Funds	Endowment Funds	Total Funds	Year to 31 Dec 22
Cash						
Current Accounts (District)	15,099	14,909	-	-	30,008	10,288
Current Accounts (ExploreScout Units)	-	19,792	-	-	19,792	-
Deposit Accounts	4,368	5,329	-	3,741	13,439	73,979
Term Deposits	56,588	6,250	50,750	-	113,588	50,000
Prepaid Cards	-	2,099	-	-	2,099	3,108
Cash	68	-	-	-	68	114
Total Cash Funds	76,123	48,379	50,750	3,741	178,993	137,489
Other Monetary Assets						
Small Loans Outstanding	-	-	-	-	-	-
Amounts Owing to District	378	-	-	-	378	22
	378	-	-	-	378	22
Investment Assets						
Fidelity Investment Management (market value)	-	-	-	110,597	110,597	99,006
Scout and Guide Shop (retained funds)	14,006	-	-	-	14,006	12,120
Sub-Total	14,006	-	-	110,597	124,603	111,126
Charity's Retained Assets						
Badge Stoick	5,014	-	-	-	5,014	3,697
Activity Centre Shop Stock	1,465	-	-	-	1,465	1,049
Activity Centre Land/Buildings	999,000	-	-	-	999,000	999,000
Activity Centre Fixtures/Fittings/Equipment	48,220	-	-	-	48,220	57,225
District Fixtures/Fittings/Equipment	9,880	-	-	-	9,880	9,890
Sub-Total	1,063,579	-	-	-	1,063,579	1,070,861
Liabilities						
Account Not Yet Paid	-	-	-	-	-	165
Sub-Total	-	-	-	-	-	165
Total Assets less Liabilities	1,154,087	48,379	50,750	114,338	1,367,554	1,319,333

DECLARATION

The Trustees declare that they approved the above financial statements at their meeting on 27 March 2024.

Signed on behalf of the Charity's Trustees:



Dr Anthony W Andrews
Chair, District Trustee Board



Mr Stephen Landles
District Treasurer

NOTES

1. Accounting Policy:

These accounts have been prepared on a receipts and payments basis.

2. Analysis of Receipts:

	31 Dec 23	31 Dec 22
2a Operational - Programme Support		
Youth Activities	25,523	18,906
Badge Secretary	5,729	5,514
Explorer Scouts held by District (<i>Restricted Fund</i>)	19,347	27,013
Explorer Scouts held by Units (<i>Restricted Fund</i>)	22,504	-
Jamboree Fund (<i>Restricted Fund</i>)	3,746	5,358
	76,849	56,791
2b Operational - Volunteer Development		
District Events	-	704
2c Operational - Other		
Interest	1,539	696
Grants, Donations and Legacies	776	154
Scout and Guide Shop	4,265	-
SASU (<i>Restricted Fund</i>)	-	-
Hardship Fund (<i>Restricted Fund</i>)	-	-
Property Development (<i>Designated Fund</i>)	300	-
Sharpe Bequest (<i>Endowment Fund</i>)	2,451	2,459
	9,330	3,309
2d Operational - Activity Centres		
Grants, Donations and Legacies	775	84
Lettings and Associated Receipts	46,391	29,412
Other Income	238	164
Youth Programme and Activities	1,032	20
Investment Income	1,161	735
Property Development (<i>Designated Fund</i>)	450	-
Miscellaneous	-	1,574
	50,047	31,988

3. Analysis of Payments:

	31 Dec 23	31 Dec 22
3a Governance		
Trustee Expenses	357	-
Accounts Examination	810	770
AGM Expenses	539	445
	1,706	1,215
3b Operational - Programme Support		
Section Support	563	-
Recognition of Achievement (Top Awards)	141	-
Youth Activities	24,454	18,079
District Youth Events	350	60
Grants-in-Aid (International Fund)	267	2,776
Grants-in-Aid (Scouting4All)	155	495
Badge Secretary	6,633	4,585
Explorer Scouts held by District (<i>Restricted Fund</i>)	7,991	25,630
Explorer Scouts held by Units (<i>Restricted Fund</i>)	18,105	-
Jamboree Fund (<i>Restricted Fund</i>)	5,150	7,101
	63,808	58,726

