



Trustees' Annual Report for the period

From 1st September 2022 Period start date To 31st August 2023
Period end date

Charity name: Tunbridge Wells Grammar School for Boys PTA

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Objects of the association are to advance the education of pupils in the school in particular by: developing effective relationships between the staff, parents and others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils attending it
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main fundraising activities for the year included the Christmas and summer raffles, a chocolate tombola and non-uniform day and cheese and wine night, summer fete as well as the sales of uniform and calendars.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference																																							
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PTA were able to donate in excess of £30,000 to the school:</p> <table> <tr> <td>MFL Books</td> <td>£131.74</td> </tr> <tr> <td>Music Equipment including a keyboard</td> <td>£1645.07</td> </tr> <tr> <td>PE Kit</td> <td>£473.95</td> </tr> <tr> <td>Online French</td> <td>£277.76</td> </tr> <tr> <td>Subscription for MFL</td> <td></td> </tr> <tr> <td>Food Tech Larder</td> <td>£299.17</td> </tr> <tr> <td>Fridge</td> <td></td> </tr> <tr> <td>Bench</td> <td>£2,175.80</td> </tr> <tr> <td>Library Books</td> <td>£13.98</td> </tr> <tr> <td>Voice Recorders and Microphones for Media Studies</td> <td>£167.78</td> </tr> <tr> <td>PE Sports Jerseys</td> <td>£740.00</td> </tr> <tr> <td>Library Books</td> <td>£1,862.11</td> </tr> <tr> <td>Electric Guitar for Music Department</td> <td>£119.17</td> </tr> <tr> <td>3 Laptops, screen and interactive display for Science</td> <td>£5241.06</td> </tr> <tr> <td>Microbit Accessories for IT Department</td> <td>£890.00</td> </tr> <tr> <td>Battle of the Bands Prizes</td> <td>£138.03</td> </tr> <tr> <td>Furniture for Sixth Form Centre</td> <td>£9,481.00</td> </tr> <tr> <td>2 Portable Keyboards and 32 stereo plugs for the Music Department</td> <td>£534.68</td> </tr> <tr> <td>CNC Machine</td> <td>£6,506.66</td> </tr> </table>	MFL Books	£131.74	Music Equipment including a keyboard	£1645.07	PE Kit	£473.95	Online French	£277.76	Subscription for MFL		Food Tech Larder	£299.17	Fridge		Bench	£2,175.80	Library Books	£13.98	Voice Recorders and Microphones for Media Studies	£167.78	PE Sports Jerseys	£740.00	Library Books	£1,862.11	Electric Guitar for Music Department	£119.17	3 Laptops, screen and interactive display for Science	£5241.06	Microbit Accessories for IT Department	£890.00	Battle of the Bands Prizes	£138.03	Furniture for Sixth Form Centre	£9,481.00	2 Portable Keyboards and 32 stereo plugs for the Music Department	£534.68	CNC Machine	£6,506.66
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising		

activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity was a going concern with no debts and significant reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held until sufficient funds are raised for projects for the benefit of the school.
Amount of reserves held	Para 1.22	The accounts held a total of £48,474.76, at the end of the financial year.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Tunbridge Wells Grammar School for Boys PTA
Other name the charity uses	TWGSB PTA
Registered charity number	1027114
Charity's principal address	St John's Road Tunbridge Wells Kent TN4 9XB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Natalie Russell	Chair		
2	Sophie Rose			
3	Coral Martin	Treasurer	From 14 th September 2022	
4	Jo Bruce	Events Co-ordinator		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Coral Martin

Full name(s)

Coral Martin

Position (eg Secretary,
Chair, etc)

Treasurer and Trustee

Date

12/06/24

TWGSB PTA

Year End Summary Accounts from 01 Sep 2022 to 31 Aug 2023

Year End Account Balances

	Balances 31-Aug-22	Balances 31-Aug-23	Change from Previous Year
Cash	£ 0.49	£ 326.50	£ 326.01
Current Account	£ 4,355.86	£ 18,366.99	£ 14,011.13
Deposit Account	£ 40,836.56	£ 29,781.27	£ (11,055.29)
Stripe Balance	£ 862.76	£ -	£ (862.76)
Sum Up Balance	£ 89.48	£ -	£ (89.48)
Paypal Balance	£ 1.00	£ -	£ (1.00)
Total	£ 46,146.15	£ 48,474.76	£ 2,328.61

