

Income/Expenditure

Income	2022-23
Fees & Nursery Vouchers	121,234
Grants Received	319,071
Bank Interest	16
TOTAL	£440,321

Expenditure	2022-23
Charitable activities	£495,096
Provision of nursery care	
TOTAL	£495.096

OUR ETHOS

We believe Children learn best through.
active engagement with the world around.

Them and through meaningful
and relevant experience

THE UNDER 5'S PROJECT

...
ST MARY'S CHURCH, GREENLAW ST,
WOOLWICH, SE18 5AR

...
0208 316 0061

...
UNDER5SPROJECT@HOTMAIL.COM

...
UNDER5SPROJECT.ORG

The Under
5's Project

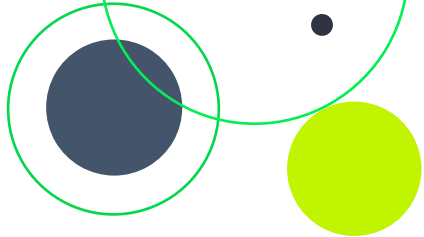
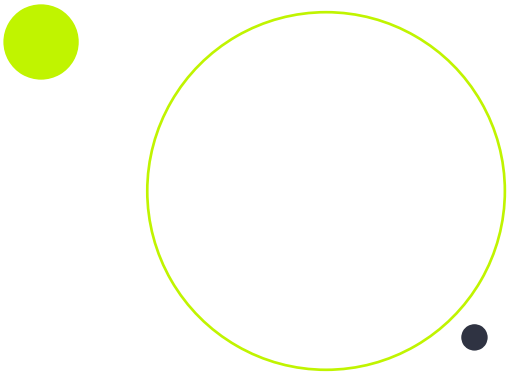
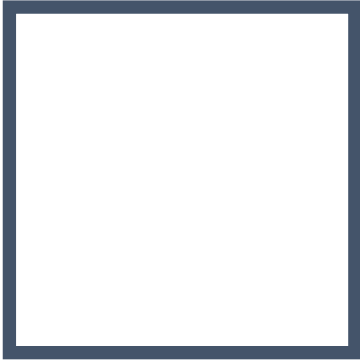
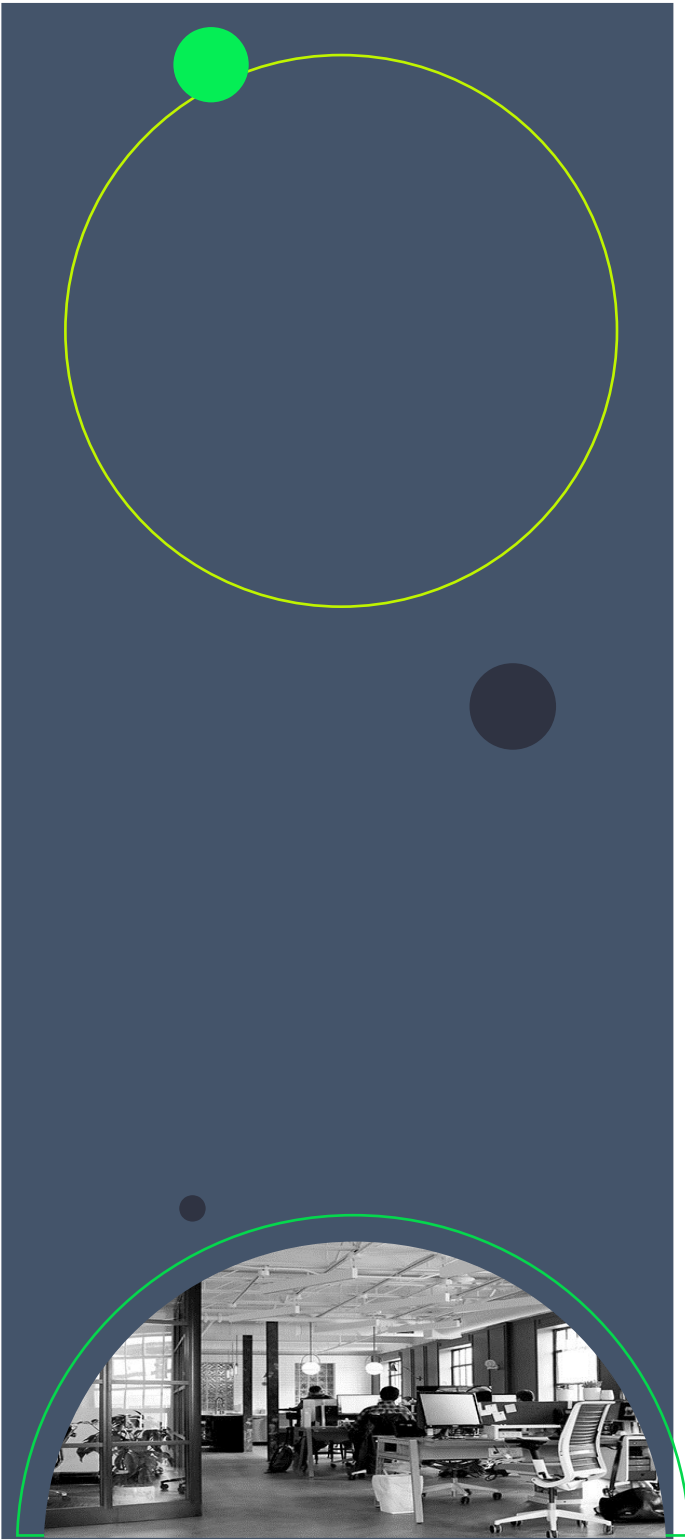
The Under
5's Project

