

Trustees Annual Report for the Period – 1 Sept 2022 to 31 August 2023

Charity Name – Cotebrook Pre-School (Now Trading as ‘Little Bumbles’)

Charity Registration Number - 1026845

Principal Address –

Cotebrook Pre-School
T/A Little Bumbles
Lower Lane
Eaton
Nr Tarporley
Cheshire
CW6 9AL

Charity Trustees –

Serving Within the Year:

Mrs T Chorlton (Chair)
Mrs T Boyle (Secretary)
Professor W Boyle (Treasurer) – Resigned
Mrs S Harris (Treasurer)

Parent Committee Serving Within the Year:

Mrs S Shaw
Miss A Hibbert
Mrs J Fraser
Mrs C Cheesman

The Parent Committee ‘Whatsapp’ Group for fundraising and Website continues to operate successfully.

Manager – Mrs S Edge

The Charity Trusts Constitution Details -

Governing Document – Pre-School Learning Alliance Constitution (as modified to suit Pre-School operations and Trustee / parent commitments)

Charity Constitution – 3 Trustees (Maximum) with 2 Trustees having to be present at meetings to be Quorate. Parent Committee Maximum 12.

Trustees Nomination / Selection Process – Existing Trustees to Confirm Nominations.

Additional Governance Issues -

The Childcare Act 2006, DfE EYFS Guidance 2014, CWAC Local Safeguarding Board Guidance.

Summary Objectives of the Charity –

To provide high quality Childcare & Early Learning to the local community at a sub-commercial cost within the confines of the DfE EYFS Guidance.

Summary of the Main Activities Undertaken for Public Benefit -

In planning the Charities' activities for the year' the Trustees were mindful of the Charity Commission's requirement to deliver public benefit and as such:

Cotebrook Pre-School seeks to always offer a quality setting environment (Ofsted 'Good') that is priced sub-local commercial Nursery operators, enabling access to parents and children of 'low income' families.

Additionally, Cotebrook Pre-School actively foster engagement with the local Cotebrook / Eaton community and through prudent financial management is able to offer several outings and activities (eg; Dance Classes / 'end of year' party) to children each year, thus providing 'wider world' experiences that are potentially unaffordable to relevant parents.

Summary of the Main Achievements and Activities of the Charity Within the Year –

The post C19 aftermath re occupancy is slowly recovering and operational achievements continue to be gained within the year. However, fees were held to prior year rates of £16.00 (for a three-hour session) which remains lower than other commercial childcare establishments in the local area.

Cotebrook Pre-School is continuing to develop strong links with the linked Eaton Primary School (the Pre-school is based on its site), with the rising school children visiting regularly for activities to gain confidence in the new environment. This provides a smoother transition when they start reception.

Other activities / community involvement has included –

- Stall at Tarporley festival / Christmas Hamper Raffle
- Easter Bingo (£900 Fundraising) / Easter Bonnet Parade
- Remembrance Day & Christmas visits to Shire Horse Farm
- Winter Fun Day (inc Snow Play)
- Celebration of World Book Day
- All staff introduced to further child First Aid Training and ongoing Safeguarding Training
- King's Coronation celebrations / inc Picnic in the Park
- Visits from NHS Practitioners / Bandage / Plaster Cast Demonstrations

Staff increasing Qualification Levels

- Stay and Play sessions for Parent's
- Leavers Picnic in the Park
- Summer Disco arranged by staff
- Sponsored walk around Oulton Park (local Motor Racing Circuit)

OFSTED – Continued GOOD Rating

All the Operating Policies and Procedures continue to be updated on a regular basis in line with PSLA Guidance.

The average number of children attending per session over the year was 17.

Statement on the Charities Policy on Reserves -

Within the Financial Statements a figure of £33.2k is presented as Total Funds, of which £20.0k is Designated Funds – Reserves.

This is the figure as agreed by the Trustees to be held in Reserve to meet specific Statutory / Contractual costs should the Charity cease to operate – Staff Redundancy, Premises Rent Notice and other recognised 'winding-up' costs.

The Charity is not in deficit after making such a Reserve.

Declaration –

The Trustees confirm that they have approved this Trustees Report:

Signed on behalf of the Charities Trustees –

Mrs T Chorlton

Position - Chair

Date – 11/11/23

Section B Balance sheet

	Note	Total this year £ F01	Total last year £ F02
Fixed assets			
Tangible assets (Note 8)	B01	7,060	5,056
	B02		-
Investments (Note 9)	B03	-	-
<i>Total fixed assets</i>	B04	7,060	5,056
Current assets			
Stock and work in progress	B05		
Debtors (Note 10)	B06	349	124
(Short term) investments	B07		
Cash at bank and in hand	B08	26,026	19,626
<i>Total current assets</i>	B09	26,375	19,750
Creditors: amounts falling due within one year (Note 11)	B10	208	300
<i>Net current assets/(liabilities)</i>	B11	26,167	19,450
<i>Total assets less current liabilities</i>	B12	33,227	24,506
Creditors: amounts falling due after one year (Note 11)	B13	-	-
Provisions for liabilities and charges	B14	-	-
<i>Net assets</i>	B15	33,227	24,506
Funds of the Charity			
Unrestricted funds	B16	13,227	4,506
Designated funds	B17	20,000	20,000
<i>Total unrestricted funds</i>			
Restricted income funds (Note 12)	B18	-	-
Endowment funds (Note 12)	B19	-	-
<i>Total funds</i>	B20	33,227	24,506

Signed by one or two trustees on behalf of all the trustees

Signature	Date of approval
T Chorlton (Chairperson)	31/10/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Cotebrook Pre-School (T/A Little Bumbles)

On accounts for the year
ended

31/08/2023

Charity no
(if any)

1026845

Set out on pages

CC39a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: N Oates

Date: 31/10/23

Name: Mr N Oates

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Management Accountants
+ Global Corporate Management Accountants

Address:

Greenfield Lock Cottage, Christleton, Chester, CH3 5PN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A