

Annual report 20-21

Autumn Term 2020

Covid restrictions were still in place when we returned in September. We opened full time with all staff in setting. We had one Student in one day a week.

We started the term with 33 children on roll, one school age child with an EHCP stayed on roll.

Funding rate increased to £4.40 for 3 year olds £5.28 for 2 year olds .

We have 2 children who get early years support and are provided with one to one assistants. The theme for the term was 'All about me' allowing everyone to get you know everyone and for children to settle into the preschool routine.

We furnished the old office with new lights and toys and it is now a fully equipped sensory room. We improved the book corner with a new seating area and improved a home corner with a new kitchen. The outdoor sand pit has been repaired as it had become rotten. The staff have been allocated 1 hour a week tapestry time in session time to reduce home working. Senco has been allocated 3 hrs extra to cope with the increasing work load.

In the beginning of this second half of autumn term we got 2 new fish. Charlotte has started small group activities using the sensory room as a classroom. The preschool room has been changed around due to climbing and behaviour this seems to work better. We gave out hard copies of the end of term reports and offered zoom or phone calls if parents needed to discuss their child. Christmas party - everyone got the same book we are going on a bear hunt as a gift. The EHCP School age child left to start school in December.

Spring

The Government put in place another Lockdown but only closed schools, early years remained open as usual. This still impacted us as most of our children had siblings in school. Only five children out of twenty seven attended in the morning and 3 children in the afternoons. We provided online learning for the families using 'Going on the bear hunt' for the theme as everyone had the book. We contacted all the parents to inform them we were open and working under Covid restrictions to keep our children and staff safe. Fifty percent returned within the first 3 weeks.

In the beginning of the second half of the spring term we had two new starters and on 8th March schools reopened and most of our children happily returned. The deputy manager went off long term sick, the senior assistant covered her role and became acting deputy. A previous employee returned to cover the assistant role, this worked well and there was no disruption to the day to day running of the preschool. We raised £54 comic relief and £57.63 for red nose day.

Summer

College students have been allowed back into settings and we have four working over the week.

We have 50 children on roll,

We have one child who has Autism and all staff and students took part in autism training this was a really excellent online training.

We purchased 3 new fish and the children named them characters from paw patrol.

20th May we had our first confirmed positive Covid case (a child). We followed procedure and guidance from the DFE we were advised to shut for 10 days and all staff and children who had contact to isolate. Staff worked from home completing reports and some

training, this took us to half term. There was no other confirmed cases within the setting.

On our return after half term an assistant gave 6 weeks' notice. The deputy decided not to return after long term sickness and gave notice with immediate effect, she will be missed. The senior assistant was promoted to deputy as she has been doing an amazing job.

One of our lovely parents donated £200 for the roof because 'we are great' (their words)

Photo day was a success and we raised £143

Last week of term we shared donkey rides and ice cream van with school fabulous day was had by all.

We have 25 leavers, 23 to Fixby School and 2 to St Patrick's school. The wooden structure at the side of the preschool has had to be removed due to it being unsafe (rotten). We have left the space clear as the children are enjoying the free space using it to picnic on or drive the trucks. All in All we followed the guidance kept everyone safe and we survived covid this year.

Income and Expenditure for Cowcliffe playgroup from 01 Sept 20 to 31 August 21

Income	Total	Current a/c	Petty Cast	High Int a/c
NEF funding	£ 102,270.47	102,270.47		
Fees	£ 12,426.40	12,426.40		
Grants	£ 9,873.75	9873.75		
Interest	£ 2.14			2.14
Fundraising	£			
Donations	£			
Other	£ 374.47	374.47		
Contra	£			

TOTAL INCOME £ **124,945.09** **0.00** **2.14**

Expenditure

	Total	Current a/c	Petty Cast	High Int a/c
Wages	£ 92,419.44	92,419.44		
Food/snack	£ 742.07	742.07	18.04	
Cleaning/Sundry	£ 636.08	636.08	4.50	
Equipment	£ 2,774.88	2,774.88	22.35	
Office/Admin/stationery	£ 749.29	749.29	0.00	
Materials/activities	£ 1,093.32	1,093.32	2.80	
Cathedral leasing	£ 194.46	194.46	0.00	
Regular Maintenance	£ 172.60	172.60	0.00	
Telephone	£ 1,197.58	1,197.58		
PSLA membership/Buildings In:	£ 1,947.46	1,947.46		
Staff training	£ 468.20	468.20		
Gardening/Landscaping	£ 0.00	0.00		
Bins/Waste Collection	£ 169.60	169.60		
Lease	£ 1,500.00	1,500.00		
Water	£ 284.79	284.79		
Long Term Maintenance	£ 101.42	101.42		
Electricity	£ 1,800.96	1,800.96		
Ofsted Fees	£ 50.00	50.00		
Website	£ 165.03	165.03		
Milk	£ 0.00	0.00		
Fundraising/Events expenses	£ 14.39	14.39		
Transfer to project account	£ 0.00	0.00		
Water Cooler	£ 595.32	595.32		
Printer	£ 1,117.03	1,117.03		
Staff uniforms	£ 620.04	620.04		
Pets	£ 61.81	61.81	0.00	
Magazine subscription	£ 72.58	72.58	0.00	
Delivery and bags	£ 55.00	55.00		
End of year childrens leaving p:	£ 0.00	0.00		
Project manager	£ 0.00	0.00		
Action Kids	£ 0.00	0.00		
Planning Permission	£ 0.00	0.00		
Other	£ 223.75	223.75	0.00	
Contra	£ 0.00	0.00		
TOTAL EXPENDITURE	£ 108,227.10	109,179.41	£47.69	£0.00

Income less Expenditure =

£ **15720.13**

CASH AND BANK BALANCES AS PER CASHBOOKS AT 31ST AUGUST 21

PETTY CASH

Opening balance 1/09/20	£ 0.00	£ 12,737.47
Plus transfers from current acc	£ 50.00	£ 0.00
Plus income for year	£ 0.00	£ 398.00
Less expenditure for year	£ 47.69	£ 3,879.40
Closing Balance 30/8/21	£ 2.31	£ 9,256.07

CURRENT BANK ACCOUNT

Opening balance 1/09/20	£ 18,516.99	£ 21,306.59
Plus income for year	£ 124,945.09	£ 2.14
Less expenditure for year	£ 109,179.41	£ 0.00
Less transfer to petty cash	£ 50.00	
Less transfer to project account	£ 0.00	
Closing Balance 31/8/21	£ 34234.67	£ 21,308.73

Total Funds carried Forward to 1st Sept 2021 (excluding project account) £ **55,545.71**

RECONCILIATION

Total of Balances brought forward (excluding project account)	£ 39,825.58
Plus surplus of income less exp	£ 15,720.13
Less transfer to project account	£ 0.00
Total of Balances carried forward	£ 55,545.71

I hereby certify I have examined the records and schedules provided by the Cowcliffe Play group and found them to be correct. Ian Brown 14/2/21

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