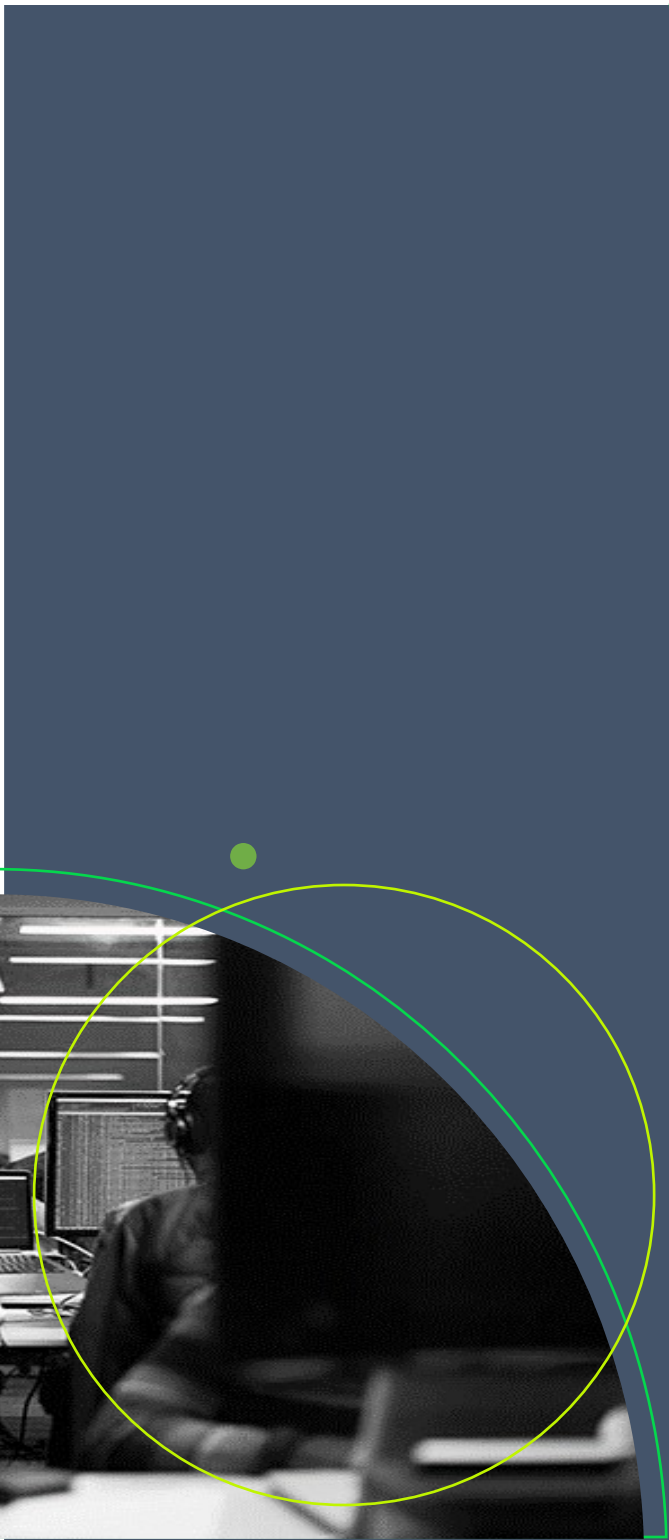
2022-2023

Annual Report

Introduction Management Report

Managers Report





The Under 5's Project

St Marys & Woolwich Common Nurseries

St Mary's Church, Greenlaw Street
Woolwich, SE18 5AR
Charity No: 1026486

Tel: 0208 316 0061
Fax: 0208 855 8259
E-Mail: under5sproject@hotmail.com

Azets Audit Services
River House
1 Maidstone Road
Sidcup
Kent
DA14 5RH

Your ref: CJC/HH

27 February 2024

Dear Sirs

Under 5's Project

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charity's financial statements for the year ended 31 March 2023. These enquiries have included inspection of supporting documentation where appropriate. All representations are made to the best of our knowledge and belief.

General

- 1 We have fulfilled our responsibilities as trustees as set out in the terms of your engagement letter dated 25 September 2020 under the Charities Act 2011 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.
- 2 All the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
- 3 All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charity, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.
- 4 The financial statements are free of material misstatements, including omissions.

Subsequent events

- 16 All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

- 17 We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Grants and donations

- 18 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

We acknowledge our legal responsibilities regarding disclosure of information to you as independent examiners and confirm that so far as we are aware, there is no relevant information needed by you in connection with preparing your independent examiner's report of which you are unaware.

Each director has taken all the steps that he/she ought to have taken as a director in order to make themselves aware of any relevant independent examination information and to establish that you are aware of that information.

Yours faithfully



Trustee

Signed on behalf of the board of trustees

Sarah Carr
Executive Manager
St Mary's Church & Woolwich Common

**UNDER FIVES PROJECT
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

Registered Charity No. 1026486

**Azets Audit Services Limited
Accountants
First Floor
River house
1 Maidstone Road
Sidcup
DA14 5RH**

UNDER FIVES PROJECT

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UNDER FIVES PROJECT

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Edel Redmond Jenny Thompson Helen Carr
Management Committee	Jenny Thompson (Chair) Edel Redmond (Treasurer) Jesmilla Sanoon Chloe Cameron Charlie May Emma Cameron
Charity Registration Number	1026486
Principal Office	St. Mary's Church Greenlaw Street London SE18 5AR