	31 Dec 23	31 Dec 22
3c Operational - Volunteer Development		
Volunteer Training	635	215
District Volunteer Events	682	-
Recognition of Achievement (Adults)	265	404
Volunteer PAME Insurance	52	52
	1,634	671
3d Operational - Other		
Start-Up Grants (New Sections)	100	-
Publicity Materials	-	-
District Website	551	-
Leadership Team	1,007	1,350
Bank Charges	62	81
SASU (<i>Restricted Fund</i>)	-	-
Hardship (<i>Restricted Fund</i>)	-	-
Property Development (<i>Designated Fund</i>)	-	-
Sharpe Bequest (<i>Endowment Fund</i>)	1,842	193
	3,561	1,624
3e Operational - District Headquarters		
Rent	6,615	6,615
BID Levy	154	154
Insurance (Buildings and Equipment)	704	762
Electricity	1,097	361
Water	193	142
Internet	120	-
Equipment, Repairs and Maintenance	54	3,490
	8,937	11,524
3f Operational - Activity Centres		
Youth Programme and Activities	2,586	2,502
Utilities	9,961	7,100
Repairs and Maintenance	20,570	2,0676
Capital Expenditure	20	9,005
Insurance	3,208	3,315
Printing, Postage and Telephone	1,894	1,596
Centre Shops	874	1,625
Bank Charges	60	81
Training	3,020	-
Miscellaneous	-	70
Booking Fee Refunded	-	5,000
	42,193	50,970

4. Restricted, Designated and Endowment Funds.

The movement of these (cash) funds, during the year, is set out in the table below:

	Opening Balance	Receipts	Payments	Closing Balance
RESTRICTED FUNDS				
Explorer Scout Funds				
<i>Held Centrally</i>				
District	2,543	18,387	7,627	13,304
Caesar ESU	-	960	364	596
	2,543	19,347	7,991	13,900

	Opening Balance	Receipts	Payments	Closing Balance
Held by ESUs				
Buzz ESU	2,052	3,066	1,894	3,224
Castleton ESU	1,718	1,668	2,081	1,305
Discovery ESU	1,834	2,497	2,509	1,823
The Erics ESU	1,451	619	801	1,269
Illustrious ESU	2,426	2,820	2,738	2,508
The Saints ESU	4,080	3,113	1,773	5,419
Silverhelme ESU	1,831	8,721	6,309	4,243
	15,392	22,504	18,105	19,791
Jamboree Fund	5,918	3,746	5,150	4,515
SASU	815	-	-	815
Hardship Fund	6,250	-	-	6,250
	30,918	45,497	31,246	45,270
DESIGNATED FUND				
Property Development	50,000	750	-	50,750
ENDOWMENT FUND				
Sharpe Bequest	3,133	2,451	1,842	3,741
	84,051	48,798	33,088	99,761

5. Donations, Grants and Legacies.

The Charity acknowledges with thanks donations, grants and legacies including £775 (for SilverHelme Activity Centre from National Farmers' Union Ladies Section, Carnforth) and £276 (given in memory of Gerald G Campbell).

6. Ownership of Land and Buildings.

The Charity owns land and buildings at Littledale and SilverHelme Activity Centres. These were valued (in 2021) at £621,00 and £378,000 respectively - £999,000 in total. This figure has been used to insure the buildings.

7. District Headquarters.

The Charity rents the property at 3-4 Moor Street, Lancaster; the current lease ends on 31 July 2026.

8. Trustees' Remuneration and Expenses:

No remuneration - directly or indirectly - has been paid out of the funds [of the Charity] to any Trustee (or to any person or persons known to be connected with any of them). The only payments made to Trustees are the reimbursement of legitimate, approved expenses.

9. Record Keeping:

The Trustees are satisfied that the record keeping has enabled reports to be prepared that fully reflect the extent of the charity's operation from year-to-year - all as required by Part 8 of the Charities Act 2011.