

## **CUMNOR SCHOOL PARENT TEACHER ASSOCIATION**

**Charity Number 1026319**

**ANNUAL REPORT AND ACCOUNTS - For the year ended 31st August 2024**

### **CONTENTS**

Page 2 - General Information

Page 3 - Objectives of the Charity

- Public Benefit Statement

- Chair's Report

Page 4 - Treasurer's Report

Page 6 - Independent examiner's report

Page 7 - Form CC16 a - Receipts and Payments Accounts

Page 9 - Form TAR - Trustees' Annual Report For The Period

**GENERAL INFORMATION:**

**NAME OF CHARITY**

Cumnor School Parent Teacher Association

**PTA CHARITY REGISTERED NUMBER**

1026319

**REGISTERED ADDRESS**

Cumnor Primary School PTA  
Oxford Road  
Cumnor  
Oxford  
OX2 9PQ

**TRUSTEES**

Chair - Ailsa Morris  
Secretary - Sarah Cohen  
Treasurer - James Marriott

**BANKERS**

Barclays PLC

**INDEPENDENT EXAMINER**

Emma Harsant

The trustees present their report for the year ended 31st August 2024.

### **OBJECTIVES OF THE CHARITY**

The objective of the association is to enhance the education of pupils in the school through fundraising, supported by developing effective relationships between the staff, parents, and the wider school community.

### **PUBLIC BENEFIT STATEMENT**

The Trustees have complied with the duty in section 4 of the 2006 Charities Act to have due regard to guidance on public benefit published by the Commission.

### **CHAIR'S REPORT**

We are a group of parents who organise and host fundraising events to enhance the learning experience for children at the school. We work closely with the head teacher, school staff, and governors to determine annual fundraising priorities, and organise a range of fun events to raise money to support the agreed priorities.

### **Highlights of the Last Year**

Fundraising events included:

- Disco
- Christmas Fayre
- Spring Bingo
- Summer Fete
- End of Year BBQ

Introduced new fundraising ideas like badger bars

Achieved significant donations

### **How the PTA has Benefited Pupils**

Funding outdoor improvements such as:

- KS2 Play Equipment
- Playground improvements
- Mud kitchen & Acorns play equipment

Supported activities including:

- Forest School
- Music lessons
- Supporting coach travel
- Leavers experiences

The level fundraising of achievements has only been possible due to the continued enthusiasm, ideas, and sheer hard work of the Committee along with strong links formed with the school staff, governors, and wider school community.

## Treasurer's Report – Financial Year Ending 31 August 2024

### Accounts Overview

The 2023/24 academic year saw the PTA achieve £25,821 of fundraising income, making an in-year profit of £17,719 from PTA activities, plus an additional £,3500 of ring-fenced donations. This enabled a total of £22,829 to be donated to school for enrichment activities and agreed priorities.

PTA events raised a total of £11,845. A breakdown of income and expenditure by event is included in the profit and loss accounts on page 5.

In addition to income from events, almost £10,000 was raised from donations and grants. This includes several Just Giving fund raising campaigns, regular parent donations, and specific ring-fenced grants and donations secured by the school Governors towards restoring the school library following flood damage.

The balance of funds held by the PTA as at 31 August 24, stood at a £11,105, representing a small decrease in funds held as shown below. The available balance offers healthy financial position to support the school with agreed priorities in the coming year.

<b>2023/2024 Balance Sheet</b>	
<b>Assets</b>	
Barclays Current Account	£8,825.85
Shine Fund	£1,390.63
Petty Cash	£889.19
<b>Total Assets</b>	<b>£11,105.67</b>
<b>Liabilities/accruals</b>	
Total Liabilities	0
<b>Equity</b>	
Funds Brough Forward	£12,715.46
Net earnings	(£1,609.79)
<b>Total Equity</b>	<b>£11,105.67</b>

### Donations made to School

Donations made to the school reflected the agreed priority around outdoor learning, as well as agreed on-going contributions to support enriched learning activities in schools such as Forecast School and guitar lessons. A breakdown of donations is shown in the profit and loss accounts.