Income and Expenditure

Activity	Income	Expenditure	Net
School Uniform	£ 2,467.00	£ 31.71	£ 2,435.29
Donations	£ 6,461.00	£ -	£ 6,461.00
Science Equipment Donations	£ 131.48	£ 7.72	£ 123.76
Gift Aid	£ 5,469.74	£ -	£ 5,469.74
Amazon Smile	£ 473.53	£ -	£ 473.53
Easyfundraising	£ 89.98	£ -	£ 89.98
Interest	£ 182.76	£ -	£ 182.76
Other Income	£ 42.00	£ -	£ 42.00
Insurance	£ -	£ 140.00	£ (140.00)
Other Expenditure	£ -	£ 322.78	£ (322.78)
SubTotals	£ 41,002.00	£ 7,975.43	£ 33,026.57
Fizz n Chips	£ 729.20	£ 707.39	£ 21.81
Sixth Form Open Evening	£ 59.10	£ 241.28	£ (182.18)
Sixth Form Options Evening	£ 20.20	£ 30.13	£ (9.93)
Year 7 Meet The Tutor	£ 123.70	£ 26.50	£ 97.20
Raffle Christmas 2022	£ 2,984.00	£ 648.50	£ 2,335.50
Chocolate Tombola 2022	£ 1,642.92	£ 371.25	£ 1,271.67
Own Clothes Christmas 2022	£ 1,199.76	£ -	£ 1,199.76
Christmas Calendars 2022	£ 1,208.30	£ -	£ 1,208.30
Christmas Concert	£ 664.10	£ 294.93	£ 369.17
Battle of the Bands March 2023	£ 599.60	£ 183.58	£ 416.02
Year 7 Disco April 2023	£ 1,512.40	£ 789.49	£ 722.91
Treasure Island Play April 2023	£ 485.75	£ 260.88	£ 224.87
Own Clothes Day April 2023	£ 2,108.13	£ 2.96	£ 2,105.17
Cheese and Wine Sevenoaks June 2023	£ 1,183.92	£ 415.12	£ 768.80
Festival of Arts June 2023	£ 419.00	£ 176.19	£ 242.81
Year 8 Disco Sevenoaks	£ 1,807.79	£ 922.81	£ 884.98
Summer Fete 2023	£ 8,281.13	£ 2,375.68	£ 5,905.45
School Awards 2023	£ 462.00	£ 26.53	£ 435.47
Chocolate Tombola Sevenoaks July 2023	£ 193.51	£ -	£ 193.51

Funding of TWGSB Requests

MFL Books	£		131.74	
Music Equipment including a keyboard	£		1,645.07	
PE Kit	£		473.95	
Online French Subscription for MFL	£		277.76	
Food Tech Larder Fridge	£		299.17	
Bench	£		2,175.80	
Library Books	£		13.98	
Voice Recorders and Microphones for Media Studies	£		167.78	
PE Sports Jerseys	£		740.00	
Library Books	£		1,862.11	
Electric Guitar for Music Department	£		119.17	
3 Laptops, screen and interactive display for Science	£		5,241.06	
Microbit Accessories for IT	£		890.00	
Battle of the Bands Prizes	£		138.03	
Furniture for Sixth Form Centre	£		9,481.00	
2 Keyboards and 32 stereo plugs for the Music Department	£		534.68	
CNC Machine	£		6,506.66	
SubTotals	£		30,697.96	
Totals	£	41,002.00	£	38,673.39
			£	2,328.61



Section A

Independent Examiner's Report

Report to the trustees

TN&SB Parent Teachers Association

On accounts for the year
ended

31/8/23

Charity no
(if any)

1027114

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/11/2023

Name:

LAUREN JENKINS

Relevant professional
qualification(s) or body

CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS
ASSOCIATE (1-N66D)

(if any):

Address: 14 BOUNDS OAK WAY
TUNDRIDGE WELLS
KENT TN40TX

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOT APPLICABLE 4/28/11/2023