Independent Examiner	C. Cooper FCCA Azets Audit Services Limited Accountants First Floor River house 1 Maidstone Road Sidcup DA14 5RH
Banker	Santander Bootle Merseyside GIR 0AA

UNDER FIVES PROJECT

REPORT OF THE MANAGEMENT COMMITTEE

The Management Committee present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

OBJECTIVES

The objectives of the charity are:

To protect and preserve the physical and mental health of children and their parents in the London Borough of Greenwich by the provision of an outstanding Ofsted nursery and daycare provision for babies and children aged 2-5 years who are in need and thereby relieving the stress of their parents who are similarly in need by virtue of their social or economic circumstances.

REVIEW OF THE YEAR

This year has been one of growth for the Under 5's project, we have at last managed to secure and open a second site in the borough. The site is managed by Royal Greenwich council who we have a 'service provider' lease with.

We have invested heavily in the site as it was hugely run down, we did not get any loans, but we did occur some arrears with our rents throughout the year. We opened the nursery room by room until we were able to operate fully by the end of the year, this included opening our first ever 'baby room'. Opening the second site has meant we have more than doubled our capacity to reach even more families in the borough.

We have stuck true to our ethos and made a concerted effort that inclusion is at the heart of this development. Recently opening 'The Burrow' on site, a separate area where we can focus on inclusion work with our SEN children. Sarah has also successfully acquired grant funding to run a SEN support group for parents who attend the nursery, but also for families in need throughout the borough, this is due to launch in September 23. We finish this year on a high, with wonderful developments and a beautiful second site.

STATEMENT ON PUBLIC BENEFIT

The objectives and review of the year sections of this report clearly set out the activities which the charity undertakes for the public benefit. The trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the charity.

FINANCIAL REVIEW

Total income for the year was £440,321 (2022: £227,333). Total expenditure for the year was £495,096 (2022: £240,455). This resulted in a deficit for the year of £54,775 (2022: £13,122).

The funds at 31 March 2023 were £41,102 in deficit (2022: £13,673), of which none (2022: £nil) are restricted.

RESERVES POLICY

The balance of unrestricted funds at year end was £41,102 in deficit (2022: £13,673). The Trustees' policy on reserves is to have a minimum of two months cover of budgeted operating costs approximately £77,000 (2022: £33,000).