<b>2023/2024 Profit and Loss</b>			
		<b>2023/2024</b>	
	<b>Income</b>	<b>Expense</b>	<b>Profit</b>
<b>GENERAL</b>			
Interest Income	£6.93		£6.93
Misc. Expenses		£217.88	(£217.88)
Gift Aid	£496.67		£496.67
Shine Payments	£1,460.15		£1,460.15
Governors' Book Grant	£1,500.00	£1,500.00	£0.00
Governors' Buildings Donation	£2,000.00	£2,000.00	£0.00
Goals Donation	£500.00		£500.00
Just Giving Anna / Lisa Triathlon	£1,917.50		£1,917.50
Other Donations/Income	£1,710.76		£1,710.76
<b>Total</b>	<b>£9,592.01</b>	<b>£3,717.88</b>	<b>£5,874.13</b>
<b>EVENTS</b>			
Uniform/Xmas cards/Misc	£882.92	£146.31	£736.61
Disco 2023	£1,421.04	£555.45	£865.59
Christmas events	£4,294.95	£1,398.69	£2,896.26
Quiz	£939.08	£321.94	£617.14
Spring Bingo	£984.05	£416.98	£567.07
Summer Fete	£5,816.04	£1,014.02	£4,802.02
End of Year BBQ	£1,891.01	£530.62	£1,360.39
<b>Total</b>	<b>£16,229.09</b>	<b>£4,384.01</b>	<b>£11,845.08</b>
<b>DONATIONS TO SCHOOL</b>			
<i>2022/2023 donations</i>			
<i>KS2 outdoor play equipment (part)</i>		£6,243.00	(£6,243.00)
<i>Forest school 23/24</i>		£2,000.00	(£2,000.00)
<i>Y3 music</i>		£1,600.00	(£1,600.00)
<i>Playground markings</i>		£1,828.00	(£1,828.00)
<i>Mud Kitchen + Acorns Play</i>		£1,034.00	(£1,034.00)
<i>Christmas</i>		£211.00	(£211.00)
<i>Coaches</i>		£275.00	(£275.00)
<i>Coashes Music Forest School 24/25 (*)</i>		£5,000.00	(£5,000.00)
<i>Y6 Legoland and leavers books</i>		£1,138.00	(£1,138.00)
<b>Total Donations</b>		<b>£19,329.00</b>	<b>(£19,329.00)</b>
<b>TOTAL</b>	<b>£25,821.10</b>	<b>£27,430.89</b>	<b>(£1,609.79)</b>

(\*) Please note that the 2023/24 year donations include a contribution of £5,000 made towards activities due to take place in the made to the 2024/25 academic year

**INDEPENDENT EXAMINATION**

The charity's gross income exceeded £25,000 in 2023/24, and therefore an audit or independent examination of the accounts was required. As the gross income was less than £1 million an independent examination suffices the requirements of the Charity Commission.

Emma Harsant was appointed to independently examine the accounts for the Charity Commission Annual Returns.

Independent Examiners report on the accounts of Cumnor Primary School Parent Teacher Association for the year ended 31st August 2024:

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011.

It is my responsibility to:

- \* Examine the accounts under s145 of the 2011 Act
- \* to follow the procedures laid down in the General Directions given by the Charity Commission (under s145(5)(b) and
- \* to state whether particular matters have come to my attention BASIS OF

**INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directives given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements a. to keep accounting records in accordance with s.130 of the Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Date 25/06/2025

Emma Harsant

38 Hawkins Way  
Wootton  
OX13 6LA



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Cumnor School PTA</b>	No (if any) <b>1026319</b>
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**CC16a**


## Receipts and payments accounts

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund Raising Events	16,229	-	-	16,229	-
Governors' Book Grant	1,500	-	-	1,500	-
Governors' Buildings Donation	2,000	-	-	2,000	-
Goals Donation	500	-	-	500	-
Shine Payments	1,460	-	-	1,460	-
Other Donations	3,628	-	-	3,628	-
Gift Aid	497	-	-	497	-
Interest	7	-	-	7	-
<b>Sub total (Gross income for AR)</b>	<b>25,821</b>	<b>-</b>	<b>-</b>	<b>25,821</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,821</b>	<b>-</b>	<b>-</b>	<b>25,821</b>	<b>-</b>
<b>A3 Payments</b>					
Fund Raising Events	4,384	-	-	4,384	-
Governors' Book Grant to school	1,500	-	-	1,500	-
Governors' Buildings Donation to school	2,000	-	-	2,000	-
Other expenses	218	-	-	218	-
KS2 outdoor play equipment (part)	6,243	-	-	6,243	-
Forest school 23/24	2,000	-	-	2,000	-
Y3 music	1,600	-	-	1,600	-
Playground markings	1,828	-	-	1,828	-
Mud Kitchen + Acorns Play	1,034	-	-	1,034	-
Christmas	211	-	-	211	-
Coaches	275	-	-	275	-
Coashes Music Forest School 24/25	5,000	-	-	5,000	-
Y6 Legoland and leavers books	1,138	-	-	1,138	-
	-	-	-	-	-
<b>Sub total</b>	<b>27,431</b>	<b>-</b>	<b>-</b>	<b>27,431</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>27,431</b>	<b>-</b>	<b>-</b>	<b>27,431</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 1,610</b>	<b>-</b>	<b>-</b>	<b>- 1,610</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,717	-	-	12,717	-
<b>Cash funds this year end</b>	<b>11,106</b>	<b>-</b>	<b>-</b>	<b>11,106</b>	<b>-</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Current Account	8,328	-	-
	Barclays Account - "Shine Fund"	1,381	-	-
	Petty Cash	888	-	-
	<b>Total cash funds</b>	<b>11,106</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		James Marriott	24/04/2025	



