



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|--------------------------|-------|------|-----------|------------------------|-------|------|
| From | Period start date | | | To | Period end date | | |
| | 01 | April | 2022 | | 31 | March | 2023 |

Charity name

Queen Elizabeth Hall Worstead

Other names charity is known by

Registered charity number (if any)

1026313

Charity's principal address

Ruin Road
Worstead
North Walsham Norfolk
Postcode NR28 9WH

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | Rodney J. | Chairman | | Queen Elizabeth Hall |
| 2 | Paul B. Hemstock | Vice Chairman | | Queen Elizabeth Hall |
| 3 | Lindsay K. Abigail | Secretary | | Queen Elizabeth Hall |
| 4 | Johanna M. Gardner | Treasurer | | Queen Elizabeth Hall |
| 5 | Joanne L. Burton | Trustee | | Queen Elizabeth Hall |
| 6 | Stephen J. Ginn | Trustee | | Queen Elizabeth Hall |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
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| 11 | | | | |
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| 13 | | | | |
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| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|-------------|--|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Description of the charity's trusts

| | |
|---|---------------------------------|
| Type of governing document (eg. trust deed, constitution) | Declaration of Trust |
| How the charity is constituted (eg. trust, association, company) | Trust |
| Trustee selection methods (eg. appointed by, elected by) | On recommendation of invitation |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Management Committee manages the Queen Elizabeth Hall. The Committee consists of the Trustees and the Hall Manager. Meetings are held on a bi-monthly basis.

The Queen Elizabeth Hall holds its Annual General Meeting in April during which the Trustees stand down and are re-elected, if so required. Any new members will be elected at the same time.

Recruitment of new Trustees are by invitation, when a person shows an interest or by recommendation.

Worstead Parish Council, Parochial Church Council and the Worstead Village Festival.

The Trustees shall cause the building and any other property of the Charity to be kept in good repair and sufficiently insured against all insurable risks, incl. public liability, fire and theft and shall whenever necessary procure, and act upon a professional valuation for insurance purposes of said building and property of the Charity.

Summary of the objects of the charity set out in its governing document

The Queen Elizabeth Hall is available for sports and/or entertainment purposes for any person residing, but not limited to, in the parish of Worstead and its immediate surroundings.

The Management Committee may cancel any event if it is deemed unsuitable and/or dangerous for the Hall and its surrounding

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Adding the "pickle ball" game has seen an uptick in the use of the Hall as well the number of people playing badminton.

Professional groups and local authority use the Hall because the WIFI makes holding courses for a larger number of people attending possible.

Film Nights see an attendance of on average 20 people, the maximum number of people able to attend is 30.

Artists are using the veranda and the bar for their creative skills.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grants were received from the Norfolk Rural Community Council and Shell to enable residents to use the Hall for "Warm Spaces"
Local Giving provided a grant for equipment for Parent and Toddler and heaters for the Fibre Artists while The Worstead Village Festival provided a grant for the Parent and Toddler and the Hall itself.

Summary of the main achievements of the charity during the year

Updating all Policy Documentation.

Installation of necessary fire protection equipment.

With the assistance of the Worstead Parish Council and local musicians the Jubilee Celebrations was a very successful village event.

Brief statement of the charity's policy on reserves

The reserves are mainly held for unexpected large costs of repairs, maintenance and/or renewals
Reserves may also be used for improvements to the building.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Regular sports activities like badminton and pickle ball, coffee mornings, meetings by the Worstead Parish Council and the Worstead Village Festival.
Usage of the veranda, bar and loft rooms by various artists.
Applications for grants for updating the Hall and new equipment.

Section F Other optional information

[Empty box for optional information]

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|----------------------|----------------------|
| Signature(s) | <i>R.J. Charnman</i> | <i>P.B. Hemstock</i> |
| Full name(s) | R. J. CHARNMAN | P. B. HEMSTOCK |
| Position (eg Secretary, Chair, etc) | CHAIR | VICE CHAIR |
| Date | 9-8-23 | |



Receipts and payments accounts

CC16a

| | | | |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01.04.2022 | To | Period end date 31.03.2023 |
|---------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| | 35,146 | 5,000 | - | 40,146 | 40,251 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 35,146 | 5,000 | - | 40,146 | 40,251 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 35,146 | 5,000 | - | 40,146 | 40,251 |
| A3 Payments | | | | | |
| | 42,069 | - | - | 42,069 | 44,933 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |

| | | | | | |
|---|----------------|--------------|----------|----------------|----------------|
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 42,069 | - | - | 42,069 | 44,933 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | |
| | - | - | - | - | |
| Sub total | - | - | - | - | |
| Total payments | 42,069 | - | - | 42,069 | 44,933 |
| Net of receipts/(payments) | - 6,923 | 5,000 | - | - 1,923 | - 4,682 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | - 6,923 | 5,000 | - | - 1,923 | - 4,682 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|--|--|---|
| B1 Cash funds | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | - | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | Agreement Error | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | Details | to nearest £ | to nearest £ | to nearest £ |

B5 Liabilities

| | | | |
|--|--|---|--|
| | | . | |
| | | . | |
| | | . | |
| | | . | |
| | | . | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---------------------|--------------|------------------|
| <i>R J Charman</i> | R J CHARMAN | 9-8-23 |
| <i>P B Hemstock</i> | P B HEMSTOCK | 9.8.23 |

B2 Other monetary assets

| | | | |
|--|---|---|---|
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

B3 Investment assets

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
|---------|---------------------------------|-----------------------|---------------------|



Report to the trustees/ members of

Charity Name
Queen Elizabeth Hall, Worstead

On accounts for the year ended

31 March 2023

Charity no (if any) 1026313

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Michael Pomroy

Date:

19/05/2023

Name:

MICHAEL POMROY

Relevant professional qualification(s) or body (if any):

Address:

| |
|--------------------------|
| |
| 34, RAY BOND WAY, AYLHAM |
| NORWICH, NORFOLK |
| NR11 6UT |

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

ere details of any
s that the examiner
shes to disclose.

