

St John's Playtime Pre-School
Annual Report and Financial Statements for year ended 31 March 2022
Charity Number: 1027030

Reference and Administrative details

Trustees

Mrs Lisa Calver (Chairperson)
Miss Jenna Seager
Mrs Jennifer Lockington
Mrs Claire Rush
Mrs Kirsty Bean

Charity Contact

Mrs M Oakes
St John's Playtime Pre-School
St John's United Reformed Church
1 Cowper Street
Ipswich
IP4 5JD

Registered Charity number

1027030

Bankers

HSBC
12 Tavern Street
Ipswich
IP1 3AZ

Independent Examiner

Mr Richard Wallace
St John's United Reformed Church
1 Cowper Street
Ipswich
IP4 5JD

Structure, governance and management

St John's Playtime Pre-School is an unincorporated charity originally established under its constitution on 13 May 1992. It became a registered charity on 13 October 1993 and is governed by its trustees who meet on a regular basis. The current trustees are stated on the previous page.

Further trustees may be appointed at any time, at the discretion of the trustees. A new trustee would receive copies of the constitution, the latest annual report and accounts and relevant guidance publications from the Charity Commission.

Objectives and activities

The charity's objectives are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Public benefit

The trustees have paid due regard to guidance given by the Charity Commission on Public Benefit in deciding what activities the charity should undertake.

Chairperson's Report for 2021 - 2022

We had lower numbers of children in this financial year which had a negative impact on the amount of government funding we received. Unfortunately, we ended the financial year with a deficit of around £17,000. This was partly due to the rise in staff wages following increases in National Minimum and Living Wages.

However, we were able to reclaim over £7000 in staff maternity credits from HMRC and used this to boost our deposit account which has previously been very low. The deposit account is now at a level which would cover staff redundancies if the setting ever had to close.

Fundraising was more successful this year as we were able to open up the setting again post covid, meaning that families were able to enjoy traditional fundraising events and we managed to raise over £1,300 to be used for pre-school resources.

Mrs Lisa Calver (Committee Chairperson)

Financial Review

The charity's financial activities for the year are shown in the receipts and payments below and on page 4. The main sources of income were grants from Suffolk County Council and fees paid by parents.

The charity's expenditure exceeded income by £17,284.00 for the year leaving bank and cash balances to carry forward of **£8,960.00**.

Receipts and Payments Account for the period ended 31 March 2022

	2022 Total (£)	2021 Total (£)
Receipts		
Grants	76,669.90	103,303.11
Fees	24,118.24	6,543.13
Fundraising	1,360.75	691.45
Miscellaneous Income	8,367.21	5,460.8
Donations	676.23	247.80
T Shirt & Jumper Income	28.00	27.00
Trip Income	59.50	29.20
Bank Interest	1.21	1.76
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Total receipts	111,279.85	116,304.30
Payments		
Wages	95,867.59	91,328.21
Activities	488.06	471.94
Premises	11,220.00	6,450.00
Administration	3,453.39	3,013.71
Miscellaneous	11,447.59	381.02
Insurance	819.82	662.18
Consumables & Equipment	3,010.88	3,845.46
T Shirts and Jumpers	187.57	0.00
Trips	82.00	41.00
Courses	655.20	364.80
Snack	1,332.26	574.93
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Total payments	128,564.36	107,133.25
Profit/Loss	- 17, 284.51	9,169.29

Statement of Assets and Liabilities as at 31 March 2021

	2022 Total (£)	2021 Total (£)
Current assets		
Bank current account	8,959.53	27,214.47
Bank deposit account	11,038.73	3,837.52
Cash in hand	0.00	0.00
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	19,998.26	31,051.99
Liabilities		
PAYE & NI	2,872.86	3,814.55

The Receipts and Payments Account on page 3 and the above Statement of Assets and Liabilities above were shown to and approved by the trustees on 24th January 2023 and signed on their behalf by Lisa Calver (Committee Chairperson).

Independent examiner's report to the trustees of St John's Playtime Pre-school

I report on the accounts of the pre-school for the year ended 31 March 2022, which are set out on pages 4 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to: examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or:
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Richard Wallace

Treasurer for St John's United Reformed Church

St John's United Reformed Church, 1 Cowper Street, Ipswich, IP4 5JD

19th January 2023