The current level of reserves is below the Trustee's policy, but due to the current climate, and the second site opening we have unfortunately not been able to build any reserves back up, we are hoping this is something we can start to prioritise in the coming year.

UNDER FIVES PROJECT

REPORT OF THE MANAGEMENT COMMITTEE

GOING CONCERN

The organisation is in the process of carrying out a review of all of its incoming streams and project costs.

We have had a year full of change and rapid growth, this has inevitably meant that investment had to happen for the project to take place, we are now looking to the future year to regain financial stability.

The times that we are in are very challenging, and there is a national crisis of underfunding in early years, we are hoping the future brings positive changes to government policy at the very heart of how early years is valued. We continue to remain positive and hope that the second site will offer us more security and financial safety than we have had previously, we are a long-standing charity that is looking to move forward and upwards.

On the basis the Trustees consider the going concern basis for the preparation of the accounts to be appropriate.

RISK MANAGEMENT

The trustees have reviewed the major and financial risks that impact on the work of the charity. They systems that have been established enable the trustees to review and take necessary steps to lessen these risks. The trustees consider the following to be the principal risks that the charity faces:

- Loss of income from the London Borough of Greenwich – risk mitigated by effective monitoring of finances and actively seeking alternative forms of funding.
- Children's Safety – risk mitigated by ensuring all current health and safety requirements are met or exceeded.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Charity is an unincorporated entity, governed by a Constitution dated April 1990 and amended on 16 September 1993 and 17 April 2008. It is a registered charity, number 1026486.

Trustees

The following have served as Trustees during the year to date:

Edel Redmond
Jenny Thompson
Helen Carr

Management Committee

The following have served on the Management Committee during the year to date:

Jenny Thompson (Chair)
Edel Redmond (Treasurer)
Jesmilla Sanoon
Charlie May
Chloe Cameron
Emma Cameron

The Management Committee shall consist of at least 6 members and not more than 12 members. The Management Committee shall be elected at the Annual General Meeting each year. The Management Committee shall meet at least 3 times a year.

UNDER FIVES PROJECT

REPORT OF THE MANAGEMENT COMMITTEE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Approved by the Trustees and signed on their behalf:

Jenny Thompson
Management Committee



Date 08.03.2024

UNDER FIVES PROJECT

INDEPENDENT EXAMINER'S REPORT TO THE MANAGEMENT COMMITTEE

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C. Cooper (FCCA)

Date

For and on behalf of Azets Audit Services Limited

Accountants
First Floor
River house
1 Maidstone Road
Sidcup
DA14 5RH

UNDER FIVES PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Funds £	Total 2023 £	Unrestricted Total 2022 £
Income from:				
Charitable activities:				
Fees and nursery vouchers		121,234	121,234	47,192
Grants receivable	2	319,071	319,071	180,141
Bank interest		16	16	-
Total income		<u>440,321</u>	<u>440,321</u>	<u>227,333</u>
Expenditure on:				
Charitable activities:				
Provision of nursery care	4	495,096	495,096	240,455
Total expenditure		<u>495,096</u>	<u>495,096</u>	<u>240,455</u>
Net income		(54,775)	(54,775)	(13,122)
Reconciliation of funds:				
Total funds brought forward		13,673	13,673	26,795
Total funds carried forward		<u>(41,102)</u>	<u>(41,102)</u>	<u>13,673</u>

All transactions are derived from continuing activities.

All recognised gains and losses are included in the Statement of Financial Activities.

UNDER FIVES PROJECT

**BALANCE SHEET
AS AT 31 MARCH 2023**

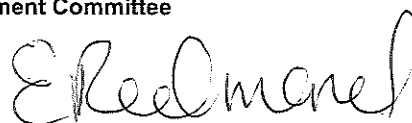
	Notes	2023 £	2022 £
Fixed assets			
Tangible fixed assets	6	1,338	1,797
Current assets			
Cash at bank and in hand		1,249	14,476
		<u>1,249</u>	<u>14,476</u>
Creditors: Amounts falling due within one year	7	(43,689)	(2,600)
Net Current assets		<u>(42,440)</u>	<u>11,876</u>
Net assets		<u>(41,102)</u>	<u>13,673</u>
FUNDS			
Unrestricted Funds		(41,102)	13,673
		<u>(41,102)</u>	<u>13,673</u>

The financial statements were approved onand signed on behalf of the Board by:

Jenny Thompson
Management Committee



Edel Redmond
Management Committee



UNDER FIVES PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

1.1 Basis of preparation

Under Fives Project is a unincorporated charity in the United Kingdom, governed by a constitution dated April 1990 and amended on 16 September 1993 and 17 April 2011. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are detailed on page 2.