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

<b>From</b>	<b>Period start date 01/09/2023</b>
<b>To</b>	<b>Period end date 31/08/2024</b>

**Charity name: Cumnor School Parent Teacher Association**

**Charity registration number: 1026319**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The objective of the association is to enhance the education of pupils in the school through fundraising, supported by developing effective relationships between the staff, parents, and the wider school community.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>The PTA works with Cumnor School, parents, pupils and the local community to organise a range of events and activities such as; Summer and Christmas fairs, discos, craft activities, sponsored events, games nights, raffles. Uniform, cake, book sales. These help to raise funds, and build the school community. The funds generated are used to purchase a range of goods and services that help enhance the education of pupils at our school such as, equipment, educational activities and trips.</b></p> <p><b>PTA fundraising has, for example, contributed to ICT equipment, outside equipment, books and learning resources, provision of Forest School sessions, guitar lessons in Year3, and supported travel to events such as sports activities.</b></p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have complied with the duty in section 4 of the 2006 Charities Act to have due regard to guidance on public benefit published by the Commission.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Successful fundraising events included:</b></p> <ul style="list-style-type: none"> <li>• Disco</li> <li>• Christmas Fair</li> <li>• Spring Bingo</li> <li>• Summer Fete</li> <li>• End of Year BBQ</li> </ul> <p><b>In addition significant donations were also achieved</b></p> <p><b>The PTA benefited pupils education by:</b>  <b>Funding outdoor improvements such as:</b></p> <ul style="list-style-type: none"> <li>• KS2 Play Equipment</li> <li>• Playground improvements</li> <li>• Mud kitchen &amp; Acorns play equipment</li> </ul> <p><b>Supported activities including:</b></p> <ul style="list-style-type: none"> <li>• Forest School</li> <li>• Music lessons</li> <li>• Supporting coach travel</li> <li>• Leavers experiences</li> </ul> <p><b>The level fundraising of achievements was made possible through the continued enthusiasm, ideas, and sheer hard work of the Committee, along with strong links formed with the school staff, governors, and wider school community.</b></p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The PTA achieved £25,821 of fundraising income in 2023/24, making an in-year profit of £17,719 from PTA activities, plus an additional £,3500 of ring-fenced donations passed on the school. This enabled a total of £22,829 to be donated to school for enrichment activities and agreed priorities.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The PTA aims to donate all but a small reserve balance to the school in a given academic year, subject to agreement with the school around key priorities.</b>  <b>A minimum reserve balance of £1000 is maintained to ensure that we can put on larger annual Fair events.</b>
Amount of reserves held	Para 1.22	<b>Total cash at held as at 31/08/2024 was £11,105</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Parentkind Model Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees must be members of the association and are elected by members of the Association at the AGM. Trustees shall have the power to co-opt committee members/trustees at any time, these do not need to be members of the association. The number of co-opted committee members/trustees must not be more than 50% of the total number of committee members/trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Cumnor School Parent Teacher Association
Other name the charity uses	
Registered charity number	1026319
Charity's principal address	Cumnor Primary School PTA Oxford Road Cumnor Oxford OX2 9PQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ailsa Morris	Chair		
2	Sarah Cohen	Secretary		
3	James Marriott	Treasurer		
4				
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17				
18				
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20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity’s objects	
Details of arrangements for safe custody and segregation of such assets from the charity’s own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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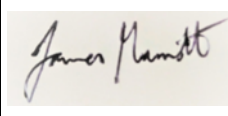
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	James Marriott	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	24/06/2025	