



**SWINTON CHARITABLE TRUST LTD**

(A Company Limited by Guarantee)

ANNUAL REPORT AND ACCOUNTS TO

30 JUNE 2021

COMPANY NUMBER 2848940

REGISTERED CHARITY NUMBER 1026541



**Swinton Charitable Trust Limited**

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**Swinton Charitable Trust Limited**

**Legal and Administrative Information**

**Year ended 30 June 2021**

**Directors**

Mr A J Edden  
Mr J C Hutton (Chair)

Mrs M McCormick  
Mr A Neilson  
Mr G Wood  
Mr N Wilkinson

**Secretary**

Mr A J Edden

**Principal Address and Registered Office**

Swinton Masonic Hall, Hospital Road, Pendlebury, Manchester M27 4EY

**Company Registration Number**

2848940

**Charity Registration Number**

1026541

**Bankers**

Barclays bank, Salford Quays, Manchester, M50 3XE

**Independent Examiner**

Mr P Heathcote FCCA, 2, Oriole Drive Worsley Manchester M28 7XF.

**Swinton Charitable Trust Limited**  
**Report of the Directors for the year ended 30 June 2021**

The Directors (who are the trustees of the charitable company for the purposes of charity law) submit their annual report and accounts for the year ended 30 June 2021

The accounts have been prepared in accordance with the accounting policies on pages 9 to 11 and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, and the requirements of the Statement of Recommended Practice "Accounting and Reporting by Charities" as issued in March 2005 ("SORP 2005").

**Constitution**

The Charity is a company limited by guarantee and a registered charity that was established on 28 August 1993. The company's Memorandum and Articles of Association are its prime governing documents.

The Articles of Association provides for a minimum of 3 and a maximum of 10 trustees. Where there is a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity. A new trustee would receive copies of the previous year's annual report and accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What You Need to Know'.

Preference is given to those who have skills and expertise in the areas of finance, law, marketing, administration, investment, and charitable work generally, and taking into account the Charity Commissioners' published guidance on the appointment of trustees.

**Members Liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1, for the debts and liabilities contracted before he/she ceases to be a member.

**Directors**

The Directors (who are also the Trustees for the purposes of charity legislation) who served during the year are as follows:

Mr A J Edden  
Mr J C Hutton  
Mrs M McCormick

Mr A Neilson  
Mr G Wood  
Mr N Wilkinson

**Swinton Charitable Trust Limited**  
**Report of the Directors for the year ended 30 June 2021 (continued)**

**Organisational Structure**

The charity is run both strategically and operationally by its trustees in committee.

**Risk Management**

The Trustees assess the risks that the Charity may face on an annual basis and establish controls or take action as appropriate.

The main risks facing the charity are;

- Succession planning for the existing trustees many who have been in office for in excess of 10 years.

**Objectives and Activities**

The charitable Trust was established on 28 August 1993 as a way of directing some of the profits generated by the various trading and fundraising activities of the Swinton (Lancs) Masonic Hall Company Limited and Swinton Masonic Club to a variety of good works. Both the initial donation and additional amounts donated since have been under terms which allow the trustees to either retain the amounts as capital or to spend them.

**Achievements and Performance**

Donations, charitable fund raising events and the profits from the activities within the Masonic Hall continue to be the main sources of revenue. This was reduced from previous years with the introduction of the discretionary rates by Salford City Council from 01 April 2014. The impact was reflected in the reduced income of Swinton Charitable Trust. 2020 was a period in which Swinton Masonic Club experienced tough trading conditions which required it to make provisions for liabilities reducing its ability to make charitable donations.

During the year £7,050 (2020 £0.00) was disbursed to various registered charities. The 2020 distribution was due to the inability to meet during that year due to the Covid crises.

As in previous years all the Trustees have donated their services free of charge. No Trustee was reimbursed for any directly incurred expenses.

**Financial Review**

Most of the charity's income is derived from the activities of Swinton (Lancs) Masonic Hall Company Limited and Swinton Masonic Club Limited who are required, by deed of covenant, to transfer all profits generated to Swinton Charitable Trust Limited. These profits are then distributed to various registered charities. As a consequence of this, Swinton Charitable Trust Limited retains very little by way of cash or other reserves.

## **Future plans**

The trustees intend to continue providing grants in a similar way to the recent past.

## **Trustees Responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A J Edden  
Secretary

## **Swinton Charitable Trust Limited**

### **Independent Examiner's Report to the Trustees of Swinton Charitable Trust Limited**

I report on the accounts of the Trust for the year ended 30 June 2021, which are set out on Pages 8 to 13.

#### **Respective responsibilities of trustees and examiner.**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and
- to state whether particular matters have come to my attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement.**

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the 1993 Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P Heathcote FCCA  
2, Oriole Drive  
Worsley  
Manchester, M28 7XF

**Swinton Charitable Trust Limited**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2021**

	<b>Unrestricted Funds £</b>	<b>Restricted Income Funds £</b>	<b>Endowment Funds £</b>	<b>Total This Year £</b>	<b>Total Last Year £</b>
<b>Income Resource</b>					
Donations	2,150	-		2,150	5,550
Investment Income					
Charitable Trading					
Non-charitable Trading					
Other Income					
<b>Total Income Recourse</b>	<b>2,150</b>	<b>-</b>		<b>2,150</b>	<b>5,550</b>
<b>Expenditure</b>					
Direct Charitable Exp.	7,050			7,050	-
Management & Admin					
Taxation				-	3
<b>Total Expenditure</b>	<b>7,050</b>	<b>-</b>		<b>7,050</b>	<b>3</b>
<b>Net Income(Outgoings)</b>	<b>(4,900)</b>	<b>-</b>		<b>(4,900)</b>	<b>5,547</b>
<b>Transfer between funds</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Net Movement in Fund</b>	<b>(4,900)</b>			<b>(4,900)</b>	<b>5,547</b>
<b>Fund Balance b\ fwd</b>	<b>5,218</b>			<b>5,218</b>	<b>(329)</b>
<b>Fund Balance c\ fwd</b>	<b>318</b>			<b>318</b>	<b>5,218</b>

