

Hollies Road Pre School – Treasurer’s Report for AGM 2021

Current Account Balance	£19455.09
Business Reserve Account	£37756.09

My role was changed this year, by the committee, to Business Manager, as for a while now the job has become larger and more complicated. The year September 2020 to July 2021 was a very good one for us. It seems like the balance is very large, but we have to future proof the setting. We never know how many children are going to walk through the door each year. The salaries work out at an average of £8000 a month and the rent is £7500 a year. We are expecting the rent to increase next year, as we haven't had one for a couple of years. Then there is insurance, HR costs, payroll, cleaning products etc. It is amazing how much things cost. We have made the environment the very best and give the children as many amazing learning experiences as we can, but the staff are our biggest asset and selling point. Of course these experiences all come at a cost. The wages will go up again on 1st April and I would advise that the price of a session goes up by 50p from January. That still makes us the cheapest around - £25 per day.

Thanks,

Suzanne

HOLLIES ROAD PLAYGROUP
REPORT OF BOARD OF TRUSTEES
AND ACCOUNTS
FOR THE YEAR ENDED
31 AUGUST 2021

HOLLIES ROAD PLAYGROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Charity Number	1026866
Address	28 Manor Way Liverpool L25 8QZ
Trustees	Mrs D Moore Mrs J Lydiat Mr C Atkins E Cardwell Mrs P J Conlon Miss R M Conlon Mrs E V McGinley Mrs S Rush

Governing Document

The Charity is governed by its Constitution, last revised in November 2015.

Appointment of Trustees

Trustees are selected according to their skills and expertise to meet the various needs of the charity.

HOLLIES ROAD PLAYGROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Objectives

The Objectives of the Charity are to:-

- Provide a safe and stimulating environment in which children can feel happy and secure.
- Encourage the emotional, social, physical, creative and intellectual development of the children.
- Respect and promote the individual views and wishes of the parents/carers, children and staff.
- Promote the welfare of children.
- Encourage children to explore, appreciate and respect their environment.
- Provide opportunities to stimulate interest and imagination.
- Extend children's abilities to communicate ideas and feelings in a variety of ways.
- Evaluate the quality of what we do, provide and plan for improvement.
- Parents/carers and staff will work together for Hollies.
- To encourage other charitable activities through which parents/carers may help the children.

In carrying out these Objectives the Trustees believe that the charity meets its requirements in respect of Public Benefit.

Reserves Policy

The Trustees have established a policy of ensuring that reserves are available to cover twelve months running costs. Based on expenditure for the year to 31 August 2021 the charity would have sufficient cash resources to fund 6 months.

The Trustees approve the above Trustees Report.

Deborah Moore

Signed on behalf of the Trustees on 4/5/22

Moore

HOLLIES ROAD PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2021

	2021	2020
	£	£
Receipts		
Fees	115,339	121,575
Furlough claims	-	4,173
Grants	3,649	-
Interest received	<u>4</u>	<u>41</u>
	<u>118,992</u>	<u>125,789</u>
 Payments		
Wages and salaries	93,356	86,552
Professional fees	1,055	1,181
Fundraising	-	25
Insurance/Ofsted/ICO	1,158	984
Telephone/Internet/Website	1,021	748
Activities and Equipment (Unrestricted)	10,795	12,753
Dinners and snacks	903	1,687
Advertising	-	130
Rent/Toddler hall hire	7,500	7,500
Sweatshirts	535	448
Training	1,140	627
Repairs	<u>-</u>	<u>1,870</u>
	<u>117,463</u>	<u>114,505</u>
 Surplus for the Year	1,529	11,284
Brought forward	<u>57,722</u>	<u>46,438</u>
Carried forward (unrestricted)	<u>59,251</u>	<u>57,722</u>
 Statement of Assets and Liabilities		
Equipment	14,036	14,036
Cash at Bank	<u>57,211</u>	<u>55,682</u>
	<u>71,247</u>	<u>69,718</u>
 Unrestricted Fund	 59,251	 57,722
Restricted Fund	<u>11,996</u>	<u>11,996</u>
	<u>71,247</u>	<u>69,718</u>

The Restricted Fund of £11,996 is in respect of Capital Equipment.

