



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2024		31	08	2025

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keary Hill	Chair		
2	Rita Kemp	Treasurer		
3	Sophie Hosni			
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Rita Kemp	
Keary Hill	
Sophie Hosni	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)


**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To promote an atmosphere in which children under statutory school age can develop their learning and social skills. Encouraging the parents to become involved in the activities of the group. Ensuring the opportunities provided are for all children no matter their race culture, religion, means or ability.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Children develop their learning through playing, painting, reading and craft activities.

Children learn and develop social skills at snack and lunch times also at parties, outings and sports day.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The playgroup received a donation from a variety of local community groups which was put towards Sign and Sign sessions for the children to help develop their language and communication skills which also allowed 2 children who with significant additional needs in this area of development to communicate with their peers and their teachers.

**Summary of the main achievements of the charity during the year**

Sparrows started back for the year on 5<sup>th</sup> September 2024; one member of staff became full time.

Ofsted inspected Sparrows as we started back in September resulting in a disappointing "requires improvement" grade.

The children started to learn their colours, listening to the Colour Monster story and talked about their feelings. They made rainbow pictures and enjoyed mixing and experimenting with different colours.

Harvest festival was celebrated, parents and children donated to the Church's Porch Pantry, they also learnt about where food comes from, how they are grown and sampled new tastes and textures. The children and staff made a Farm Yard out of cereal boxes; the children used their imagination and their knowledge about the animals to play and create stories with the play animals.

The children who were starting school were invited to visit Mersea Island School with their parents and Sparrows welcomed back one member of staff from maternity leave.

Leading up to Christmas the children celebrated Halloween and Bonfire Night learning about safety around fireworks and fire.

Sparrows held an open day on 16<sup>th</sup> November and welcomed prospective parents and their children. Activities were available for the children to experience and staff were available to speak with parents and answer any questions.

Sparrows achieved 2<sup>nd</sup> place at the Christmas Tree Festival with "That's not my snowman" and the children worked on a variety of Christmas themed activities and crafts.

The children were invited to Mersea Island school to watch the Early Years Nativity Play and visited the elderly residents of Hall Barn to deliver gifts, cards and sing Christmas songs together.

The Christmas party was held on 17<sup>th</sup> December with Timmy the Elf and Bernard the Snowman to entertain the children. Father Christmas came to deliver presents which were donated by Micro Scooters (local family run company) which were drinks bottles and bottle holder and some stickers.

Spring Term started on 6<sup>th</sup> January 2025 continuing the theme of colours and introducing shapes.

Chinese New Year was celebrated, the year of the Snake, where the children made snakes and looked at the numbers 1 to 5 in Chinese.

The Manager and Deputy Manager retired from Sparrows on the 14<sup>th</sup> February 2025 and a new Manager was in place ready for rest of the Spring Term from 24<sup>th</sup> February 2025. A current member of staff was promoted to Deputy Manager and Sparrows continued to run as normal.

In March the Deputy Manager resigned for personal reasons, and a new Deputy Manager was taken on. Both the new Manager and Deputy Manager completed their Safeguarding Levels 2 and 3 (DSL) together with First Aid where needed.

Sparrows also started to offer Wednesday's from April after many comments at how having the full week would be beneficial to parents and their children.

Ofsted returned to Sparrows on 6<sup>th</sup> June and Sparrows were graded as GOOD overall and, in every area, they were happy that the key actions that were raised in the previous Inspection were now met.

Staff supervision meetings took place to ensure staff were feeling supported and additional CPD was put in place to ensure all staff were up to date with their understanding of the EYFS and children's development.

To round of the year the children had a trip to "Wellies on" Farm, where the children and their families had hands on experience with different animals and the working life on a farm.

As the summer term came to an end 9 children were preparing to leave for primary school and 4 additional children left as the parents required longer hours which Sparrows were unable to provide.

As Sparrows closed for the summer there was a total of 6 children on role for September 2025 and 4 members of staff.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

Reserves to cover costs of staff redundancies and any other costs if playgroup was to close for any other reason.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sparrows ran a quiz night and raffle to help raise much needed funds to replace outdoor equipment. Successfully raising £600.

**Section F Other optional information**

[Empty box for optional information]

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Keary Leah Hill	RE Kemp
Full name(s)	Keary Leah Hill	RIJA ENID KEMP
Position (eg Secretary, Chair, etc)	chair	TREASURER

Date 7.11.2025





**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>R R Kemp</i>	RITA ENID KEMP	7.11.2025
<i>Wendy Hill</i>	WENDY LEAH HILL	7.11.2025



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

SPARROWS PLAYGROUP

**On accounts for the year  
ended**

31ST AUGUST 2025

**Charity no  
(if any)**

1026963

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below \*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*Ann Hurling*

**Date:**

25/11/2025

**Name:**

ANN JOAN HURLING

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

22 Estuary Park Road  
West Mersea  
CO5 8BZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