**Swinton Charitable Trust Limited**

**Company Number 2848940**

**BALANCE SHEET AS AT 30 JUNE 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
Cash at Bank & In Hand	318	5,218
	<b>318</b>	<b>5,218</b>
<b>Short Term Creditors</b>	-	-
<b>Net Current Assets</b>	-	-
<b>Total Assets less Current Liabilities</b>	<b>318</b>	<b>5,218</b>
<b>Reserves</b>		
Unrestricted Reserves	318	5,218
	<b>318</b>	<b>5,218</b>

**DIRECTORS STATEMENT**

For the year ending 31 June 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

Approved by the Board on:

28<sup>th</sup> February 2022

Signed on their behalf by:

A J Eddeh

DIRECTOR

**Swinton Charitable Trust Limited**

**NOTES TO THE ACCOUNTS**

**1 Accounting Policies**

**Where relevant, the following Accounting Policies have been adopted by the Charity**

<b>Cash Donations and Gifts</b>	These are included in the Statement of Financial Activities (SOFA) when they are received.
<b>Cash from fund raising</b>	This is reported <b>gross</b> in SOFA
<b>Gifts in kind for sale or distribution</b>	These are included in the accounts as gifts only when sold or distributed by the Charity.
<b>Gifts in kind for use by the Charity</b>	These are included in SOFA as incoming resources when receivable.
<b>Intangible income (e.g., donated facilities)</b>	This is only included in incoming resources (with an equivalent amount in expenditure) if the charity would have had to purchase the resources and the amount is material.
<b>Legacies</b>	These are included as soon as it is reasonably certain they will be received.
<b>Tax reclaims and gifts and covenants</b>	These are included in SOFA at the same time as the gift to which they relate.
<b>Valuation of gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.
<b>Voluntary Help</b>	Voluntary help is not included in the accounts but is described in the trustees' annual report.
<b>Donated Assets</b>	These are capitalised at a reasonable value on receipt and depreciated.
<b>Investment property valuation</b>	These are valued at a trustees' estimate of the market value or by reference to a surveyor's valuation.
<b>Investment assets (not properties)</b>	These are included at the trustees' best estimate of market value.

**Quoted stocks and shares** These are valued at market value.

## **Swinton Charitable Trust Limited**

### **NOTES TO THE ACCOUNTS (Continued)**

**Tangible fixed assets for use by the charity** These are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost or a reasonable value on receipt.

**Investment income** This and any associated tax credits are included in the accounts when due.

## **2 General**

### **a) Basis of Accounting**

The accounts have been prepared in accordance with Financial Reporting Standard for Small Entities (FRSSE) and the Charities (SORP 2005)

### **b) Change in Basis**

There has been no change to the valuation rules and methods of accounting since last year.

### **c) Change to Previous Accounts**

No changes have been made to accounts for previous years.

## **3 Trustees**

No Remuneration or Other Benefits were paid or given to the charity's trustees or people connected with them, from the charity or any company connected with it.

There were no transactions undertaken by (or on behalf of) the charity in which the trustee or connected persons had any material interest.

## **4 Grants to Institutions**

This is not being provided here but the detailed information will be sent to the Charity Commission. The total amount of grants made and not disclosed is £7,450 (2020 £0).

## **5 Movements in Reserves**

	<b>£</b>	<b>£</b>
	<b>Restricted</b>	<b>Unrestricted</b>
Balance of Reserves 1 July 2020	<b>0</b>	<b>5,218</b>
Excess of Income over Expenditure for the year	<b>0</b>	<b>(4,900)</b>
Balance of Reserves 30 June 2021	<b>0</b>	<b>318</b>

## 6 Other Disclosure Issues

The Charity does not have any commitments that are not provided for in the accounts.

The Charity has not given any guarantees

The Charity has received no loans that are secured on any of its assets

There were no contingent liabilities as at the year end.

No grants were received during the year.

## 7 Declarations

Where relevant, the following Declarations apply to the Charity:

<b>Adequacy of assets to meet fund restrictions</b>	Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.
<b>Change in year end</b>	The trustees have not changed the year end date or the length of the charity's financial year.
<b>Designated funds</b>	The Charity does not have any material designated funds.
<b>Ex-gratia payments</b>	The Charity did not make any material ex-gratia payments during the year.
<b>Interfund loans</b>	There were no material interfund loans outstanding at the balance sheet date.
<b>Large investments</b>	No investment forms more than 5% by value of the total portfolio.
<b>Quoted investments</b>	These are all listed on the Stock Exchange
<b>Revaluation's</b>	None of the Charity's functional fixed assets have been revalued during the year.
<b>Summary income and expenditure account</b>	The trustees consider that there is no need to prepare a separate summary income and expenditure account.
<b>Trustee Investment Act</b>	If the requirements of the Trustee Investment Act 1961 apply to the Charity, those requirements have been complied with.

**Uncapitalised fixed assets**      The Charity has no material uncapitalised fixed assets.