

St John's Playtime Pre-School
Annual Report and Financial Statements for year ended 31 March 2023
Charity Number: 1027030

Reference and Administrative details

Trustees

Miss Julia Rael (Chairperson)
Mrs Kirsty Bean
Mrs Jennifer Lockington
Mrs Louisa Harris
Miss Natalie Bailey

Charity Contact

Mrs M Oakes
St John's Playtime Pre-School
St John's United Reformed Church
1 Cowper Street
Ipswich
IP4 5JD

Registered Charity number

1027030

Bankers

HSBC
12 Tavern Street
Ipswich
IP1 3AZ

Independent Examiner

Mr Richard Wallace
St John's United Reformed Church
1 Cowper Street
Ipswich
IP4 5JD

Structure, governance and management

St John's Playtime Pre-School is an unincorporated charity originally established under its constitution on 13 May 1992. It became a registered charity on 13 October 1993 and is governed by its trustees who meet on a regular basis. The current trustees are stated on the previous page.

Further trustees may be appointed at any time, at the discretion of the trustees. A new trustee would receive copies of the constitution, the latest annual report and accounts and relevant guidance publications from the Charity Commission.

Objectives and activities

The charity's objectives are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Public benefit

The trustees have paid due regard to guidance given by the Charity Commission on Public Benefit in deciding what activities the charity should undertake.

Chairperson's Report for 2022 – 2023

The higher living and national minimum wages were increased again in April 2022 which meant that all members of staff received pay rises. Due to a few members of staff taking maternity leave at similar times, we had another rebate of credits on our HMRC account (over £10,000) which helped our bank balance after making a loss last financial year. Numbers of children were excellent this year and by the summer term, we had 46 children on the registers and most importantly, 13 of these children were claiming extended funding.

Our income, £143,330, exceeded our total expenditure of £128,990. The two main sources of income were from Suffolk County Council where we received grants totalling £99,859.34 and a total of £30,217.50 from private fees. The main source of expenditure was staff wages totalling £104,118.18 and a total of £11,040 in rental costs. At the end of this financial year, we finished with a healthy profit of £14,339.61. The grants from the council also included nearly £10,000 of high needs funding to support our children with special educational needs, much of these funds were used to buy specific sensory equipment to help with the children's development and learning.

Miss Julia Rael (Committee Chairperson)

Financial Review

The charity's financial activities for the year are shown in the receipts and payments below and on page 4. The main sources of income were grants from Suffolk County Council and fees paid by parents.

The charity's income exceeded expenditure by £14,339.61 for the year leaving bank and cash balances to carry forward of **£24,822.47**.

Receipts and Payments Account for the period ended 31 March 2023

	2023 Total (£)	2022 Total (£)
Receipts		
Grants	99,859.34	76,669.90
Fees	30,217.50	24,118.24
Fundraising	1,161.50	1,360.75
Miscellaneous Income	10,757.83	8,367.21
Donations	730.65	676.23
T Shirt & Jumper Income	15.00	28.00
Trip Income	588.00	59.50
Bank Interest	48.44	1.21
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Total receipts	143,378.26	111,279.85
Payments		
Wages	104,118.18	95,867.59
Activities	459.68	488.06
Premises	11,040.00	11,220.00
Administration	3,298.65	3,453.39
Miscellaneous	368.45	11,447.59
Insurance	783.88	819.82
Consumables & Equipment	5,957.04	3,010.88
T Shirts and Jumpers	243.10	187.57
Trips	331.00	82.00
Courses	704.06	655.20
Snack	1,686.17	1,332.26
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Total payments	128,990.75	128,564.36
Profit/Loss	14,339.61	- 17,284.51

Statement of Assets and Liabilities as at 31 March 2023

	2023 Total (£)	2022 Total (£)
Current assets		
Bank current account	24,883.52	8,959.53
Bank deposit account	11,087.17	11,038.73
Cash in hand	0.00	0.00
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	35,970.69	19,998.26
Liabilities		
PAYE & NI	581.61	2,872.86

The Receipts and Payments Account on page 3 and the above Statement of Assets and Liabilities above were shown to and approved by the trustees on 16th January 2024 and signed on their behalf by Julia Rael (Committee Chairperson).

Independent examiner's report to the trustees of St John's Playtime Pre-school

I report on the accounts of the pre-school for the year ended 31 March 2023, which are set out on pages 3 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to: examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or:

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Richard Wallace

Treasurer for St John's United Reformed Church

St John's United Reformed Church, 1 Cowper Street, Ipswich, IP4 5JD

16th January 2024