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issues in October 2019. The charity is a Public Benefit Entity as defined by FRS102.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Income

All income is included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

The charity receives government grants in respect of nursery fees. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

1.3 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following heading:

- Expenditure on charitable activities includes those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

UNDER FIVES PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1.5 Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to expenditure on charitable activities on a basis consistent with use of the resources.

1.6 Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computers and equipment - 25% straight line

1.7 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.9 Corporation Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

1.10 Going concern

As at 31 March 2023 the charity had net liabilities totalling £41,102 (2022: Net assets of £13,673) this was due to the rent in arrears which has been settled after the year end date. The level of funds held at the date of the preparation of the financial statements is sufficient for the trustees to believe that the charity is able to continue trading for at least 12 months from the balance sheet signing date, therefore the financial statements have been prepared on a going concern basis.

1.11 Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

UNDER FIVES PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1.11 Judgements and key sources of estimation uncertainty (continued)

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 6 for the carrying amount of the tangible fixed assets, and note 1.6 for the useful economic lives for each class of assets.

Bad debts

Debtors are regularly reviewed for recoverability, any debts which in the opinion of management are not recoverable are provided for as a specific bad debt.

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

2. INCOME FROM CHARITABLE ACTIVITIES

	2023	2022
	£	£
London Borough of Greenwich	319,071	180,141
	<u>319,071</u>	<u>180,141</u>

3. STAFF COSTS AND TRUSTEE' REMUNERATION

	2023	2022
	£	£
Wages and salaries	310,157	152,018
Social Security costs	4,180	4,180
Recruitment	315	303
	<u>314,652</u>	<u>156,501</u>

The average number of employees (including casual and part time staff) during the financial year was 19 (2022: 8)

There were no employees earning more than £60,000 during the year (2022: none).

None of the Trustees received any remuneration or reimbursed expenses during the year (2022: none).

UNDER FIVES PROJECT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. CREDITORS: Amounts falling due
due within one year

	2023	2022
	£	£
Trade Creditors	3,034	-
Accruals	35,304	2,039
Other Creditors	5,351	561
	<u>43,689</u>	<u>2,600</u>

8. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year (2022: None).

Azets Audit Services
River House
1 Maidstone Road
Sidcup
Kent
DA14 5RH

Your ref: CJC/HH

27 February 2024

Dear Sirs

Under 5's Project

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charity's financial statements for the year ended 31 March 2023. These enquiries have included inspection of supporting documentation where appropriate. All representations are made to the best of our knowledge and belief.

General

- 1 We have fulfilled our responsibilities as trustees as set out in the terms of your engagement letter dated 25 September 2020 under the Charities Act 2011 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.
- 2 All the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
- 3 All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charity, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.
- 4 The financial statements are free of material misstatements, including omissions.

Internal control and fraud

- 5 We acknowledge our responsibility for the design, implementation and maintenance of internal control systems to prevent and detect fraud and error. We have disclosed to you the results of our risk assessment that the financial statements may be misstated as a result of fraud.
- 6 We have disclosed to you all instances of known or suspected fraud affecting the entity involving management, employees who have a significant role in internal control or others that could have a material effect on the financial statements.
- 7 We have also disclosed to you all information in relation to allegations of fraud or suspected fraud affecting the entity's financial statements communicated by current or former employees, analysts, regulators or others.

Assets and liabilities

- 8 The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed in the notes to the financial statements.
- 9 All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.
- 10 We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

- 11 Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

Loans and arrangements

12 The charity has not granted any advances or credits to, or made guarantees on behalf of, the trustees.

Legal claims

13 We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for, and disclosed in, the financial statements.

Law and regulations

14 We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Related parties

15 Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

Subsequent events

16 All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

17 We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Grants and donations

18 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

We acknowledge our legal responsibilities regarding disclosure of information to you as independent examiners and confirm that so far as we are aware, there is no relevant information needed by you in connection with preparing your independent examiner's report of which you are unaware.

Each director has taken all the steps that he/she ought to have taken as a director in order to make themselves aware of any relevant independent examination information and to establish that you are aware of that information.

Yours faithfully

.....
Trustee

Signed on behalf of the board of trustees