Approved by the Trustees on

4/5/22

Deborah Moore

D Moore

**INDEPENDENT EXAMINER'S REPORT
TO THE BOARD OF TRUSTEES ON THE FINANCIAL STATEMENTS OF
HOLLIES ROAD PLAYGROUP**

I report on the accounts for the year ended 31 August 2021.

Respective Responsibilities of Trustees and Examiner

The charity's Board of Trustees are responsible for the preparation of financial statements. The charity's Board of Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statements

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

D J HUDD BA FCA

David Hudd BA FCA

Date: *24th June 2022*

HOLLIES ROAD PLAYGROUP
REPORT OF BOARD OF TRUSTEES
AND ACCOUNTS
FOR THE YEAR ENDED
31 AUGUST 2021

HOLLIES ROAD PLAYGROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Charity Number	1026866
Address	28 Manor Way Liverpool L25 8QZ
Trustees	Mrs D Moore Mrs J Lydiat Mr C Atkins E Cardwell Mrs P J Conlon Miss R M Conlon Mrs E V McGinley Mrs S Rush

Governing Document

The Charity is governed by its Constitution, last revised in November 2015.

Appointment of Trustees

Trustees are selected according to their skills and expertise to meet the various needs of the charity.

HOLLIES ROAD PLAYGROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Objectives

The Objectives of the Charity are to:-

- Provide a safe and stimulating environment in which children can feel happy and secure.
- Encourage the emotional, social, physical, creative and intellectual development of the children.
- Respect and promote the individual views and wishes of the parents/carers, children and staff.
- Promote the welfare of children.
- Encourage children to explore, appreciate and respect their environment.
- Provide opportunities to stimulate interest and imagination.
- Extend children's abilities to communicate ideas and feelings in a variety of ways.
- Evaluate the quality of what we do, provide and plan for improvement.
- Parents/carers and staff will work together for Hollies.
- To encourage other charitable activities through which parents/carers may help the children.

In carrying out these Objectives the Trustees believe that the charity meets its requirements in respect of Public Benefit.

Reserves Policy

The Trustees have established a policy of ensuring that reserves are available to cover twelve months running costs. Based on expenditure for the year to 31 August 2021 the charity would have sufficient cash resources to fund 6 months.

The Trustees approve the above Trustees Report.

Deborah Moore

Signed on behalf of the Trustees on 4/5/22

Moore

HOLLIES ROAD PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2021

	2021	2020
	£	£
Receipts		
Fees	115,339	121,575
Furlough claims	-	4,173
Grants	3,649	-
Interest received	<u>4</u>	<u>41</u>
	<u>118,992</u>	<u>125,789</u>
 Payments		
Wages and salaries	93,356	86,552
Professional fees	1,055	1,181
Fundraising	-	25
Insurance/Ofsted/ICO	1,158	984
Telephone/Internet/Website	1,021	748
Activities and Equipment (Unrestricted)	10,795	12,753
Dinners and snacks	903	1,687
Advertising	-	130
Rent/Toddler hall hire	7,500	7,500
Sweatshirts	535	448
Training	1,140	627
Repairs	<u>-</u>	<u>1,870</u>
	<u>117,463</u>	<u>114,505</u>
 Surplus for the Year	1,529	11,284
Brought forward	<u>57,722</u>	<u>46,438</u>
Carried forward (unrestricted)	<u>59,251</u>	<u>57,722</u>
 Statement of Assets and Liabilities		
Equipment	14,036	14,036
Cash at Bank	<u>57,211</u>	<u>55,682</u>
	<u>71,247</u>	<u>69,718</u>
 Unrestricted Fund	59,251	57,722
Restricted Fund	<u>11,996</u>	<u>11,996</u>
	<u>71,247</u>	<u>69,718</u>

The Restricted Fund of £11,996 is in respect of Capital Equipment.

Approved by the Trustees on

4/5/22

Deborah Moore

D Moore

**INDEPENDENT EXAMINER'S REPORT
TO THE BOARD OF TRUSTEES ON THE FINANCIAL STATEMENTS OF
HOLLIES ROAD PLAYGROUP**

I report on the accounts for the year ended 31 August 2021.

Respective Responsibilities of Trustees and Examiner

The charity's Board of Trustees are responsible for the preparation of financial statements. The charity's Board of Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statements

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

D J HUDD BA FCA

David Hudd BA FCA

Date: *24th June 2022*