



## Trustees' Annual Report for the period

From 01/09/2019 To 31/08/2020

Charity name: Monkton Under Fives Playgroup

Charity registration number: 1026638

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide outstanding childcare for children aged 2 to 4 years in accordance with the EYFS Guidelines. To establish strong links with parents and the community to maximise children's learning experience.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Monkton Under 5's provides quality education to children aged 2 to 4 years who live in the village of Monkton and surrounding areas. It strives to ensure children have a positive and fulfilling start to their educational lives by creating a safe and secure environment where children develop their independence and confidence through a range of learning and play based experiences. By following the guidelines of the EYFS; Monkton Under 5's ensures that pupils are prepared for the transition into primary School. The setting has very strong links with the community and many topics that the children cover throughout the year have the community at its heart. During the topic on People Who Help Us, the children at playgroup had visits from the local fire engine, dental nurse, doctor, primary head teacher and lollipop lady. They have also welcomed a dog specially trained to be around children into the setting to help develop the children's emotional intelligence.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have had regard to Charity Commission guidance on public benefit.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Monkton Under 5's understands that children develop quickly in the early years and that good parenting and high-quality early learning together provide the foundation children need to make the most of their abilities and talents as they grow up.</b></p> <p><b>Throughout the year, Monkton Under 5's has sought to ensure the four guiding principles as set out in the EYFS shape practice in their setting.</b></p> <p><b>These are</b></p> <ul style="list-style-type: none"> <li>~ Every child is a unique child, who is constantly learning and can be resilient, capable, confident and self-assured.</li> <li>~ Children learn to be strong and independent through positive relationships.</li> <li>~ Children learn and develop well in enabling environments.</li> <li>~ Children develop and learn in different ways and at different rates.</li> </ul> <p><b>On average 25 children benefitted from the education provided by the setting each month. It has provided structured and specific learning activities in the seven areas of learning and development identified by the EYFS.</b></p> <p><b>These are</b></p> <ul style="list-style-type: none"> <li>~ Communication and language</li> <li>~ Physical development</li> <li>~ Personal, social and emotional development</li> <li>~ Literacy</li> <li>~ Mathematics</li> <li>~ Understanding the world</li> <li>~ Expressive Arts and Design</li> </ul> <p><b>In September 2017, following an inspection by Ofsted, Monkton Under 5's was inspected by OFSTED and awarded a good in all areas. This was an excellent result given the setting had undergone a period of change.</b></p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity achieved a surplus of £5,912 for the year, increasing reserves to a satisfactory £31,222.</b>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held to purchase equipment when needed and to cover running costs in case of low child intake.</b>
Amount of reserves held	Para 1.22	<b>£31,222</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>None.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>COVID-19 has been challenging but not expected to affect our ability to continue as a going concern.</b>

## Structure, Governance and Management

Description of charity's trusts:		<b>None.</b>
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Charity Commission Scheme</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Unincorporated charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Existing trustees appoint new trustees.</b>

## Reference and Administrative details

Charity name	Monkton Under Fives Playgroup
Other name the charity uses	
Registered charity number	1026638
Charity's principal address	122 Monkton Street Monkton Kent CT12 4JQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Francesca Pierson			
2	Kerry Ritchie		Resigned 7/11/19	
3	Anna Peterson		Resigned 7/11/19	
4	Gemma Fermor		Resigned 7/11/19	
5	Keeley Mardon			
6	Lisa Law		Resigned 7/11/19	
7	Rebecca Mackinnon		Resigned 7/11/19	
8	Diane Baldery		From 7/11/19	
9	Ashley Danes		From 7/11/19	
10	Christine Addison-Smith		From 7/11/19	
11	Laura-Jane Were		From 7/11/19	
12	Janet Price		From 7/11/19	
13	Tracie Webb		From 7/11/19	
14	Donna Parsons		From 7/11/19	
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Monkton Under Fives Playgroup

1026638

## Receipts and payments accounts

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For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees KCC	36,922	-	-	36,922	40,120
Non Funded Fees	11,648	-	-	11,648	11,892
Grants	-	-	-	-	2,000
Fundraising	-	-	-	-	4,024
Interest	-	-	-	-	2
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,570</b>	<b>-</b>	<b>-</b>	<b>48,570</b>	<b>58,038</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,570</b>	<b>-</b>	<b>-</b>	<b>48,570</b>	<b>58,038</b>
<b>A3 Payments</b>					
Wages	32,397	-	-	32,397	33,452
Rent and gas	2,732	-	-	2,732	2,870
Insurance	687	-	-	687	1,172
Telephone	442	-	-	442	663
Supplies	1,191	-	-	1,191	1,668
Sundry items	1,508	-	-	1,508	1,495
Repairs	340	-	-	340	269
Accountancy and payroll	3,145	-	-	3,145	2,725
Training	216	-	-	216	502
<b>Sub total</b>	<b>42,658</b>	<b>-</b>	<b>-</b>	<b>42,658</b>	<b>44,816</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
Small items	-	-	-	-	1,778
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,778</b>
<b>Total payments</b>	<b>42,658</b>	<b>-</b>	<b>-</b>	<b>42,658</b>	<b>46,594</b>
<b>Net of receipts/(payments)</b>	<b>5,912</b>	<b>-</b>	<b>-</b>	<b>5,912</b>	<b>11,444</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,310	-	-	25,310	13,866
<b>Cash funds this year end</b>	<b>31,222</b>	<b>-</b>	<b>-</b>	<b>31,222</b>	<b>25,310</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	31,222	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	31,222	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

## **Independent Examiner's Report to the trustees of Monkton Under Fives Playgroup**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2020.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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28 June 2021