



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2022 To 31/08/2023

Charity name: Monkton Under Fives Playgroup

Charity registration number: 1026638

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide outstanding childcare for children aged 2 to 4 years in accordance with the EYFS Guidelines. To establish strong links with parents and the community to maximise children's learning experience.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Monkton Under 5's provides quality education to children aged 2 to 4 years who live in the village of Monkton and surrounding areas. It strives to ensure children have a positive and fulfilling start to their educational lives by creating a safe and secure environment where children develop their independence and confidence through a range of learning and play based experiences. By following the guidelines of the EYFS; Monkton Under 5's ensures that pupils are prepared for the transition into primary School. The setting has very strong links with the community and many topics that the children cover throughout the year have the community at its heart. During the topic on People Who Help Us, the children at playgroup had visits from the local fire engine, dental nurse, doctor, primary head teacher and lollipop lady. They have also welcomed a dog specially trained to be around children into the setting to help develop the children's emotional intelligence.
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	Trustees have had regard to Charity Commission guidance on public benefit.

issued by the Charity Commission on public benefit		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Monkton Under 5's understands that children develop quickly in the early years and that good parenting and high-quality early learning together provide the foundation children need to make the most of their abilities and talents as they grow up.</p> <p>Throughout the year, Monkton Under Fives has sought to ensure the four guiding principles as set out in the EYFS shape practice in their setting.</p> <p>These are:</p> <ul style="list-style-type: none"> ~ Every child is a unique child, who is constantly learning and can be resilient, capable, confident and self-assured. ~ Children learn to be strong and independent through positive relationships. ~ Children learn and develop well in enabling environments. ~ Children develop and learn in different ways and at different rates. <p>On average 25 children benefitted from the education provided by the setting each month. It has provided structured and specific learning activities in the seven areas of learning and development identified by the EYFS.</p> <p>These are</p> <ul style="list-style-type: none"> ~ Communication and language ~ Physical development ~ Personal, social and emotional development ~ Literacy ~ Mathematics ~ Understanding the world ~ Expressive Arts and Design <p>In March 2023, following an inspection by Ofsted, Monkton Under 5's was inspected by OFSTED and awarded a good in all areas. This was</p>

		an excellent result given the setting had undergone a period of change.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity achieved a deficit of £23,223 for the year, decreasing reserves to a satisfactory £8,933.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to secure the daily running costs of the nursery when needed, especially if we have a low intake of children. The Trustees recognise that there is to be sufficient reserves; the current amount needs to be increased in due course to cover three months running costs as a minimum.
Amount of reserves held	Para 1.22	£8,933
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	This is due to the mismanagement of finances during this financial year by the manager at the time.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Due to a judgement of unfair dismissal regarding an Ex-member of staff. An award was made against the Trustees.

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document	Para 1.25	Charity Commission Scheme

(trust deed, royal charter)		
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing trustees appoint new trustees

Reference and Administrative details

Charity name	Monkton Under Fives Playgroup
Other name the charity uses	None
Registered charity number	1026638
Charity's principal address	122 Monkton Street Monkton Kent CT12 4JQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Francesca Pierson			
2	Diane Baldery			
3	Christine Addison-Smith			
4	Laura-Jane Were			
5	Janet Price			
6	Tracie Webb			
7	Donna Parsons			
8	Christina Sellwood			
9	Samantha Grounds			
10	Hannah Musgrove			
11	Esther Ahmed			
12	Sophia Taylor			
13				
14				
15				
16				
17				
18				
19				
20				

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)	Trustee	
Date		

Monktons Under Fives Playgroup

Independent Examiner's Report to the trustees of Monkton Under Fives Playgroup ('the Charity') **For the year ended 31 August 2023**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters, other than those fully detailed below, have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records

I confirm that there are no other matters in connection with the examination to which attention should be drawn (outside of the below) in order to enable a proper understanding of the accounts to be reached.

Independent examiner's qualified statement

During the course of my independent examination, I have been made aware of matters suggesting dishonesty and fraud, involving a significant loss of, or of material risk to, charitable funds and assets.

The trustees have identified that over a number of years, there has been evidence of misappropriation of material charity funds. The Trustees are currently engaged in a criminal case around this matter and as such no further detail can be disclosed at time of signing the report.

The matter relates to a failure to maintain adequate accounting records, and as a consequence of this I am issuing a qualified report.

I understand that the Trustees have recognised that there has been a major lapse in the operation of the Charity's systems and controls, and that, in conjunction with guidance issued by Charity Commission, they are taking appropriate steps going forward to put in place more effective systems and controls, with the aim of significantly reducing the scope for such transactions to re-occur.

As a consequence of the matters above, the charity's financial position is unclear

Monktons Under Fives Playgroup

Independent Examiner's Report to the trustees of Monkton Under Fives Playgroup ('the Charity') For the year ended 31 August 2023

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiners report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

S M Rouse FCCA DChA
Kreston Reeves LLP
37 St Margarets Street
Canterbury
Kent
CT1 2TU

Date:



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Monkton Under Fives Playgroup

No (if any)
1026638

CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees KCC	36,231	-	-	36,231	31,843
Non Funded Fees	12,776	-	-	12,776	19,692
National Savings and interest income	4,629	-	-	4,629	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	53,635	-	-	53,635	51,535
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	53,635	-	-	53,635	51,535
A3 Payments					
Wages	59,770	-	-	59,770	47,141
Rent and gas	3,196	-	-	3,196	2,592
Insurance		-	-	-	24
Telephone	529	-	-	529	665
Supplies	6,134	-	-	6,134	3,659
Sundry items	50	-	-	50	785
Repairs	970	-	-	970	489
Accountancy and payroll	3,938	-	-	3,938	1,200
Training		-	-	-	1,950
Reimbursed expenses	2,272	-	-	2,272	-
Sub total	76,858	-	-	76,858	58,505
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	76,858	-	-	76,858	58,505
Net of receipts/(payments)	- 23,223	-	-	- 23,223	- 6,970
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,156	-	-	32,156	39,126
Cash funds this year end	8,933	-	-	8,933	32,156

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	8,933	-	-
	Cash in hand	-	-	-
		-	-	-
	Total cash funds	8,933	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Francesca Pierson	
	Hannah Musgrove	